



Shri Shivaji Education Society, Amravati

**SHRI SHIVAJI ARTS, COMMERCE & SCIENCE COLLEGE,
MOTALA, DIST. BULDHANA (M.S.)**

(NAAC Re-accredited with B+Grade with CGPA 2.64)



College Code : 317 E-mail : ssacscm317@gmail.com Website : www.sscmotala.ac.in Cell No. : 9422945519

Shri. Harshvardhan P. Deshmukh

President
Shri. Shivaji Education Society, Amravati

Dr. Gajanan N. Jadhao

M.A., Ph.D., B.Ed.
Principal

4.4.2 Policy and Procedure Document

The campus of the institution is center of the lives of all students and in many cases their home too. Students remember college campus throughout their life. We spent maximum time in the college campus. The infrastructure of our institute is adequate to provide conducive atmosphere to achieve programs outcomes. The planning of college campus is by considering present and future name of the institution. The Laboratories of all core subject are well equipped and maintained.

Physical Maintenance and Utilization:

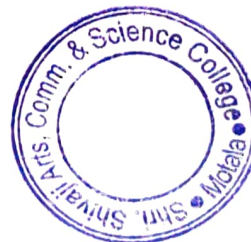
- The college, IQAC, CDC are constituted as per the rules and regulation to supervise maintenance and utilization of physical and academic infrastructure.
- The various college committee are formed at the beginning of the session for the smooth working of institutional academic and administration work.
- The cleanness maintenance of the building committee, cycle stand and parking committee, sports committee are formed to look after the maintenance of physical infrastructure facility.
- All the three committee monitor the physical facility and take review of the infrastructure setup/resources periodically.

Academic Maintenance and Utilization:

- The teaching Learning Evaluation Committee/College Examination Committee/Educational Tour an Excursion Committee/Timetable Committee are formed in the beginning of the session containing three members look after the maintenance and utilization of academic facility.
- These committee organizes meeting separately and decide policy maintenance of utilization of academic facility in the college.
- The teaching learning evaluation committee ensure the regular academic schedule as per the time table.

Support facility Maintenance and utilization:

- Library committee are formed for the purpose maintenance and utilization of support facilities such as internet etc.
- In addition to above committee department of physical education and NSS unit are also involved in utilization of facility such as games and sports facility.



[Signature]
Principal
**Shri Shivaji Arts, Commerce
& Science College Motala**
Distt. Buldana