

3rd Cycle Assessment & Accreditation by NAAC

CRITERION – V STUDENT SUPPORT AND PROGRESSION

QnM - 5.1.2

Capacity building and skills enhancement initiatives taken by the institution include the following

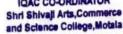
1. ICT/computing skills



Outward No. SSACSCM/.....

Declaration

This is to certify that the information, reports, true copies of the supporting documents, numerical data, etc. furnished in this file have been verified by the IQAC and the head of the institution. The data is found correct. Hence the certificate.





Shri Shivali

H.Buk

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	ICT/Computing Skills		
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3.	Certificate course in "MS-Excel"	2018-19	36-68
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ICT/ Computing Skills 2020-21

Shri Shivaji Education Society Amravati's,

Shri Shivaji Arts, Commerce and Science College, Motala, Dist. Buldana

Department of Computer Science

Report

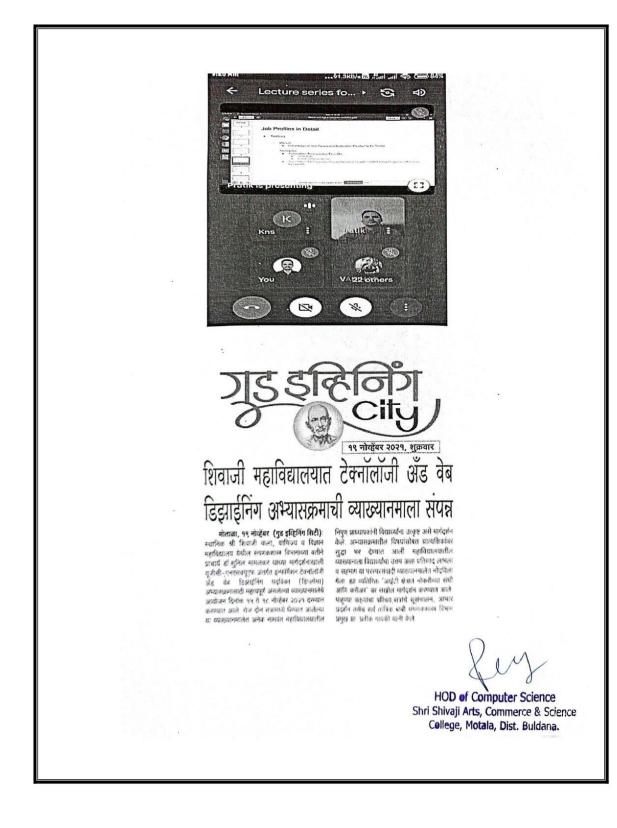
Diploma Course in Information Technology and Web Designing

Department of Computer Science of the college organized a lecture series in Diploma Course in Information Technology and Web Designing under UGC-NSQF in the guidance of Hon'ble Principal Prof. Sunil Mamalkar from 15 to 18 November 2021. Two Sessions were conducted daily in online mode. Expert professors from many colleges guided the students in excellent manner. Emphasis was laid on practical along with syllabus subjects. Notable response was recorded for this lecture series from the students of the college. Apart from this, students were also made aware about the job and career opportunities in IT sector. Introduction of guest speakers, conduction of sessions, proposal of thanks and all the technical arrangements was handled by the interim Head of Department of Computer Science Mr. Pratik Gaiki.

Cr. No.			
Sr. No.	Name	Gender	Class
1.	Bhushan Gajanan Adhao	Male	B.Sc. III
2.	BhushanDilipWagh	Male	B.Sc. II
3.	PreranaGajanan Ingle	Female	B.Sc. III
4.	KomalGajananPatil	Female	B.Sc. III
5.	Anjali ArunPande	Female	B.Sc. III
6.	SonaliPalhadSarode	Female	B.Sc. III
7.	KantaShantaramSonune	Female	B.Sc. II
8.	KomalRaghunathChaubhe	Female	B.Sc. II
9.	Harshal Vijay Tidke	Male	Passed Out
10.	Aarti Ganesh Pakhare	Female	B.Sc. III
11.	AparnaMahadeoKhandagale	Female	B.Sc. III
12.	Punam Prakash Paraskar	Female	B.Sc. III
13.	Sneha Ashok Sarkate	Female	B.Sc. III
14.	Vishal RaghunathChimkar	Male	B.Sc. III
15.	Poonam Rajesh Suryawanshi	Female	B.Sc. II
16.	AshwiniSudhakarShivnekar	Female	B.Sc. III
17.	Dipali Vilas Shimbre	Female	B.Sc. II
18.	Bhagyshri Vilas Tayde	Female	B.Sc. III

List of Admitted Students

	Sant Gadge Baba Amravati University, Amravati Maii - Approval of t	resh programmes / courses under NSQF for the year 2020-21
	Arts, Commerce and Science	ə Mahavidyalaya Motala <acsm317@sgbau.ac.in></acsm317@sgbau.ac.in>
Approval o	of fresh programmes / courses under N	SQF for the year 2020-21
nsqfugc2020@ To: acsm317@	⊉gmail.com <nsqfugc2020@gmail.com> sgbau.ac.in</nsqfugc2020@gmail.com>	Thu, Oct 22, 2020 at 4:04 PM
Dear Sir/Mad	lam,	
institution may	eference to your application for skill-based programmes / c y run the following fresh programmes / courses under Nati ademic session 2020 - 2021:	ourses. I am directed to convey that your ional Skills Qualifications Framework (NSQF)
Programme	/s Course/s	•
Diploma	Information Technology and Web Designing	
Certificate	Organic Farming	
The institution	must adhere to the following terms and conditions:	
5. The ins	ion mode and through franchise agreement / arrangement stitution shall furnish details regarding students admitted (o n on the online portal by 30.11.2020 . The link to the portal	course-wise) for the forthcoming academic
tares and a		
With regards,		Yours faithfully
With regards,		Yours faithfully,
With regards,		Yours faithfully,
With regards,		Yours faithfully,
With regards,		(Dr. Mriganka Sekhar Sarma)
With regards,		W Jocems
9	ce & Science College	(Dr. Mriganka Sekhar Sarma)
Arts, Commen	ce & Science College t Malkapur Road Motala	(Dr. Mriganka Sekhar Sarma)
Arts, Commen		(Dr. Mriganka Sekhar Sarma)
Arts, Commen		(Dr. Mriganka Sekhar Sarma)
Arts, Commen		(Dr. Mriganka Sekhar Sarma)
Arts, Commen		(Dr. Mriganka Sekhar Sarma)
Arts, Commen At Post Tg Old		(Dr. Mriganka Sekhar Sarma) (Education Officer)

