



SHRI SHIVAJI EDUCATION SOCIETY, AMRAVATI'S

# SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA

(NAAC Re-accredited with C Grade with CGPA 1.86)

ISO 9001: 2015 Certified College



3<sup>rd</sup> Cycle  
Assessment & Accreditation by NAAC

## CRITERION – VI GOVERNANCE, LEADERSHIP AND MANAGEMENT

QIM – 6.2

Strategy Development and Deployment





*Shri Shivaji Education Society Amravati's*

**SHRI SHIVAJI ARTS, COMMERCE & SCIENCE COLLEGE,  
MOTALA, DIST. BULDHANA (M.S.)**

(NAAC Re-accredited with C Grade with CGPA 1.86)



○ College Code : 317 ○ E-mail : ssacscm317@gmail.com ○ Website : www.sscmotala.ac.in ○ Cell No. : 9422945519 ○

**Shri. Harshvardhan P. Deshmukh**  
President  
Shri. Shivaji Education Society, Amravati

**Dr. Gajanan N. Jadhao**  
M.A., Ph.D., B.Ed.  
Principal

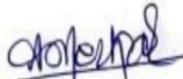
Outward No. SSACSCM/.....

Date: 20/05/2023

## Declaration

This is to certify that the information, reports, true copies of the supporting documents, numerical data, etc. furnished in this file have been verified by the IQAC and the Head of the Institution. The data is found correct.

Hence the certificate.

  
IQAC CO-ORDINATOR  
Shri Shivaji Arts, Commerce  
and Science College, Motala



  
Principal  
Shri Shivaji Arts, Commerce  
& Science College Motala,  
Distt. Buldana



Shri Shivaji Education Society, Amravati's  
**Shri Shivaji Arts Commerce and Science  
 College, Motala, Dist.-Buldhana**

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**6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc**

**Executive committee:** The Executive committee of the Parent institution takes policy decisions regarding the academic and infrastructural development of the college. The Executive committee decides policy matters and takes key decisions including the recruitment, confirmation of the services, promotion, and transfer of the employees. The various committees working under the surveillance of the executive committee are Purchase, Finance and Accounting, Building Construction, Grievance, Academic Audit, etc.

**College Development Committee:** According to the Maharashtra Public Universities Act 2016, the **CDC** is formed. It prepared an overall comprehensive development plan for the college regarding academic, administrative, and infrastructural growth. It takes decisions regarding to introducing new academic courses and the creation of additional teaching and administrative posts, policies to encourage and strengthen research culture, consultancy, collaboration, and extension activities in the college.

**Administrative Set-up:** The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative, and financial matters in accordance with the policy matters as per the rule and regulations of the State Government and UGC. The Office Senior clerk is the head and custodian of the college office which includes three sections- Establishment, Accounts, and UGC, senior clerk, assistant, and peons assist him.

**The Internal Quality Assurance Cell:** IQAC plans for the development of quality parameters for the various academic and administrative activities. It monitors teaching, learning, evaluation, and research promotion. It coordinates between the management, the principal, the staff, and the students.

**Staff recruitment and service conditions:** The institute is a grant in aid and affiliated to SGBAU and abides by recruitment and appointment procedures of UGC, the State Government, and the parent university. The parent society has also laid down certain conditions and codes of conduct for its employees.

**Service and Promotion rules:** The service rules decided by the UGC and the State Government for the appointments and Promotions of the Teachers, Director of Physical Education, Librarian, and non-teaching staff are followed.

**Leaves:** Leaves rule of the university are adhered to employees are granted leaves as per their entitlement.

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**SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE**

Official Publication of Sant Gadge Baba Amravati University

PART- TWO

(असाधारण)

शनिवार, दिनांक ७ ऑगस्ट, २०२१  
अधिसूचना

क्रमांक : ७९/२०२१

दिनांक: ०७/८/२०२१

विषय : शैक्षणिक नियामिका .... शैक्षणिक वर्ष २०२१-२०२२

Subject: Academic Calendar.... Academic Year 2021-2022

सर्व संबंधितांच्या माहिती करीता अधिसूचित करण्यात येते की, शैक्षणिक वर्ष २०२१-२०२२ ची शैक्षणिक नियामिका खालील प्रमाणे राहिल.

It is notified for all concerned that, the Academic Calendar for the Academic Session 2021-2022 shall be as under:

तक्ता -१

(Table-1)

(विद्यापीठ शैक्षणिक विभाग आणि अभियांत्रिकी व भेषजी सोडून इतर सर्व प्रोग्राम्स करीता)

**(For University Teaching Departments and all other programmes excluding Engineering & Pharmacy)**

अ. क्र. (S. N)	कृती/कार्यक्रम (Activity)	प्रारंभ (Commencement)	समाप्ती (Cessation)	एकूण दिवस (Total Days)
१.	शैक्षणिक सत्र (प्रथम सत्र) Academic Session (First Session)	सोमवार, दि. ३० ऑगस्ट, २०२१ Monday, 30 August, 2021	शनिवार, दि. १५ जानेवारी, २०२२ Saturday, 15 <sup>th</sup> January, 2022	105
२.	प्रवेश प्रक्रीया % Admission Process	बुधवार, दि. १ सप्टेंबर, २०२१ Wednesday, 1 <sup>st</sup> September, 2021	शनिवार, दि. १८ सप्टेंबर, २०२१ Saturday, 18 <sup>th</sup> September, 2021	14
३.	शैक्षणिक दिवस (विषम सत्र) Teaching Days (Odd Semesters)	सोमवार, दि. २७ सप्टेंबर, २०२१ Monday, 27 <sup>th</sup> September, 2021	शनिवार, दि. १५ जानेवारी, २०२२ Saturday, 15 <sup>th</sup> January, 2022	83
४.	अभिक्रम प्रक्रीया (प्रथम वर्ष प्रवेशित विद्यार्थ्यांकरिता) Induction Programme (For 1 <sup>st</sup> Year Students)	सोमवार, दि. २० सप्टेंबर, २०२१ Monday, 20 <sup>th</sup> September, 2021	शनिवार, दि. २५ सप्टेंबर, २०२१ Saturday, 25 <sup>th</sup> September, 2021	6
५.	प्रथम सत्र अवकाश (First Term Vacation)	सोमवार, दि. १ नोव्हेंबर, २०२१ Monday, 1 <sup>st</sup> November, 2021	शनिवार, दि. ६ नोव्हेंबर, २०२१ Saturday, 6 <sup>th</sup> November, 2021	6

## SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2021 - PART TWO - 227

६.	विषम सत्रांची विद्यापीठीय परीक्षा/ अशैक्षणिक दिवस Odd Semesters University Examinations/ Non- instructional days	All U.G. and P.G. Programmes	सोमवार, दि. १७ जानेवारी, २०२२ Monday, 17 <sup>th</sup> January, 2022	शनिवार, दि. ५ फेब्रुवारी, २०२२ Saturday, 5 <sup>th</sup> February, 2022	19 *
७.	शैक्षणिक सत्र (द्वितीय सत्र) Academic Session (Second Session)		सोमवार, दि. १७ जानेवारी, २०२२ Monday, 17 <sup>th</sup> January, 2022	मंगळवार, दि. ३१ मे, २०२२ Tuesday, 31 <sup>st</sup> May, 2022	109
८.	शैक्षणिक दिवस (सम सत्र) Teaching Days (Even Semesters)		सोमवार, दि. ७ फेब्रुवारी, २०२२ Monday, 7 <sup>th</sup> February, 2022	मंगळवार, दि. ३१ मे, २०२२ Tuesday, 31 <sup>st</sup> May, 2022	90
९.	द्वितीय सत्र अवकाश (Second Term Vacation)		बुधवार, दि. १ जून, २०२२ Wednesday, 1 <sup>st</sup> June, 2022	गुरुवार, दि. ३० जून, २०२२ Thursday, 30 <sup>th</sup> June, 2022	26
१०.	सम सत्रांची विद्यापीठीय परीक्षा Even Semesters University Examination		बुधवार, दि. १ जून, २०२२ Wednesday, 1 <sup>st</sup> June, 2022	गुरुवार, दि. ३० जून, २०२२ Thursday, 30 <sup>th</sup> June, 2022	30 *
११.	पुढील शैक्षणिक सत्राचा २०२२-२०२३ चा प्रारंभ Commencement of Next Academic Session 2022-2023		शुक्रवार, दि. १ जुलै, २०२२ Friday, 1 July, 2022		

\* Including Sundays.

तक्ता -२

(Table-2)

अभियांत्रिकी व भेषजी प्रोग्राम्स

**Engineering & Pharmacy Programmes**

# तृतीय वर्ष व पुढील वर्ष

# (Third Year Onwards)

\$ प्रथम व द्वितीय वर्ष

\$ (First &amp; Second Year)

S.N.	कृती/कार्यक्रम (Activity)	प्रारंभ (Commencement)	समाप्ती (Cessation)	एकूण दिवस (Total Days)
1.	प्रथम सत्र First Session	सोमवार, दि. ५ जुलै, २०२१ Monday, 5 <sup>th</sup> July, 2021	शनिवार, दि. १५ जानेवारी, २०२२ Saturday, 15 <sup>th</sup> January, 2022	150

## SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2021 - PART TWO - 228

2.	अशैक्षणिक दिवस Non Instructional Days		सोमवार, दि. ५ जुलै, २०२१ Monday, 5 <sup>th</sup> July, 2021	शनिवार, दि. २४ जुलै, २०२१ Saturday, 24 <sup>th</sup> July, 2021	18
3.	प्रवेश प्रक्रिया % Admission Process		सोमवार, दि. २६ जुलै, २०२१ Monday, 26 <sup>th</sup> July, 2021	शनिवार, दि. १८ सप्टेंबर, २०२१ Saturday, 18 <sup>th</sup> September, 2021	46
4.	शैक्षणिक दिवस (विषम सत्र) Teaching Days (Odd Semester)	#	बुधवार, दि. ११ ऑगस्ट, २०२१ Wednesday, 11 <sup>th</sup> August, 2021	शनिवार, दि. ११ डिसेंबर, २०२१ Saturday, 11 <sup>th</sup> December, 2021	93
		\$	सोमवार, दि. २० सप्टेंबर, २०२१ Monday, 20 <sup>th</sup> September, 2021	शनिवार, दि. १५ जानेवारी, २०२२ Saturday, 15 <sup>th</sup> January, 2022	90
5.	हिवाळी अवकाश Winter Vacation		सोमवार, दि. १ नोव्हेंबर, २०२१ Monday, 1 <sup>st</sup> November 2021	शनिवार, दि. ६ नोव्हेंबर, २०२१ Saturday, 6 <sup>th</sup> November 2021	6
6.	परीक्षा हिवाळी २०२१ Examination * Winter 2021		सोमवार, दि. १३ डिसेंबर, २०२१ Monday, 13 <sup>th</sup> December 2021	शनिवार, दि. ५ फेब्रुवारी, २०२२ Saturday, 5 <sup>th</sup> February 2022	52
7.	द्वितीय सत्र Second Session		सोमवार, दि. १७ जानेवारी, २०२२ Monday, 17 <sup>th</sup> January, 2022	मंगळवार, दि. ३१ मे, २०२२ Tuesday, 31 <sup>st</sup> May 2022	109
8.	शैक्षणिक दिवस (सम सत्र) Teaching Days (Even Semester)	#	सोमवार, दि. १७ जानेवारी, २०२२ Monday, 17 <sup>th</sup> January, 2022	शनिवार, दि. ७ मे, २०२२ Saturday, 7 <sup>th</sup> May 2022	90
		\$	सोमवार, दि. ७ फेब्रुवारी, २०२२ Monday, 7 <sup>th</sup> February 2022	मंगळवार, दि. ३१ मे, २०२२ Tuesday, 31 <sup>st</sup> May 2022	90
9.	परीक्षा उन्हाळी २०२२ Examination Summer 2022		सोमवार, दि. ९ मे, २०२२ Monday, 9 <sup>th</sup> May 2022	गुरुवार, दि. ३० जून, २०२२ Thursday, 30 <sup>th</sup> June 2022	54
10.	उन्हाळी अवकाश Summer Vacation		बुधवार, दि. १ जून, २०२२ Wednesday, 1 <sup>st</sup> June, 2022	गुरुवार, दि. ३० जून, २०२२ Thursday, 30 <sup>th</sup> June, 2022	26
11.	पुढील शैक्षणिक सत्राचा २०२२-२०२३ चा प्रारंभ Commencement of Next Academic Session 2022-2023		शुक्रवार, दि. १ जुलै, २०२२ Friday, 1 <sup>st</sup> July, 2022		

\* Including Sundays.

## SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2021 - PART TWO - 229

% सर्व विद्याशाखांच्या पदवी आणि पदव्युत्तर अभ्यासक्रमांसाठी विद्यापीठ अनुदान आयोग/ए.आय.सी.टी.ई./शिखर संस्था, महाराष्ट्र शासन आणि विद्यापीठाने वेळोवेळी निर्गमित केलेल्या निर्देशानुसार प्रवेश प्रक्रिया राबविण्यात यावी.