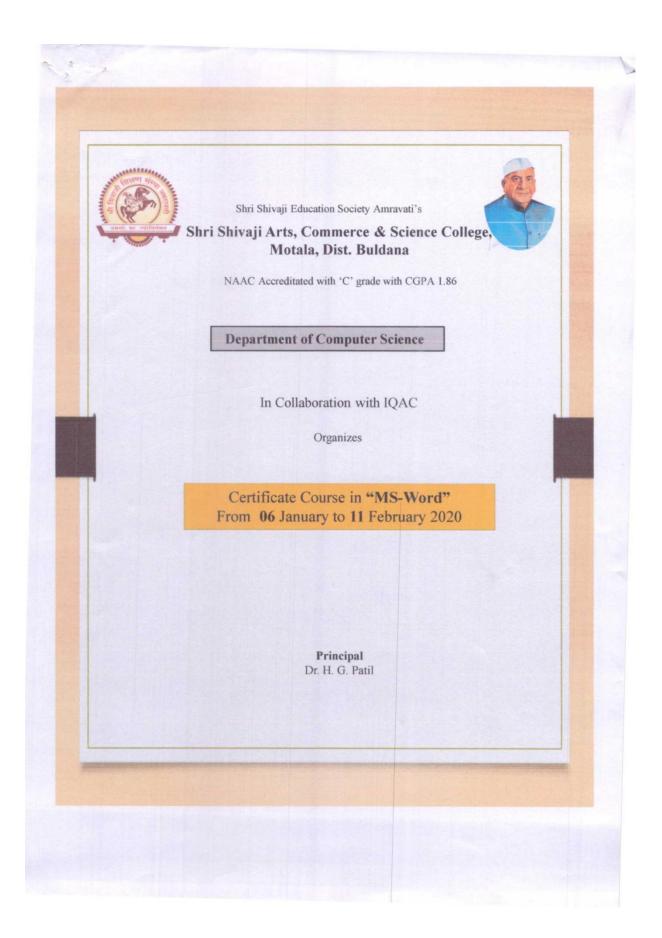






QnM 5.1.2

ICT/ Computing Skills 2019-20



SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2019-20) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

NOTICE

All the students of **B.A. B.Com. And B.Sc.** are hereby notified that the Department of Computer Science has organized Thirty days certificate course on the topic MS Word <u>from 06 January to 11 February 2020.</u>

Interested and desirous students can enroll their name for the course. They should contact Prof. Ku. Manisha D. Tekade.

Participation certificate will be given at the end of course.

N. B. No Registration Fee.

Marchale

Course Co-Ordinator (Prof. Ku. M. D. Tekade)

Apatel

QnM 5.1.2

Principal (Prof. Dr. H. G. Patil) Principal Shri Shivaji Arts,Commerce & Science College, Motala,Dist-Buldana



anterpas

IQAC CO-ORDINATOR Shri Shivaji Arts,Commerce and Science College,Motala

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S

SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA, DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (Academic Year 2019-20)

To,

The Principal, Shri Shivaji Arts, Commerce and Science College, Motala, Dist. Buldana

Subject: Regarding to conduct a Thirty days certificate course on the topic MS Word from 06 January to 11 February 2020.

Respected Sir,

To encourage everyone to study MS Word and work diligently on computers, the college's Department of Computer Science is planning a thirty-day certificate course on the subject from 06 January to 11 February 2020. Therefore, we need your permission to do so.

Mitchase

Course & Dept. Coordinator,

Prof. Ku. Manisha D. Tekade

toterto IQAC CO-ORDINATOR

IQAC CO-ORDINATOR Shrl Shivaji Arts,Commerce and Science College,Motala



CHPatil Principal

Principal Shri Shivaji Arts,Commerce & Science College, Motala.Dist-Buldana

QnM 5.1.2

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2019-20) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

REGISTRATION FORM

Personal Information

Full Name of Student (In Block Letters)	
Class	
Name of the College	
Mobile No.	
E-mail Address	
Address for Correspondence	

No Registration Fee.

Date :....

Signature of the participant

IQAC CO-ORDINATOR Shri Shivaji Arts, Commerce and Science College, Motala Principal Shri Shivaji Arts, Commerce & Science College, Motala.Dist-Buldana



SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE (2019-20) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

(Contents)

1. Introduction of MS Word

- What is MS Word?
- Where to find MS Word on your personal computer?
- What are the uses of MS Word?
- How to create an MS Word document?

2. Features of MS Word

- Home
 - 1. colour
 - 2. font size
 - 3. font style
 - 4. alignment
 - 5. bullets
 - 6. line spacing, etc.
- Insert
 - 1. Tables, shapes
 - 2. Images
 - 3. Charts
 - 4. Graphs
 - Header
 Footer
 - 7. Page number, etc.
- Design
 - 1. Template
 - 2. Themes
 - 3. Paragraph Spacing
 - 4. Page color
 - 5. Page Border
 - 6. Effects
- Page Layout
 - 1. Margin
 - 2. Orientation
 - 3. Page Size
 - 4. Column
 - 5. Lines
 - 6. Hyphenation

QnM 5.1.2

- 7. Indentation
- 8. Spacing, etc.
- References
 - 1. Citation
 - 2. Footnote
 - 3. Endnote
 - Table of contents
 Caption
 - 6. Bibliography, etc.
- Review
 - 1. Spell check
 - 2. Grammar check
 - 3. Thesaurus
 - 4. Word count
 - 5. Language
 - 6. Translation
 7. Comments, etc.

3. MS Word shortcut keys

- Ctrl+ A
- Ctrl+ B
- Ctrl+C
- Ctrl+ D
- Ctrl+ P
- Ctrl+ X
- Ctrl+ V
- Ctrl+ U
 Ctrl+ Y
- Ctrl+ Z, etc.
- Ctri+ Z, etc.

4. The Conclusion

- Microsoft Word, a robust software that has stood the test of time and is considered the
 most widely-used word processing program, which meets the standards of the
 industry. This industry standard word processing, is commonly utilized for writing
 documents for usage on both business and personal levels.
- It features toolbar layouts that have customized application toolbars, facilitates using templates and customizing formatting of page. Word facilitates co-authoring in real time and it allows for image manipulation and integrated graphics drawing, database integration and mail merging of documents and sophisticated macro scripting support.
- You can easily produce straightforward word processing documents like letters and reports with Microsoft Word, which also lets you incorporate colour and clip art. Utilizing different fonts and font sizes, tables, borders, and bullet formatting decreases monotony and boosts efficiency. Reduce your workload and boost your productivity right now!

15 M45 @

Arts,

IQACCO-ORDINATOR Shri Shivaji Arts, Commerce and Science College, Motala



Principal Principal Shri Shivaji Arta, Commerce & Science College, Motala, Dist-Buldana

SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) Department of Computer Science

Academic Year (2019-20)

THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

During 06 January to 11 February 2020 Time Table

The certificate course was conducted in offline mode for Thirty days as per the scheduled timetable. All the following lectures are conducted by the Department of Computer Science.

	TI	ME-TABLE	
DAY	DAY	DAY	DAY
Monday	Friday	Monday	Wednesday
06.01.2020	17.01.2020	27.01.2020	05.02.2020
Tuesday	Saturday	Tuesday	Thursday
07.01.2020	18.01.2020	28.01.2020	06.02.2020
Wednesday	Monday	Wednesday	Friday
08.01.2020	20.01.2020	29.01.2020	07.02.2020
Thursday	Tuesday	Thursday	Saturday
09.01.2020	21.01.2020	30.01.2020	08.02.2020
Friday	Wednesday	Friday	Monday
10.01.2020	22.01.2020	31.01.2020	10.02.2020
Saturday	Thursday	Saturday	Tuesday
11.01.2020	23.01.2020	01.02.2020	11.02.2020
Monday	Friday	Monday	
13.01.2020	24.01.2020	03.02.2020	
Thursday	Saturday	Tuesday	
16.01.2020	25.01.2020	04.02.2020	

IQAC CO-ORDINATOR

Shri Shivaji Arts,Commerce and Science College,Motala

(M)Tchade

Course Co-Ordinator

Prof. Ku. M. D. Tekade

CO Co

apatil Principal

Dr. H. G. Patil

Principal Shri Shivaji Arts, Commerce & Science College, Motala, Dist-Buldana

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE (2019-20) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word From 06 January to 11 February 2020

CONTENTS

Days	Topic	Page No.
1	Introduction of MS Word	1
2	Features of MS Word	1
3	Home	1
4	Insert	1
5	Design	1
6	Page Layout	2
7	References	2
8	Review	2
9	MS Word shortcut keys	2
10	The Conclusion	2



SHRI SHIVAJI EDU SHRI SHIVAJI ARTS, COMME	CATION SOCIETY AN RCE AND SCIENC		
DIST.	BULDANA (M.S.)		
DEPARTMENT OF C THIRTY DAYS CERTI			
	MS Word		
From 06 Janu	ary to 11 Februa	nry 2020	
	DBACK FORM		
Dear Students,			
Thank you for your participation in The department would like you to complete the will enable us to improve our course and	following course eva	luation feedback. Your feedback	
Tick mark $()$ the appropriate option.			
1. How was the certificate course acco	rding to your opinio	on?	
A. Excellent B. Very good	C. Good	D. Satisfactory	
2. Why it is important to the learn MS	Word?		
A. Easy reading and easy writing	B. Easily create	document	
C. To be successful in life	D. To be good v	D. To be good writer	
3. How was the teaching art of resource	ce person?		
A. Excellent B. Very Good	C. Good	D. Satisfactory	
4. What should be done to learn MS W	Vord?		
A. Use the MS Word program	B. Find out what	t you need to know	
C. Read a lot of books on this.	D. All of the ab	bove.	
5. What should be the duration of such	h courses?		
A.7 days B.10 days	C.15 days	D. One month	
Any			
suggestion			
Name of Student			
Date Class		Sign	
	IMAR		
IQAC CO-ORDINATOR Shri Shivaji Arts, Commerce and Science College Motela	ommerce & sclance College	Principal Shri Shivaji Arts, Commerce & Science College,	
The ociance conege, motala	Motela	& Science College, Motala,Dist-Buldana	

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2019-20) THIRTY DAYSCERTIFICATE COURSE ON THE TOPIC

MS WORD

CERTIFICATE

This is to certify that Mr./Ms._

a student of ______ has participated in and successfully completed the Thirty days Certificate Course on the topic <u>MS Word</u> organized by the Department of Computer Science, held from 06 January to 11 February 2020.

Hence, this certificate of participation & appreciation is being bestowed upon him/her.

IOA

Co-Ordinator (Prof.A.S.Meherkar)

Principal Shri Shivaji Arts,Commerce & Science College, Motala,Dist-Buldana

Arts, Com

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Apatel

(Prof. Dr. H. G. Patil)

IQAC CO-ORDINATOR Shri Shivaji Arts,Commerce and Science College,Motala

chate

Course Co-Ordinator

(Prof. Ku. M. D. Tekade)

SHRI SHIVAJI ARTS COMMERCE AND SCIENCE COLLEGE MOTALA

SHRI S	HIVAJI EDUCATION SOCIETY AMRAVATI'S
SHRI SHIVAJI ART	IS, COMMERCE AND SCIENCE COLLEGE,
мот	ALA, DIST. BULDANA (M.S.)
DEPART	IMENT OF COMPUTER SCIENCE
CE	ERTIFICATE COURSE
	ON
	MS WORD
	CERTIFICATE
This is to certify that Mr./Ms	a student of
has participated and successfully completed Thirty	Days Certificate Course on the topic of <u>MS Word</u> organized by the Departmen
has participated and successfully completed Thirty of Computer Science, held from 06 January to 11 Fe	
Computer Science, held from <u>06 January to 11 Fe</u>	бгиагу 2020.
Computer Science, held from <u>06 January to 11 Fe</u> Hence, this certificate of participation & app	e <u>bruary 2020.</u> preciation being bestowed upon him/her.
Computer Science, held from <u>06 January to 11 Fe</u> Hence, this certificate of participation <i>L</i> app	reciation being bestowed upon him/her.
Computer Science, held from <u>06 January to 11 Fe</u> Hence, this certificate of participation & app	e <u>bruary 2020.</u> preciation being bestowed upon him/her.

SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE CERTIFICATE COURSE ON MS WORD ACADEMIC YEAR 2019-20 LIST OF STUDENT ENROLLED

SR. No	Name of the student	Class
1	Ankita Prakash Borade	BSc I
2	Ruchita Sudhakar Sawale	BSc I
3	Akash Sarangdhar Udaykar	BSc I
4	Tejas Santosh Mahore	BSc I
5	Vaibhav Laxman Varade	BSc I
6	Vaishnavi Vinayak Hinge	BSc I
7	Vishakha Kailas Dhandare	BSc I
8	Vaishnavi Suresh Awachar	BSc I
9	Ashwini Rohidas Rathod	BSc I
10	Priyanka Ramesh Rathod	BSc I
11	Vaishnavi Vasudeo Dhurandhar	BSc 1
12	Ashwini Madhukar More	BSc I
13	Rushikesh Devidas Mahore	BSc I
14	Mohini Ramdas Kharche	BSc I
15	Anjali Vinayak Hande	BSc II
16	Jyoti Anilsingh Rajput	BSc II
17	Arpita Padmakar Bholankar	B.A I
18	Vaishnavi Vijay Warade	B.A I
19	Vikas Dnyandeo Suralkar	B.A I
20	Snehal Anil Ganage	B,A I
21	Mayur Jagan Padwal	B.A I
22	Kundan Raju Ahire	B.A I
23	Bhagyashri Prakash Satav	B.A I
24	Priti Dilip Kakar	B.A I
25	Suraj Vilas Bhalerao	B.A I
26	Gita Sugdeo Ghogale	B.A I
27	Vaishnavi Ramkrushn Satav	B.A I
28	Tayade Radhabai Bhagwan	B.A II
29	Kayasth Sharda Prakash	B.A II