(% Admission Procedure should be continued as per the directions issued by UGC/AICTE/Appenx Bodies, Government of Maharashtra and University from time to time for all degrees and post graduate programmes of all faculties.)

कोवीड-१९ संबंधित विहित मार्गदर्शक तत्वांचे अनुसरण करुन वर्गकक्ष ऑनलाईन / ऑफलाईन (वर्गकक्ष) किंवा मिश्रित स्वरूपात (ऑनलाईन + ऑफलाईन) सुरु केले जाऊ शकतात.

(The classes may be started in online/ offline (class room) or blended mode (online+offline) following the prescribed protocols /guidelines related to COVID-19.)

दिलेल्या कालावधीत परीक्षा पूर्ण करण्यासाठी विद्यापीठ सर्व अभ्यासक्रमांच्या विषम (सेमिस्टरसाठी) सत्रांसाठी परीक्षा विकेंद्रीकरणाची पध्दती अवलंबू शकेल.

(The University may adopt practice of decentralization of Examinations for the odd semesters of all programmes so as to complete examinations in the stated duration.)

विशेष सूचना: (Special Note):

विद्यापीठाचा दीक्षांत समारंभ सोमवार, दि. २० डिसेंबर, २०२१ रोजी आयोजित करण्यात येईल.  
University Convocation will be organized on Monday, 20<sup>th</sup> December, 2021.

१. ही शैक्षणिक नियामिका विद्यापीठाचे शैक्षणिक विभाग/ घटक महाविद्यालये/ संलग्नित महाविद्यालये (व्यावसायिक महाविद्यालयांसहीत) यांना लागू राहिल.

(This Academic Calendar shall be applicable to all University Teaching Departments/ University Constituent Colleges/Affiliated Colleges (including Professional Colleges) of Sant Gadge Baba Amravati University.)

२. विद्यापीठाच्या शैक्षणिक विभागांतील / घटक महाविद्यालयातील/ संलग्नित महाविद्यालयांतील शिक्षक व शैक्षणिक कर्मचा-यांना तक्ता-३ मध्ये दर्शविण्यात आलेल्या सुट्यांव्यतिरिक्त राज्य शासनाने जाहीर केलेल्या इतर सुट्या अथवा जिल्हाधिका-यांनी जाहीर केलेल्या सुट्या उपभोगता येणार नाहीत. तथापि, यासंदर्भात अनुषंगिक निर्णय घेण्याचे अधिकार मा. कुलगुरु यांना राहतील.

(The Teaching Departments of the University/ University Constituent Colleges/ Affiliated Colleges of the University shall have holidays as per Table-2 and shall not avail the holidays declared by the State Government or the District Collector. However, the Hon'ble Vice-Chancellor shall have the power to take decision in this regard.)

३. परीक्षा कालावधी कमी करण्यात यावा, ज्यामुळे मूल्यांकनाला पुरेसा वेळ देता येईल व निकाल वेळेवर जाहीर करता येतील, तथा प्रवेश प्रक्रियेला गती देवून प्रवेश वेळेत पूर्ण करता येतील. जेणेकरुन विद्यार्थी महाविद्यालय/ विद्यापीठ परिसरात शैक्षणिक कार्यासाठी नियोजित कार्यक्रमानुसार उपस्थित राहू शकेल. याकरीता परीक्षा विभागाने परीक्षेकरिता निर्धारित केलेल्या कालावधीचे कटाक्षाने पालन करावे.

(Span of Examination be curtailed to have enough time for evaluation and the publication of results in time so that the admission process could be speed up and completed in time, to have students' presence in the campus for teaching as per schedule. For this, the time span allotted for examinations shall be strictly followed by Examination Section.)

४. अभिक्रम प्रक्रिया : शिखर संस्थांच्या (ए.आय.सी.टी.ई., यु.जी.सी. इत्यादी) मार्गदर्शक तत्वांनुसार विद्यापीठाच्या शैक्षणिक विभागाद्वारे/ घटक महाविद्यालयाद्वारे/ संलग्नित महाविद्यालयांद्वारे अभिक्रम प्रक्रिया अंतर्गत विविध उपक्रम राबविण्यात यावेत.

Induction Programme: Activities shall be performed as per guidelines of the apex bodies (A.I.C.T.E., U.G.C. etc.) by the University teaching departments/ constituent / affiliated colleges.

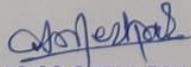
## SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2021 - PART TWO - 230

तक्ता -३  
(Table - 3)

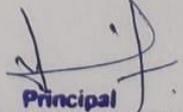
अ. क्र. (Sr.No.)	सण/सुट्या (Festivals/Holidays)	दिवस व दिनांक (Day & Date)
१.	गणेश चतुर्थी Ganesh Chaturthi	शुक्रवार, दि. १० सप्टेंबर, २०२१ Friday, 10 <sup>th</sup> September, 2021
२.	गौरीपूजन Gouri Poojan	सोमवार, दि. १३ सप्टेंबर, २०२१ Monday, 13 <sup>th</sup> September, 2021
३.	महात्मा गांधी जयंती Mahatma Gandhi Jayanti	शनिवार, दि. २ ऑक्टोबर, २०२१ Saturday, 2 <sup>nd</sup> October, 2021
४.	सर्वपित्री अमावास्या Sarvapitri Amawasyya	बुधवार, दि. ६ ऑक्टोबर, २०२१ Wednesday, 6 <sup>th</sup> October, 2021
५.	दसरा Dasara	शुक्रवार, दि. १५ ऑक्टोबर, २०२१ Friday, 15 <sup>th</sup> October, 2021
६.	ईद-ए-मिलाद Id-E-Milad	मंगळवार, दि. १९ ऑक्टोबर, २०२१ Tuesday, 19 <sup>th</sup> October, 2021
७.	गुरुनानक जयंती Gurunanak Jayanti	शुक्रवार, दि. १९ नोव्हेंबर, २०२१ Friday, 19 <sup>th</sup> November, 2021
८.	खिसमस Christmas	शनिवार, दि. २५ डिसेंबर, २०२१ Saturday, 25 <sup>th</sup> December, 2021
९.	मकरसंक्रांती Makarsankranti	शुक्रवार, दि. १४ जानेवारी, २०२२ Friday, 14 <sup>th</sup> January, 2022
१०.	प्रजासत्ताक दिन Republic Day	बुधवार, दि. २६ जानेवारी, २०२२ Wednesday, 26 <sup>th</sup> January, 2022
११.	छत्रपती शिवाजी महाराज जयंती Chhatrapati Shivaji Maharaj Jayanti	शनिवार, दि. १९ फेब्रुवारी, २०२२ Saturday, 19 <sup>th</sup> February, 2022
१२.	महाशिवरात्री Mahashivratri	मंगळवार, दि. १ मार्च, २०२२ Tuesday, 1 <sup>st</sup> March, 2022
१३.	होळी (दुसरा दिवस) Holi (Second Day)	शुक्रवार, दि. १८ मार्च, २०२२ Friday, 18 <sup>th</sup> March, 2022
१४.	गुढीपाडवा Gudhi Padwa	शनिवार, दि. २ एप्रिल, २०२२ Saturday, 2 <sup>nd</sup> April, 2022
१५.	डॉ.बाबासाहेब आंबेडकर जयंती / महावीर जयंती Dr.Babasaheb Ambedkar Jayanti / Mahavir Jayanti	गुरुवार, दि. १४ एप्रिल, २०२२ Thursday, 14 <sup>th</sup> April, 2022
१६.	गुड फ्रायडे Good Friday	शुक्रवार, दि. १५ एप्रिल, २०२२ Friday, 15 <sup>th</sup> April, 2022
१७.	रमझान ईद (ईद-उल-फितर) Ramzan Id (Id-Ul-Fitar)	मंगळवार, दि. ३ मे, २०२२ Tuesday, 3 <sup>rd</sup> May, 2022
१८.	बुध्द पौर्णिमा Buddha Pournima	सोमवार, दि. १६ मे, २०२२ Monday, 16 <sup>th</sup> May, 2022