30	Kiran Pundlik Sarode	B.A II
31	Shobha Pandurang Katkar	B.A II
32	Arati Ganesh Junare	B.A II
33	Mukta Panjabrav Vyawhare	B.A II
34	Shital Bhagwat Ghate	B.A II
35	Pavan Shravan Bhide	B.A II
36	Pranav Jagdish Dabhade	B.A II
37	Naval Prakash Dabhade	B.A II
38	Santosh Shriram Dabhade	B.A II
39	Ashwini Santosh Mapari	B.Com I
40	Arti Gajanan Borpi	B.Com I
41	Shubhangi Onkar Ghogale	B.Com I
42	Priyanka Subhash Sarode	B.Com I
43	Jayshri Subhash Junare	B.Com I
44	Laxmi Sunil Gavande	B.Com I
45	Swapna Sapurda Sapkal	B.Com I
46	Pooja Gajanan Gorad	B.Com I
47	Priti Prabhakar Junare	B.Com II
48	Rahul Jalamsing Mali	B.Com II
49	Savita Santosh Ghorpade	B.Com II

IGAC CO-ORDINATOR Shri Shivaji Arts, Commerce and Science College, Motala



Shiri Shivëji Arts, Commerce & Science College, Motala, Dist-Buldana

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2019-20) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

Report

Department of computer science of the college organized a thirty days certificate course in MS-Word in the guidance of Hon'ble Principal Dr. H. G. Patil from 06 January to 11 February 2020. One lecture was conducted daily in offline mode. Expert professors from department of computer science guided the student. Emphasis was laid on practical along with syllabus subjects. Notable response was attendance for this course from the students of the college. apart from these students were also made to learn to computer and MS-Word and Also students prepare their resume, documents, records and a letter to another person. conduction of session, proposal of thanks and all technical arrangements was handled by the interim Department of computer science professors.

List of Enroll Students

SR. No	Name of the student	Class
1	Ankita Prakash Borade	BSc I
2	Ruchita Sudhakar Sawale	BSc I
3	Akash Sarangdhar Udaykar	BSc I
4	Tejas Santosh Mahore	BSc I
5	Vaibhav Laxman Varade	BSc I
6	Vaishnavi Vinayak Hinge	BSc I
7	Vishakha Kailas Dhandare	BSc I
8	Vaishnavi Suresh Awachar	BSc 1
9	Ashwini Rohidas Rathod	BSc I

10	Priyanka Ramesh Rathod	BSc I
11	Vaishnavi Vasudeo Dhurandhar	BSc I
12	Ashwini Madhukar More	BSc I
13	Rushikesh Devidas Mahore	BSc I
14	Mohini Ramdas Kharche	BSc I
15	Anjali Vinayak Hande	BSc II
16	Jyoti Anilsingh Rajput	BSc II
17	Arpita Padmakar Bholankar	B.A I
18	Vaishnavi Vijay Warade	B.A I
19	Vikas Dnyandeo Suralkar	B.A I
20	Snehal Anil Ganage	B.A I
21	Mayur Jagan Padwal	B.A I
22	Kundan Raju Ahire	B.A I
23	Bhagyashri Prakash Satav	B.A I
24	Priti Dilip Kakar	B.A I
25	Suraj Vilas Bhalerao	B.A I
26	Gita Sugdeo Ghogale	B.A I
27	Vaishnavi Ramkrushn Satav	B.A I
28	Tayade Radhabai Bhagwan	B.A II
29	Kayasth Sharda Prakash	B.A II
30	Kiran Pundlik Sarode	B.A II
31	Shobha Pandurang Katkar	B.A II
32	Arati Ganesh Junare	B.A II
33	Mukta Panjabrav Vyawhare	B.A II
34	Shital Bhagwat Ghate	B.A II
35	Pavan Shravan Bhide	B.A II

36	Pranav Jagdish Dabhade	B.A II
37	Naval Prakash Dabhade	B.A II
38	Santosh Shriram Dabhade	B.A II
39	Ashwini Santosh Mapari	B.Com I
40	Arti Gajanan Borpi	B.Com I
41	Shubhangi Onkar Ghogale	B.Com I
42	Priyanka Subhash Sarode	B.Com I
43	Jayshri Subhash Junare	B.Com I
44	Laxmi Sunil Gavande	B.Com I
45	Swapna Sapurda Sapkal	B.Com I
46	Pooja Gajanan Gorad	B.Com I
47	Priti Prabhakar Junare	B.Com II
48	Rahul Jalamsing Mali	B.Com II



(H patt Principal Shri Shivaji Arts,Commerce & Science College, Motala,Dist-Buldana



SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2019-20) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

Teaching Faculty Profile

Sr. No	Name of Teaching staff
1	Ku. Smita R. Kinge
2	Ku. Manisha D. Tekade
3	Mr. Ashwin P. Patil



QnM 5.1.2

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2019-20) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

Unit Test (MCQ)

Marks: - 20

Date: - 11/02/2020

Student Name

Notice: - 1) All questions must be solved

2) Each question 02 marks

1.			printing area on a page?	
	(A) Clipart	(B) Margins	(C) Header	(D) Footer
2.	Formatting is perfe	ormed on		
	(A) Text	(B) Table	(C) Menu	(D) Both (a) & (b)
3.	Select all the text i	n MS Word docur	nent by	
			(C) $Ctrl + A$	(D) $Ctrl + V$
4.	Ctrl + N is used to			
	(A) Save the Docu	ment	(B) Open the Documen	t
	(C) Create a New]		(D) Close the Documer	
5.	Ctrl + C is used to			
			(B) Save text	
	(C) Move to text		(D) Paste text	
6.	A word processor			
			(B) Computer s	earch in media centre
	(C) Maintain an in		(D)Type a biogr	raphy
7.	Ctrl + Z is used to			
	(A) Undo	(B) Select text	(C) Font Option	n (D) Size
8.	feat	ure of MS Word h	elps to create a list in a c	document.
	(A) Word Art		(B) Scaling	
	(A) Word Art(C) Bullets & Nun	nbering	(D) Word Wrap	
9.	Which is not in M			
	(A) Italic	(B) Magic too	I (C) Font	(D) Bold
10			sed for making a resume	e?
		(B) MS Word		(D) Java

Stolow IQAC CO-ORDINATOR Shri Shivaji Arts,Commerce and Science College, Motala



(patil Principal Shri Shivaji Arts, Commerce & Science College, Motala, Dist-Buldana

QnM 5.1.2

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2019-20) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

Unit Test (MCQ)

Answer key

Motala

1.	В
2.	D
3.	С
4.	С
5.	A
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8.	С
9.	В
10.	В

appropriate IQAC CO-ORDINATOR Shri Shivaji Arts,Commerce and Science College,Motala