स्वा/-  
(डॉ.टी.आर.देशमुख)  
कुलसचिव,  
संत गाडगे बाबा अमरावती विद्यापीठ

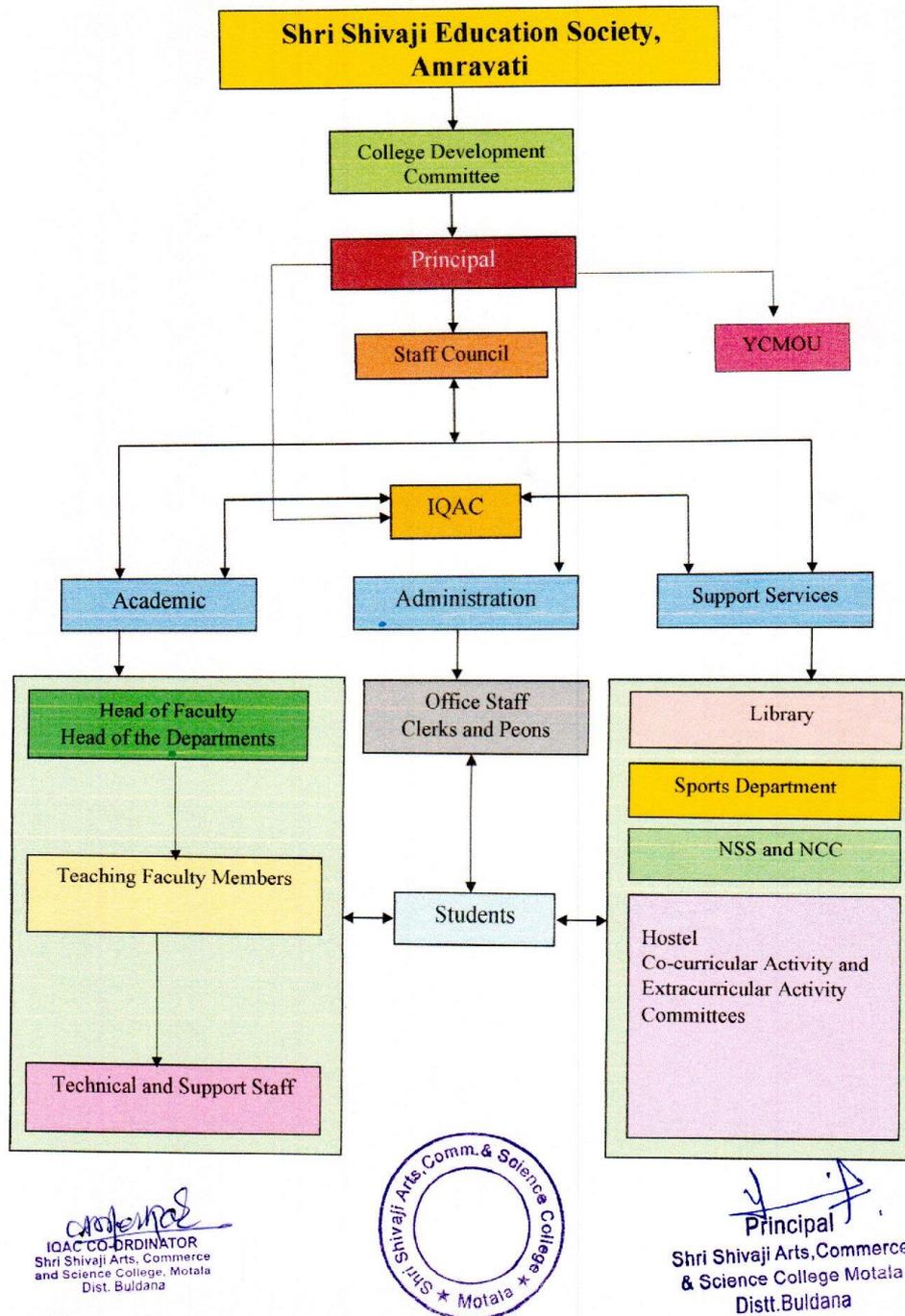
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IQAC CO-ORDINATOR  
Shri Shivaji Arts, Commerce  
and Science College, Motala



  
Principal  
Shri Shivaji Arts, Commerce  
& Science College,  
Motala, Dist-Buldana

**Shri Shivaji Arts, Commerce & Science College**  
**Motala, Dist. Buldhana**  
Organogram of the Institution





Shri Shivaji Education Society, Amravati's

**SHRI SHIVAJI ARTS, COMMERCE & SCIENCE COLLEGE,**

**MOTALA. DIST. BULDHANA (M.S.)- 443 103.**

(NAAC Re-accredited with 'C' Grade with CGPA 1.86)



• Permanently affiliated to Sant Gadge Baba Amravati University, Amravati • Recognition of UGC, New Delhi Under Section 2F & 12B of UGC Act 1956

• College Code : 317 • Town Code : 072 • Ph. & Fax : 07267-245324 • E-mail : clg\_mot\_sac@ssesa.org, shrishivajicollegemotala317@gmail.com

• Website : www.accmotala.org • DDO Code : 06610100134\_AST • Cell : 9423446958

**Shri. Harshavardhan P. Deshmukh**

President,  
Shri Shivaji Education Society, Amravati

**Dr. H. G. Patil**

Principal,  
M.Com, M.Phil., Ph.D.