Apatu

Principal Shri Shivaji Arts, Commerce & Science College, Motala, Dist-Buldana

SHRI SHIVAJI ARTS COMMERCE AND SCIENCE COLLEGE MOTALA

QnM 5.1.2

				STIKI		COMMERCE AND DIST. BULDAN FMENT OF COM	A (M.S.)					
						ATE COURS						
-			1	ACADEM	IC YEAR 2019	-20 (06 Janua)	y to 11 Februa	ry 2020)				
SR. No	Name of the student	Class	06.01.2020	07.01.2020	08.01.2020	09.01.2020	10.01.2020	11.01.2020	13.01.2020	16.01.2020	17.01.2020	18.01.2020
1	Ankita Prakash Borade	BSc 1	Bosalt	Borat	Borde	Borale	Rozat	Boxek	Bornek	Borok	Bozel	Boral
2	Ruchita Sudhakar Sawale	BSc I	R.S. South	R.S. Small	- RS: GIMK	R.S. S. 21	R.S. Samp	R.S. GUNNA	A.A. Cuent	100002.2.8	PAS. SAIR	10 R.S.Sa
3	Akash Sarangdhar Udaykar	BSc I	A-Saudy to	A-So udyn				ASOUCHE	A SAUCHON	e A.soudyo	A . 50 Udy	A 6000
4	Tejas Santosh Mahore	BSc I	Frutt	DSuffe	Fort	TSufice	Iguta	Tguh	Zula	2014	Igne	Izul
5	Vaibhav Laxman Varade	BSc 1	V.L. Uprod	VILOP	1 102, WWA	HU.LLAR	te U.LIM	HO V.L. UNK	Ho t. 1	V, L, LORA	0 V.L. Ubra	V. L. 1819
6	Vaishnavi Vinayak Hinge	BSc I	whin 9	Whinge	when	whinge	Whinge	whinge	whing	Absent		Whinge
7	Vishakha Kailas Dhandare	BSc I	Nik	V.12	V.12	VIL	UNK	v.k	UK	V.12	VILO	V.12
8	Vaishnavi Suresh Awachar	BSc 1	X.5.D	V.5.D	V.S.D	VIS.D	V.S.D	V.S.D	V-5.12	V.5.0	X-5.1	V.S.D
9	Ashwini Rohidas Rathod	BSc I	APP	ARR	A.B.R	A.R.12	A.P.P	N.D.D	A.P.R	ARR	D.R.P	A-R.P
10	Priyanka Ramesh Rathod	BSc I	aris	Duily	Rici	an	puj	pary	au	Rily	All	pri
11	Vaishnavi Vasudeo Dhurandhar	BSc I	V.V.D	V.V.D	V.V.D	V.V.D	V.V.P	V.Y.D	VYD	V.V.D	V.V.D	V.V.D.
12	Ashwini Madhukar More	BSc I	any	Quel	Ame	Anu	pluy	our	any	pulle	Anika	prol
13	Rushikesh Devidas Mahore	BSc I	Rowborg	RPulore	Receiver	KRubox	RADINA	Rhuhor	RMahox	Raybore	Rochor	RMuder
14	Mohini Ramdas Kharche	BSc I	Ort	Odel	Ont	matt	OHL	OH-	OH	OH	Onthe	But
15	Anjali Vinayak Hande	BSc 11	Arance	Atome	Alaner	manie	Atande	Alande	Alande	Arunde	Arunal	Alune
16	Jyoti Anilsingh Rajput	BSc II	J.A. Rashet	J.A. Railet	TADADA	T.A. ROJAJ	JA. Raves	TARNEY	JARAN	JA RaxRet	TA Park	+ J. A Ray
17	Arpita Padmakar Bholankar	B.A.I	A.D Bhola		A . D Bhol	A. PBhok	A .p Bohcur	AnBenl	and proker	AipBoin	A. Pandu	A.P. Doan
18	Vaishnavi Vijay Warade	BAI	N. Kasp. Sun	Vikssuhr	V. Kran	v. Kusward	N	N.ROOM			1. wdeper	
19	Vikas Dnyandeo Suralkar	BAI	N-Kayvanel	YKassunka	r V KSUKA	YKOKSUNK			V.SSyrla	4.00-	A 210	W-SSUL
20	Snehal Anil Ganage	BAI	Bene	Bornese	Bunse	Bunsel	Secures	Bacenege	Dunge	Gover	Bange	Range
20	Mayur Jagan Padwal	BA1	Rederal	ERIduer	Philutel	Palan	Philve	Plaswal	Pluder	Rulwal	meruhay	marker
22	Kundan Raju Ahire	BAI	RudAhine	KuclAhin	K.ADINC	K.Ahire	k. Ahire	Che ti	KAnine	K.hAB.	RADie	Anthe
23	Bhagyashri Prakash Satav	B.A.I	B.P.Satav	Bilsagu	Bipisatav	BiPsatav	Bilisatav	Bipsatau	Bipsalav		Bipisatav	B, PSatal
24	Priti Dilip Kakar	B.A.I	PiDkakap	P.D. Kakap	P.D. Kakar	P.D.Kakap	Pipkakan	PD-kakp	P.D.Kakar	and the second se		P.D.kako
25	Suraj Vilas Bhalerao	B.A.I	al Males	Liphole	L.V.Allan	luplar	S.V Bloke		& V. Billon	2. VAldor	AV BIJ SI	SV. Aller
26	Gita Sugdeo Ghogale	B.A.I	Co ll	Gull.	SIDALO	PAR PAR	Sul	Gul	2.0	C il	Cul	Cit
	Vaishnavi Ramkrushn Satav	BAI	N.D.9		Gut	v.R.S			00	Sul	Sug	240
27		0.61	A.K.Z	V.R.3	VIR.S	V.R.S	Commorce	VIRS	VRS	V.R.S	N.K.Z	.V.B.
			Principal Shivaji Arts,Con & Science Colleg Motala.Dist-Bulda	18.	,	and Shivews		Comes		Shri Shiva	O-ORDINATOR il Arts,Commer ce College,Mot	

					DEPAR CERTIFIC	COMMERCE ANI DIST. BULDAN TMENT OF COM	A (M.S.) PUTER SCIENCE					
-		-			IIC YEAR 2019	-20 (06 Janua	ry to 11 Februa	ry 2020)		-		-
28	Name of the student	Class	06.01.2020	07.01.2020	08.01.2020	09.01.2020	10.01.2020	11.01.2020	13.01.2020	16.01.2020	17.01.2020	18.01.20
	Tayade Radhabai Bhagwan	B.A II	Tay Bhalog	T.Bhaged	t-Bhuged	T.Bhave	TBhoad	TBhagua	TTBhaap	TBhas	TBhan	TBh
1 43	Kayasth Sharda Prakash	B.A II	12. progkas	1 1	k.prakan		- 1	K-kapat	- /	Danks	parce	Pau
30	Kiran Pundlik Sarode	B.A II	Kanale	berode	Gurode	Kentose	nearrile	newoll	KSCIDIC		ASURAL	1scare
31	Shobha Pandurang Katkar	B.A II	S-P. kathar	Sipikatkan	SiPikatkan	\$Pikatkap	SiPikatkar				Absut	S.P.ka
32	Arati Ganesh Junare	B.A.11	A G Junar	A CiJunar	A.C. Junara	A.G. Janan	A & Junan	A.C.Junan	A.C. Junana	A.G. Juna	A.G.Junan	AGIJa
33	Mukta Panjabrav Vyawhare	B.A.II	Myustal		Reubhure	Richtere	0	BAULUR	0	arguite	Martehie	Reput
34	Shital Bhagwat Ghate	B.A II	Shute	Shute	Shill	Bhile	Shake	Rhill	Rilino	Rhulp	Bhulle	Bhe
35	Pavan Shravan Bhide	B.A II	PS Bbide	·RS Blide	PisiBhite	Pisthide	PSiBhid	PisiBhide	PisiBhike	DS. DL' 2	PS Bhid	PSB
36	Pranav Jagdish Dabhade	B.A II	PJeDobhad		Pathade	P. Pabhade	PiDbhad	1		PS BDIO	PiDabhal	1
37	Naval Prakash Dabhade	BAII	a) . Derhade		1				1			Abs
	Santosh Shriram Dabhade	BAII	3. Dabhyd	1	1	NoDaden			Niphade	Naanel		1400
	Ashwini Santosh Mapari	B.Com 1	AMPLIN	Alapan	AM BUTI	AM apari	Sipohar	g.bhecl	S.Dahaa		sphod e	S-DA
	Arti Gajanan Borpi	B.Com 1	FRorfi		No pi	0.	Alfani	Alapari		Atapuri	1	Ampen
	Shubhangi Onkar Ghogale	B.Com I	alcut	Borpi	1000KI	ROTE	ABOTP	ABOD PI	Aborfi	FBOTP.	ABOSPI'	PROSP
	Priyanka Subhash Sarode	B.Com I	Pasanoce	5. Ghao	0	Sighaga	9	Sahali	· s.hole			G
	layshri Subhash Junare	B.Com 1		PSONDE	PSOKet	pegode	psodt	10-50de	Sopare		Sanode	
	axmi Sunil Gavande	B.Com 1	Llewonde	Juning	Supar	Junin	Junare	Junux	Junare	Bunur	Duna	
	Swapna Sapurda Sapkal	B.Com I		Levenuonae	mart	Cubbure	Lourede	LCuluine	LGewald	and the second	1	LCenvu
	Pooja Gajanan Gorad	B.Com I	Swapruso				opespaka	Sapand	spankan	Sabáko	Share	
	Priti Prabhakar Junare	B.Com II	P. Timare	P. June	PiJunaoe	R SQ POIK	P. Tume	Suprai D. T.	BOODT .	projane		24
	Rahul Jalamsing Mali	B.Com II	R-J-Mali		R.J.Mili	R.J.Mall	R.J. Mali	P. Junare R.J. Mali	P. Junare R. J. Mali	Diel	P.JUMIR R.J.MUIJ	P. JU.

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Stience College, Science College, otala.Dist-Buldana



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						OMMERCE AND S DIST. BULDANA MENT OF COMP	TTER SCIENCE					
					OPPETEIC	ATE COURSE	ON MS WO	ORD				
				ACADEM	IC YEAR 2019	20 (06 Januar	y to 11 Februar	ry 2020)			29.01.2020	30.01.2020
					22.01.2020	23.01.2020	24.01.2020	25.01.2020	27.01.2020	28.01.2020		1 ante
SR. No	Name of the student	Class	20.01.2020	21.01.2020	22.01.2020	0 1	12 010	Borele	Dozale	Bozale	Borde	Borak
54.140	Ankita Prakash Borade	BSc 1	Borat	Borale	Boxee	Borale	Bosele	0	Q . C. 1	P.S. Sough	R-S-Solos	(R.S. SA
1	Ruchita Sudhakar Sawale	BSc 1	9.5. Sonode	R-S-Source	R.S. Souch		A.S.SKUM	A.S.U	D.C.U	A.SU	A.S.Y	15.y
2	Akash Sarangdhar Udaykar	BSc I	A.S. Uda	Los A.S.d	Pat ASU	A.SU	HI-Sil	-H.S.	Techar	(Jane)	TSurly	Briles
3		BSc I	Thul	TERUIT	Tomy	23 un	Isu	NO VILIAN		AR VILLUCIR	te, U, L, lax	
4	Tejas Santosh Mahore Vaibhay Laxman Varade	BSc I	V.L. Land	n U.L. Long	to ULLANA	De U.L. LAR		whinge	whinge	Whinge	whinge	whinge
5		BSc 1	which ?	whinge	whinge	whing	whinge	V-12	V.K	VIL	V.12	ML
6	Vaishnavi Vinayak Hinge	BSc 1	U.D. That	1.001	V.128.	v.h	V.L		N.S.A	V.5.A	V.S.A	V.S.A
7	Vishakha Kailas Dhandare	BSc 1	V.S.A	V.C.A	V.S.A	V-S.A	V.S.A	V.S.A	A-P.R	A.R.P	A.R.P	A.R.+
8	Vaishnavi Suresh Awachar		A.R.R	0.0.0	D.R.R	ARR	A.P.P	H.K.K	Rus	aut	Ru	pull
9	Ashwini Rohidas Rathod	BSc I		Rein	Ren	Rell	pull	peg	V.V.D.	2.11.0	N. V. D.	V.V.D
10	Priyanka Ramesh Rathod	BSc I	pacy	1 1	N.V.D	V.V.D	N. V. D.	V.Y.D.		1	Add	Quel
11	Vaishnavi Vasudeo Dhurandhar	BSc 1	V.Y. D	Y.V.D	prue	One	Due	1 pul	pay	puj	Remahore	
12	Ashwini Madhukar More	BSc 1	prul	pul	PI	(RMUTOX	prahor	~ Rmahon	prenox	Riguron		MAI
	Rushikesh Devidas Mahore	BSc 1	Renature	Renuhor	Rhanor		aht	mill	mult	mul	OHH	100
13	Mohini Ramdas Kharche	BSc 1	mall	WAT	-m	matt	(OHA) +	ave.	Alance	1Anceher	Alanie	grance
14			Real	Atanee	Alance	Atapac	Manel	- Alunde	0		000	+ Sp. Ray
15	Anjali Vinayak Hande	BSc II	Atando	. D	0	1 - A Dava	+ J.P. Rask	HJ. AKUR	+ J. AKUSPH		0 - 0 -	1.0.1
16	Jyoti Anilsingh Rajput	BSc II	J. P. Rupy	+ S. P. Kay	4J.A Kark	J. A. A. h.		AP Bohe	A-P Bohe	- A.p. Boher	e V. Wara	A Boh
	Aroita Padmakar Bholankar	B.A.I	A.DBho	A PBha	a A pBeha		ViWarci	e V. Waraa	e V. Ward	e V.Warad		
17	Vaishnavi Vijay Warade	B.A.1	UVI Warad	2 NV.Wanad					h v.sha	r vishan	1 vara	
1		-	TV KOS DY	v Kassi	ude v Tuno!	a V'SUM		Shv.suna	A an	Buch	10	Baind
1		B.A.I	0	- 61	(67)	e Sounge	(Speines	e (Sound		60.1.	0 1131	1 Atser
2	Snehal Anil Ganage	B.A.I	Source	(8 zinose		1 Made	y mayer	1 Baduti	1 Outre	- Carmen		1.26.2
-	Maxue Jagan Padwal	BAI	Ohew	1) maria		A Choice	en en	KAMITC	KALin	KAMire	- KAThine	KAhi
2	Kundan Raju Ahire	BAI	Rhorie	Kashire	KAMIN	KANIVE	B.P.Sota		V B.PSata	N Bipisat	IV BIP, Sata	
2		BA	(Calal)	Bipisata	V Bipisatav	Bipisata					an P. D. Kaka	> P.D.Kak
1	Bhagyashri Prakash Satav	-	0.0.000	P.D. toko	p P.D.kak	ap P.Dkaki	p P.D.kak			11.1	N. Bhe	m L.V.M
	Priti Dilip Kakar	B.A	TUD PYRI	1.10	1 CAA	me St Phal	exe SV.Bh	100 Albson	d Abser	N Bha		Gil
-	Surai Vilas Bhalerao	B.A	SV. na	eno (V.Im	NOD	-	1 Coul	Ged	a Guy	1 Quy	Que	
-	25 Gita Sugdeo Ghogale	B.A	Grid	Gu	1 Cou	(any		0	a v.O.	S V.R.	SYR	S VR
	26 Vaishnavi Ramkrushn Satav	BA	1 V. Q. S	NR.9	N.P.	SY.P.	SYR	S J.K.	S Y PR.	21		-
	27 Vaishnavi Kainkrusini Jula	0.5	. A.K. 2			6	promerce & 80	6				
				epati	L	15		12		~MO	lestres.	
				ers		Arts	(121			1 1	
			11.96.91.77	Principal		Ifening		1.51		Shri Shiwali	RDINATOR	
			Shr	& Science Col		1 E		1.0			College, Motala	