**Shri Shivaji Education Society's Amravati**

Outward No. SSACSCM/..... Date: .....

**Executive Committee**

**2017-2022**

Sr. No.	Name of the Executive	Designation
1	Hon. Shri. Harshvardhan P. Deshmukh	President
2	Hon. Shri Nareshchandra P. Thakare	Vice-President
3	Hon. Dr. Ramchandra N. Shelke	Vice-President
4	Hon. Adv. Gajananrao K. Pundkar	Vice-President
5	Hon. Shri. Dilip B. Ingole	Treasurer
6	Hon. Shri. Hemant W. Kalmegh	Member
7	Hon. Principal Kesharao R. Gawande	Member
8	Hon. Shri. Keshavrao J. Methkar	Member
9	Hon. Shri. Ashokrao U. Thuse	Member
10	Hon. Shri. Sheshrao S. Khade	Secretary
11	Hon. Dr. Vijay G. Thakare	Co-Opted Member
12	Hon. Sau. Minakshi R. Gawande	Co-Opted Member
13	Hon. Shri. P. S. Wayal	Co-Opted Member
14	Hon. Shri. Pramod V. Deshmukh	Co-Opted Member



*(Signature)*

IQAC CO-ORDINATOR  
Shri Shivaji Arts, Commerce  
and Science College, Motala

*(Signature)*

Principal  
Shri Shivaji Arts, Commerce  
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Shri Shivaji Education Society, Amravati's  
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**Shri. Harshavardhan P. Deshmukh**

President,  
 Shri Shivaji Education Society, Amravati

**Dr. H. G. Patil**

Principal,  
 M.Com, M.Phil., Ph.D.

Outward No. SAACSCM/.....

**Shri Shivaji Arts, Commerce & Science College**

Date : .....

**Motala, Dist-Buldhana**

**College Development Committee**

**2017**

Sr. No.	Name of Candidate	Designation
1	Hon Shri. Adv. Gajananrao K. Pundkar	President
2	Hon Shri. Kessaorao J. Metkar	Member
3	Hon Shri. V. T. Deshmukh	Member
4	Hon Shri. Omprakash B. Deshmukh	Member
5	Hon Shri. Dr. Nilesh N. Gawande	Member
6	Hon Shri. Gopalprasad A. Patil	Member
7	Hon Prof. G. S. Virkar	Member
8	Hon Prof. Sau. N. N. Maskar	Member
9	Hon Prof. V. N. Dhumal	Member
10	Hon Shri. A. S. Meherkar	Member
11	Hon Shri. P. B. Deshmukh	Member
12	Hon Dr. Bharat S. Jadhao	Member
13	Hon. Shri. Abhijit P. Deshmukh	Member
14	Dr. H. G. Patil	Secretary

*Amfempes*

IQAC CO-ORDINATOR  
 Shri Shivaji Arts, Commerce  
 and Science College, Motala



*H. G. Patil*

Principal  
 Shri Shivaji Arts, Commerce  
 & Science College Motala  
 Distt. Buldana



Shri Shivaji Education Society, Amravati's  
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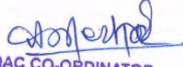
**Dr. H. G. Patil**  
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Outward No. SSACSCM/ .....

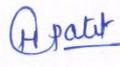
Date : .....

**Shri Shivaji Arts, Commerce & Science College**  
**Motala, Dist. Buldhana**  
**Internal Quality Assurance Cell**  
**2017-2018**

1	Dr. H. G. Patil	Chairman
2	Shri. Adv. Gajananrao Keshavrao Pundkar	Member Management's Representative
3	Sau. N. N. Maskar	Member
4	Shri. V. N. Dhumal	Member
5	Shri. A. S. Meherkar	Member
6	Shri. G. S. Kiroche	Member
7	Dr. B. S. Jadhao	Member
8	Shri. G. S. Virkar	Member
9	Shri. R. V. Patil	Member
10	Shri. P. B. Deshmukh	Member Office Representative
11	Shri. Ashokdada Vasantrao Patil	Member Society Representative
12	Shri. Gopal Tulsiram Mapari	Member Alumni Representative
13	Shri. Gajanan Wasudeo Mamalkar	Member Industrialist
14	Ananta Sambare	Member Student Representative
15	Shital Samadhan Atole	Member Student Representative

  
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 and Science College, Motala



  
 Principal  
 Shri Shivaji Arts, Commerce  
 & Science College,  
 Motala, Dist- Buldhana

**Shri Shivaji Arts, Commerce & Science College**  
**Motala, Dist-Buldhana**  
**College Activities Committee**  
**2021-2022**

1	Academic In-charge	Sau. N.N. Maskar Dr. S.W. Mamalkar Dr. P. A. Theng
2	Academic Planning & Audit Committee	Shri. D. B. Channekar
3	Cultural activities Committee	Sau. N.N. Maskar Shri. P. R. Chate Shri. P. M. Gaiki
4	Secretary of Staff Council	Shri. V. N. Dhumal
5	Mentor-Mentee Committee	Shri. R. S. Bankar Shri. D. M. Dhage Dr. C. D. Morey
6	Students Attendance & Feedback Committee	Shri. D. M. Mangate
7	Student's welfare, Counselling, Career, Guidance & Placement cell.	Shri. D. M. Mangate Shri. P. R. Chate
8	Alumni Association	Dr. A. B. Gaware
9	Research development & consultancy committee	Dr. S. S. Behere
10	Library Committee	Sau.N.N.Maskar Dr.S.W.Mamalkar Shri.N.D.Gattuwar
11	Innovative, Best practices & Distinctiveness Activities Committee	Shri. S. S. Sakhare Dr. S.S. Behere
12	Arts Forum Commerce Forum Science Forum	Sau.N.N.Maskar Dr.S.W.Mamalkar Shri.N.D.Gattuwar
13	Recreation & Health Club	Shri. R. S. Bankar
14	Study Tour, Project, Field visit, Survey	Shri. V. N. Dhumal Shri. D. M. Dhage Dr. A. B. Gaware
15	Campus Cleanness & Beautification Committee	Dr. R. W. Ukey Shri. A. S. Meherkar Shri. P. R. Chate