						DIST. BULDAI	NA (M.S.)	LLEGE, MOTALA				
						RTMENT OF CON						
SR N	Name of the student	1		ACADEM	AIC YEAR 201	CATE COURS	SE ON MS W	VORD				
		Class	20.01.2020	21.01.2020	22.01.2020			lary 2020)				
28	Tayade Radhabai Bhagwan	BAII	- AL			23.01.2020	24.01.2020	25.01.2020	27.01.2020	28.01.2020	20.01.000	T
29	Kayasth Sharda Prakash	BAII	[wing wan	Tayphapa	TaBhage	F. Bhayer	T. Run	D Binnel			29.01.2020	30.01.20
30	Kiran Pundlik Sarode			nk.sparka	*PsPary	1 k sprak	To prique		7.Bhogen	F. Wagel	FORR	TiBne
31	Shobha Pandurang Katkar	B.A II	KSciro Je	Kschole				S.prea	Spran	Spakas	5.Pankr	
32	Arati Ganesh Junare	BAII	Difikatikar	SiPikatkap	Sipikathar	Silikatian	In Scinode	Esciple	KSawde	KSOM	Leviale	S. pra
		BAH	1		-		A Makar	sil idikar	5)Pskatka	S.P.katkar	SiPilvatkan	SPikal
33	Mukta Panjabrav Vyawhare	B.A II		Annaher	Bunart	ALL ALLA	IT I UNI	1 Add I to Malla	Airon	- A-jude		0
34	Shital Bhagwat Ghate	BA II	Shite	Shap	A THE A	CURANKIK	Ruhuse	BYLLIN	6		Adjund	11. 541
35	Pavan Shravan Bhide	B.A II	P.S.Bhide	Condie	(Shute	Bhake	BHIN	Rund	Shall	muthane	miniking	Schuthur
36	Pranav Jagdish Dabhade	BAII	Cr. allo	PS-BAIRC	16Bma	PS Bhide	15.Bhide	PISBbile	PSBbb	8 Like	ALSUN	Shell
37	Naval Prakash Dabhade	BAII		PS: Pabhade	PU Dathate	PODathat	PS Dabha	P.T.Dallas	BLD.III	PSBhid	PS. Bhide	PSiBhi
38	Santosh Shriram Dabhade	BAII		N.phage	NDhede	Nipher		PJAN	PJ-JEBOOK	P.J. Hobhalt	P.J.Dabhde	P.J.Da
39	Ashwini Santosh Mapari		5. Dabhade	S Dabhade	Spabil	and the	IN Dard	e Minande		AL	ALL I	Nd
	Arti Gajanan Borpi	B.Com J	Auguri 1	Prupari 1			S. pherele		c.pahal		Dodta	Mdan
	Shubhangi Onkar Ghogale	B.Com 1	DO	A		Mapon 1	Mupori	Plapari F		1	Add a b	· 5. pc
		B.Com I			GROTPi 1						10 0	Mariori
	Priyanka Subhash Sarode	D.C.	P. Sarec	gal	arngales	S. Gobgal	S-Chaga	S. Ghogu	C. C.L.			Borri
	Jayshri Subhash Junare	B.C.			p. Sonda	Pisond	p-Sonda	p.Sonel			S. Charles	6. cha
	Laxmi Sunil Gavande	B.Com I	10 . 18		Dunux		Junare -	Dunax -		sorel 9	Messon	Sacho
45 5	Swapna Sapurda Sapkal	B.Com I	Gamade 1	Gavance	Gundell	Guyide 1	Convide			Tunur !	Junuae J	
46 F	Pooja Gajanan Gorad	B.Com I	3. Supka	S. Sapkan S	Sapka	S-Bapka	CONT	General	Curride L		Garade 1	Guund
47 P	riti Prabhakar Junare	1	p.conad 7	opjacry E	Gond	Dupka	spark	s paker a	5. parks	SSPARKS	1	
	ahul Jalamsing Mali	B.Com II	Junan 4			Junan P	Picopet 1	pigohol a	·	- OSPONS S	L	Park
	avita Santosh Ghorpade	B.Com II	TAL	-		JUTHE	Junar 1	9 Junane 1	Junater			PUDK
49 5	Ghorpade			in all in the	Siren M	NIMENI R			J.Mali R.	J.Mali R.	Junia P	Junan