16	College Prospectus updating Committee	Sau. N. N. Maskar Dr. S.W. Mamalkar Dr. P. A. Theng
17	Academic Calendar & Time table Committee	Shri. V. N. Dhumal Dr. S. W. Mamalkar Dr. P. A. Theng
18	Institutional & Government Scholarship Committee	Dr. A. B. Thakur Shri. C. N. Shiral
19	UGC Coordination Committee	Shri. A. S. Meherkar Shri. P. M. Gaiki
20	Publicity Committee	Shri. P. R. Chate Sau. N.N. Maskar Dr. S.W.Mamalkar Dr. P.A.Theng
21	N.S.S. Committee	Shri. P. R. Chate Shri. V. N. Dhumal Dr. S.W. Mamalkar Dr. C. D. Morey
22	Women Hostel Committee	Dr. S. S. Behere Shri. C. N. Shiral
23	College Magazine Committee	Sau. N.N. Maskar Dr. S.W. Mamalkar Dr. P. A. Theng
24	Remedial Coaching Classes Committee	Shri. D. M. Dhage Shri. P. A. Bramhankar Shri. P. R. Chate
25	Student Aid Fund & Students Welfare Committee	Shri. V. N. Dhumal Shri. P. R. Chate Shri. N. D. Gattuwar
26	Anti-Ragging, Discipline Committee	Shri. R. S. Bankar Shri. A. S. Meherkar Shri. P. R. Chate Dr. S. S. Behere Dr. C. D. Morey
27	Grievances redressal cell (Students, Teacher supporting Staff)	Shri. V. N. Dhumal Shri. A. S. Meherkar Shri. P. R. Chate Dr. S. S. Behere Dr. C. D. Morey
28	Internal Complaint Committee	Sau. N.N. Maskar Dr. S. S. Behere

		Dr. C. D. Morey Shri. B. S. Bhise
29	Purchase committee	Dr. S. H. Pande Sau. N.N. Maskar Dr.S.W.Mamalkar Dr. P. A. Theng Shri. C. N. Shiral
30	Stock Verification Committee	All Head of Departments
31	Building Maintenance Committee	Dr. S.W. Mamalkar Sau. N. N. Maskar Dr. P. A. Theng
32	Account Verification Committee	Dr. S.W.Mamalkar
33	Nature Club	Shri. S. S. Sakhare
34	YCMOU	Shri. D. M. Daghe
35	Community Development Committee	Shri. N. D. Gattuwar Shri. P. R. Chate Shri. A. S. Meherkar
36	Parking Committee	Shri. P. A. Brahmhankar Shri. W.L. Khade Shri. P. Kutye
37	Merit Mission	All Head of Department
38	College Website Management Committee	Dr. A. C. Thakur Shri. S. S. Sakhare
39	Drinking Water Committee	Shri. B. S. Bhise Shri. N. R. Rahate
40	Sanitary Committee	Shri. D. B. Channekar
41	Earn & Learn Scheme	Shri. V. R. Hiranwale Shri. D. M. Mangate Shri. P. R. Chate
42	University Exam Co-ordination	Shri. P. R. Chate Sau. N. N. Maskar Dr. S.W Mamalkar Dr. P. A. Theng
43	ICT Classrooms	Shri. R. S. Bankar Shri. D. M. Dhage Shri. P. R. Chate
44	Value Added Courses	Shri. D. M. Mangate Dr. P. A. Theng Shri. P. M. Gaiki
45	Progression of Higher Education	Shri. R. S. Bankar

		Shri. P. A. Bramhankar
46	Farewell of PBAS/CAS	Dr. S.W. Mamalkar Dr. P. A. Theng Shri. S. S. Sakhare
47	Campus Safety	Dr. R. W. Ukey Shri. P. A. Bramhankar
48	Industry-Academic Collaboration	Shri. N. R. Rahate Dr. A. C. Thakur
49	Soft Skill Development Committee	Shri. V. R. Hiranwale Shri. D. M. Mangate
50	Entrepreneur Development Cell	Dr. S.W.Mamalkar Dr. S. S. Behere



*Shri. P. A. Bramhankar*  
 IQAC CO-ORDINATOR  
 Shri Shivaji Arts, Commerce  
 and Science College, Motala

*Shri. P. A. Bramhankar*  
 Principal  
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 & Science College,  
 Motala, Dist-Buldana

**SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE**

Official Publication of Sant Gadge Baba Amravati University

PART- ONE

**(Extra-Ordinary)**Monday, the 15<sup>th</sup> July, 2019**Direction**

No. : 17/2019

Date : 15/7/2019

**Subject :- Self – Assessment Proforma - cum – Score Sheets for Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) for Appointments and Promotions under Career Advancement Scheme of Teachers and other Academic Staff. (UGC Regulations-2018)**

Whereas, the University has hereinbefore, issued the Direction No. 35/17 to deal the matter on the above subject,

AND

Now, whereas, the Government of Maharashtra, Higher & Technical Education Department, Mumbai, has issued **Government Resolution No. Misc-2018/C.R.56/18/UNI-1** dated 8<sup>th</sup> March, 2019, regarding Revision of Pay Scales of teachers and equivalent cadres in Higher Education as per UGC Scheme (7<sup>th</sup> Pay Commission), and minimum qualifications for appointment of teachers and other academic staff in all the Universities, Colleges and measures for the maintenance of standard in Higher Education in view of University Grants Commission, Resolution-2018,

AND

Whereas, the above **Government Resolution No. Misc-2018/C.R.56/18/UNI-1** dated 8<sup>th</sup> March, 2019, is implemented, by this University, vide Direction No. 8/ 2019, dated 2/4/2019 so also the Direction No. 14/2019, dated 27.06.2019, regarding corrigendum issued by Govt. vide G.R. dated 10 May, 2019 to this of G.R. of 8th March, 2019.

AND

Whereas, the above UGC Regulation, 2018 (Revision of Pay Scales of Teachers in Non-Agricultural Universities, National Law University, Affiliated Colleges, Government Colleges/Institutes as per 7th Central Pay Commission also provides minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education,

AND

Whereas, the Proforma-cum-Score Sheets are to be prepared as per the UGC Regulations-2018 as accepted by the Govt., the Vice-Chancellor has appointed the Committee which has prepared the Proforma-cum-Score Sheets based on guidelines, criteria on the subject, and the Proforma-cum-Score Sheets have been accepted by the Vice-Chancellor.

AND

Whereas, the matter is to be implemented by prescribing the Ordinance u/s 74 of the Maharashtra Universities Act, 2016.

AND

Whereas, making of ordinance is time consuming process.

AND

Therefore, I, Dr. M.G. Chandekar, Vice-Chancellor of Sant Gadge Baba Amravati University, in exercise of the powers conferred upon me under Section 12(8) of the Maharashtra Public Universities Act, 2016, do hereby direct as under :-

1. This Direction may be called as “Self Assessment Proforma-cum-Score Sheets for Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) for Appointments and Promotions under Career Advancement Scheme of Teachers and Academic Staff, (UGC Regulations-2018) - Direction, 2019”.

**SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 141**

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**SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 142**

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2. This Direction shall come into force from the date of its issuance.
3. Self Assessment Proforma-cum-Score Sheets for Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), for Appointments & Promotions under Career Advancement Scheme of Teachers, will be as prescribed by UGC Regulation, 2018 (Revision of Pay Scales of Teachers in Non-Agricultural Universities, National Law University, Affiliated Colleges, Government Colleges/Institutes as per 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education Resolution as accepted by Govt. of Maharashtra vide G.R. dated 8th March, 2019 and 10th May, 2019. Self Assessment Proforma-cum-Score Sheets prescribed accordingly by the University for this purpose are as per Section-I, Section-II, Section-III and Section-IV annexed herewith, as ANNEXURE-A..

Summary of these Sections is as under :-

**Summary of Sections :-**

**(A)**

**Section-I**

**Appendix - I :** For University and College Teachers other than Physical Education Persons & Librarians for filling Part - B (Categories - I, II & III) of Appendix - II & Appendix - III.

**Appendix - II :** PBAS Proforma for Promotions under CAS of Teachers other than Physical Education Persons & Librarians (Part - A, Part - B & Part - C).

**Appendix - III :** Annual Self Assessment Proforma for the Performance Based Appraisal System (Part - A, Part - B & Part - C) for Teachers other than Physical Education Persons & Librarians.

**Section-II**

**Appendix - IV :** For University Director / Deputy Director / Assistant Director of Physical Education & Sports and College Director of Physical Education & Sports for filling Part - B (Categories - I, II & III) of Appendix - V & Appendix - VI.

**Appendix - V :** Annual Self Assessment Proforma for the Performance Based Appraisal System (Part - A, Part - B & Part - C) for University Director / Deputy Director / Assistant Director of Physical Education & Sports and College Director of Physical Education & Sports.

**Appendix -VI :** PBAS Proforma for Promotions under CAS of University Director / Deputy Director / Assistant Director of Physical Education & Sports and College Director of Physical Education & Sports (Part - A, Part - B & Part - C).

**Section-III**

**Appendix - VII :** For University Librarian / Deputy Librarian / Assistant Librarian and College Librarian for filling Part - B (Categories - I, II & III) of Appendix - VIII & Appendix - IX.

**Appendix-VIII :** Annual Self Assessment Proforma for the Performance Based Appraisal System (Part - A, Part - B & Part - C) for University Librarian / Deputy Librarian / Assistant Librarian and College Librarian.

**Appendix - IX :** PBAS Proforma for Promotions under CAS of University Librarian/ Deputy Librarian / Assistant Librarian and College Librarian (Part - A, Part - B & Part - C).

**Section- IV**

**Appendix - X :** For Teachers under Music and Performing Arts Part - B (Categories - I, II & III) of Appendix - XI & Appendix - XII.

**Appendix - XI :** Annual Self Assessment Proforma for the Performance Based Appraisal System (Part - A, Part - B & Part - C) for Teachers under Music and Performing Arts.

**Appendix - XII :** PBAS Proforma for Promotions under CAS of University For Teachers under Music and Performing Arts (Part - A, Part - B & Part - C).

**(B)** For Direct Recruitments of Professor and Principal posts, applicants should submit the information under “(A)” in the Format under 'Category - III' of Part B of Appendix – II, VI, IX & XII XI along with his / her application form by respective category of teachers.

4. The cases of Self-assessments, score sheets, API, and PBAS shall hereinafter be dealt as per this Direction only as far as applicable to the teachers and other academic staff in University & Colleges in the faculties/courses fall under the "Coverage" at para- 1.0 of Govt. Resolution dated 8th March, 2019.

Place : Amravati  
Date : 15 /07/2019

Sd/-  
(Murlidhar Chandekar)  
Vice-Chancellor

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 SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 143
 

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## Section I

## Appendix-I

**Sant Gadge Baba Amravati University, Amravati.**  
**Academic Performance Indicators (APIs) And Scores developed for**  
**adoption of Performance Based Appraisal System (PBAS) for Appointments and Promotions under**  
**Career Advancement Scheme (CAS) of University/College Teachers.**  
*(For Teachers other than Physical Education Persons, Librarians and teachers of Music and Performing Arts)*

**Instructions for Filling up Part B of the PBAS Proforma**  
 ( Please read the Instructions carefully before filling the proforma for Category I, II, III )

**Part B of the Proforma is based on Government of Maharashtra, Higher and Technical Education, GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.**

**B ( I )** is based on API Grading/ scoring for **Category I** of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.

**B ( II )** is based on **Category II** of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.

**B ( III )** is based on **Category III** of the Table. Detailed information for the entire assessment period is to be provided. The proforma is to be filled as per the tables and self-assessment scores/ grades given. For each category, even though several avenue of activities and their API scores are given to provide choice/ opportunity to the teacher, maximum limit of scores that can be given or carried forward under each category/area is indicated in the Table-A and B for University and College teachers respectively as per GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

**NB.** The self-assessment scores are subject to verification by the University / College, and by the Screening cum Verification Committee or Selection Committee as the case may be.

**CATEGORY : I : Assessment Criterion for Teaching, Learning and Evaluation Related**  
**Activities as per GR No. Misc-2018/C.R56/18/UNI-1.**

**Direct Teaching:**

Indicator/ Activity	Post Held	Grading Criteria
Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.	Assistant Professor	80% and above - Good
	Associate Professor	Below 80% but 70% and above- Satisfactory
	Professor	Less than 70%- Not satisfactory

**Note:** For the purpose of assessing the grading of Activity at Criterion I all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. Teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 144

CATEGORY: II. Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.

II. Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.:

Indicator/ Activity	Post Held	Grading Criteria
<p>i. Administrative responsibility (including as Dean / Principal / Head of the Department/ Coordinator of centers Chairperson / Convener / Teacher-in-charge/ IQAC/ statutory bodies/ similar other duties that require regular office hrs for its discharge)/ other aspect of departmental or institutional management such as admission committee, campus development, library committee etc./ Organization of Conference /Training as Chairman/Organizing Secretary / Treasurer. Responsibility for, or participation in committees for Students Welfare, Counseling and Discipline/ College magazine etc./ Contribution to Corporate life in Universities/colleges through meetings, popular. / lectures, subject related events, other college/university Activities etc.</p> <p>ii. Participation in Board of Studies, Academic and Administrative Committees and all other committee (s)/ Duties specified by the University/ Government/ Statutory bodies.</p> <p>iii. Question paper setting, Invigilation, evaluation of answer scripts including term end examination / Departmental examinations/ College Examinations/ Internal Assessment and other examinations specified by the University.</p> <p>iv. Examination work such as coordination, Co-officer, Subject Exam Committee etc. or flying squad duties etc.</p> <p>v. Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.)</p> <p>vi. Other co-curricular activities. Positions held/Leadership role played in organization linked with Extension Work and National Service Scheme (NSS), NCC, NSO or any other similar activity. Students related Socio</p>	<p>Assistant Professor/ Associate Professor/ Professor</p>	<p><b>Good</b> - Involved in at least 3 Activities. <b>Satisfactory</b>- 1-2 activities <b>Not-satisfactory</b> - Not involved/undertaken any of the activities.</p>

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 145

<p>Cultural and Sports Programmes, campus publications etc.</p> <p>vii. Extension and dissemination activities (public /popular lectures/talks/seminars etc.). Community work such as values of National Integration, Environment democracy, socialism, Human Rights, peace, scientific temper, flood or drought relief, small family norms, cleanliness.</p> <p>viii. Professional Development activities such as participation in short term training courses/ long term training courses authorized by statutory bodies, industrial experience, talks, refresher / orientation/ faculty development courses, dissemination and general articles and any other contribution, subject Associations, Conferences, Seminars without paper Presentation. Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, Examination reforms, etc.</p> <p>ix. Institutional governance. Participation in State/Central Bodies/Committees on Education, Research and National Development. Publication of articles in newspapers, magazines or other publications (not covered in category 3); radio talks; television programmes.</p> <p>x. Lectures in Refresher/ Orientation/ Short Term Programmes and any other professional development activities authorized by statutory bodies.</p> <p>xi. learning methodologies, updating of subject contents/courses, mentoring etc.</p> <p>xii. Participatory and Innovative T /L Process with materials for problem based learning, case studies, Group discussions etc.,</p> <p>xiii. Interactive Courses, Participatory Learning modules, Case studies.</p> <p>xiv. Use of ICT in T/L process with computer-aided methods like power point / Multimedia/ Simulation/Softwares etc.</p> <p>xv. Developing and imparting Remedial/Bridge Courses.</p> <p>xvi. Developing and imparting soft skills/communication skills/personality development courses/ modules.</p> <p>xvii. Developing and imparting</p>		
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SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 146

specialized teaching-learning programmes in physical education, library; innovative compositions and creations in music, performing and visual arts and other traditional areas. xviii. Organizing and conduction of popularization programmes/ training courses in computer assisted teaching/web-based learning and e-library skills to students. xix. Evidence of actively involved in guiding Ph.D. students . xx. Conducting minor or major research project sponsored by national or international agencies. xxi. At least one single or joint publication in peer- reviewed or UGC list of Journals.		
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**Note: Good:** Good in teaching and satisfactory or good in activity at Category-II.

**Or**

**Satisfactory:** Satisfactory in teaching and good or satisfactory in activity at Category-II.

**Not Satisfactory:** If neither good nor satisfactory in overall grading.

**Note:** For the purpose of assessing the grading of Activity at Criterion I and Criteria II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. Teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

**CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS**

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Sr. No.	Category	Academic/ Research Activity	Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences / Library / Education/ Physical education/ Commerce/ Management and other related disciplines

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 147

1	<b>III (A) Research Paper Publication</b>	Research Papers published in: Peer- Revived or UGC listed Journals #	8 per paper	10 Per paper		
2	<b>III (B) Publications (other than Research Papers)</b>	<b>a) Books authored which are published by</b>				
		International Publisher	12	12		
		National Publisher	10	10		
		Chapter in Edited Book	05	05		
		Editor of Book by International Publisher	10	10		
		Editor of Book by National Publisher	08	08		
		<b>b) Translation work in Indian and Foreign Languages by qualified faculties</b>				
		Chapter or Research Paper	03	03		
3	<b>III (C) Creation of ICT mediated teaching learning pedagogy and content and development of new and innovative courses and curricula</b>	a) Development of innovative pedagogy	05	05		
		b) Design of new curricula and courses	02/ curricula / course	02/ curricula / course		
		c) MOOCs				
		Development of complete MOOCs in 4 quadrants (4 credit course ) ( In case of MOOCs lesser credit 5 marks/ credit)	20	20		
		MOOCs (Develop in 4 quadrant ) Per module/ lecture	05	05		
		Content writer/ subject matter expert for each module of MOOCs (at least one quadrant)	02	02		
		Course coordinator for MOOCs (4 Credit Course ) (In case of MOOCs of lesser credits 02 marks/ credit)	08	08		
		d) E-Content				
		Development of e -Content in 4 quadrants for a complete course/e-book	12	12		
		e-Content (developed in 4 quadrants) per module	05	05		
		Contribution to development of e- content module in complete course/paper/e- book (at least one quadrant)	02	02		
		Editor of e-content for complete course/ paper e-book	10	10		
		4	<b>III (D) Research</b>	a) Research Guidance		
				Ph.D	10/ Degree Award 05/ Thesis Submitted	10/ Degree Award 05/ Thesis Submitted
M.Phil / PG Dissertation	02/ Degree Award			02/ Degree Award		
b) Research Project Completed						
More than 10 lakhs	10			10		
Less than 10 lakhs	05			05		
c) Research Projects Ongoing :						
More than 10 lakhs	05			05		
Less than 10 lakhs	02			02		
d) Consultancy	03			03		

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 148

5	<b>III (E) Patents and Policy Documents</b>	a) Patents		
		International	10	10
		National	07	07
		b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)		
		International	10	10
		National	07	07
		State	04	04
		c) Awards/Fellowship		
		International	07	07
		National	05	05
6	<b>III (F) Invited Talks/ Paper Presentation</b>	*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)		
		International (Abroad )	07	07
		International (within country )	05	05
		National	03	03
		State/University	02	02

**The Research score for research papers would be augmented as follows:**

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

- i) Paper in refereed journals without impact factor            5 Points
- ii) Paper with impact factor less than 1                            10 Points
- iii) Paper with impact factor between 1 and 2                    15 Points
- iv) Paper with impact factor between 2 and 5                    20 Points
- v) Paper with impact factor between 5 and 10                    25 Points
- vi) Paper with impact factor >10                                    30 Points

a) Two authors: 70% of total value of publication for each author.

b) More than two authors: 70% of total value of publication for the First/Principal/ Corresponding author and 30% of total value of publication for each of the joint authors .

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

**Note:**

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- ❖ \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- ❖ The research score shall be from the minimum of three categories out of six categories