IOAC CO-ORDINATOR Shri Shivaji Arta, Commerce and Science College, Materia

QnM 5.1.2

				ACADEM		DIST. BULDAN IMENT OF COM ATE COURS -20 (06 Janua	PUTER SCIENCE	ORD				
SR. No	Name of the student	Class	31.01.2020	01.02.2020	03.02.2020	04.02 2020	05.02.2020	06.02.2020	07.02.2020	08.02.2020	10.02.2020	11.02.2020
1	Ankita Prakash Borade	BSc I	Bonlo	Borcok	Boardo	Boardo	Bosale	Borale	Bozak	Borok	Boxlo	Bora
2	Ruchita Sudhakar Sawale	BSc I	R.S. Spinde	R.S. Smark	R.C. Coph	R.C. Salad	RISSound		Purch		A.S. Sual	R.S. Sac
3	Akash Sarangdhar Udaykar	BSc 1	Arsaudyark	ASALIdyk	A ca Udy	ASQUAY	Asauda	A standers	yo, A Udyo		a A.SUdym	
4	Tejas Santosh Mahore	BSc 1	Denus	Isrcher	Jourse		Tharly	Isoul	Zaul	Bruhe	Ignulo	50 rec
5	Vaibhav Laxman Varade	BSc I	U.L. Lavad	V.L. Lara	te UL Variad		No U.L.Lan	a VILIAN	e u Lvapple		42, Lapole	10
6	Vaishnavi Vinayak Hinge	BSc I	Whise.	whinge.	whinge.	whiase	Whinge.	whinde		utinge.	whinge	whinge
7	Vishakha Kailas Dhandare	BSc I	v.K	V.IL	V-12	v.12	Vite	VE	V.L	VIL	11.12	V-12
8	Vaishnavi Suresh Awachar	BSc I	V.K.D	V.K.A	V.K.A	V.K.A	V.K.A	VIEA	V.K.A	V.K.A	Y.K.A	V.K.A
9.	Ashwini Rohidas Rathod	BSc I	A.R.R	A-R.R	A.P.P	A.R.R	A.R.R	A.R.R.	A.R.R	A.R.Q	A. D.D	A.R.
10	Priyanka Ramesh Rathod	BSc 1	pur	Rul	pice	piel	pin	pacy	Ruch	Rul	Ray	Dig
11	Vaishnavi Vasudeo Dhurandhar	BSc I	V.Y. D.	V.V.D.	V.V.D	V.Y.D.	V.V.D	VIVD	V.V.D	1.2.2	V.V.D.	V.V.D.
12	Ashwini Madhukar More	BSc 1	Aun	Dul	Aluq	Auce	Anue	Any	Duy	Au	our	Auce
13	Rushikesh Devidas Mahore	BSc I	Brohox	Brubox	Revehore	Renatore	Rmahor	Rmabou	Romahove	Renhar	Rinchor	prahe
14	Mohini Ramdas Kharche	BSc 1	mat	mart	month	with	mu	mhat	mill	Duft	mal	mill
15	Anjali Vinayak Hande	BSc II	Alunal	Alune	Alunde	Alunde		C.	VORI	Atunel	Vii	
16	Jyoti Anilsingh Rajput	BSc II	- 0.0	-	0	1	Alunde	Atunel	Atunal		Hunie	Hunde
	Arpita Padmakar Bholankar		J. A. Kalpa	J'ARaypr		J. A.Kalopa	J. A RODAN	J. A Rg) Put	J.A. ROUPHE	JA RODPUT	J. A RODAN	JA KOUP
17	Vaishnavi Vijay Warade	B.A.I	A.Bholonk				A Bholan	ABolanci	ABohel	ABrok	Deho	OBher
18		B.A I	Naivajawan	Vivoarde	v.wand t	V. Y. Ward	V. YJWUre	v wanu	V.wurd	www.	Vau	Viwa
19	Vikas Dnyandeo Suralkar	BAI	V-Kassurkey	vc.sunaka	y-sunka	YSUDKA	N.SUL-Ka	VERUE	Vikand	1-184res	vsurved	*Bur
20	Snehal Anil Ganage	BA1	Gunage	(Sange	Cleinere	Beneinge	Quinac	(Scange	Cange	Bauge	Sance	Sunch
21	Mayur Jagan Padwal	BA1	BRAWH	Reducil	Pawal	maderal	maywor	Rejuel	(Popular)	Meduu	Rudow	ORIGUU
22	Kundan Raju Ahire	B.A.I	Winne	KAhim	KAhor	Kithire	KANINC	HAM'NY	KAhin	KAhir	KAhire	KAhit
23	Bhagyashri Prakash Satav	B.A.I	B.P.Satav.	BiPisatav	Bipsatav.	B.P.Satav	B.P.Satav	B.P.Satav			Bipsatav	Bipsala
24	Priti Dilip Kakar	BAI	P.D. Katar	PiDikakar		P. D. Kakap					P.D. kakap	P.D. Kak
	Suraj Vilas Bhalerao	BAL	es na la	Cupa la	1 MAI	TAN	0.1011	1.1.1		(I ALT	1.101	11000
25	Gita Sugdeo Ghogale		or Hales	12 ADIANOLO	svender	Villano.	~ V Brides	& Venaleso	Su Phales	S.V. Bhata		Xa Valat
26		BA1	Sul	auf	Gry	au	Sul	Guy	Sull	Suy	an	Cul
27	Vaishnavi Ramkrushn Satav	BA1	N.R.S	Y.R.S	V.R.S	VAG	VR'S	V.p.s	V.R.S	V.R.S	V.R.S	N.R
		8	Principal Shivaji Arts, Com Science Collegi Istala. Dist-Buldar	e,	(Conmerce (Ca Colleg		Shri Shivaji A	RDINATOR Ints, Commerce College, Motala		

					DEPARI CERTIFIC	DIST. BULDAN	SCIENCE COLLI A (M.S.) PUTER SCIENCE E ON MS WC ry to 11 Februar	ORD				
SR. No	Name of the student	Class	31.01.2020	01.02.2020	03.02.2020	04.02.2020	05.02.2020	06.02.2020	07.02.2020	08.02.2020	10.02.2020	11.02.202
28	Tayade Radhabai Bhagwan	B.A II	Roperte	T.Bhaylow	Tiwana	T. Bharfur	T. Bragwa	T APROGOD	T.Braw	T. Bhaca	FBrown	TRO
29	Kayasth Sharda Prakash	B.A II	K.S.PPakash	Kis Pretkash	KSPRAKash	ksiPhilash	k.S.Pratkash	KS1Pheakash)2.5-prakash	R.S.Prakash	k.SPrakash	K,SPR
30	Kiran Pundlik Sarode	B.A II	Aurole	ksurode	4Sarox	Ksarose	KSurode	Stovode	Leguyode	hounde	Karode	heard
31	Shobha Pandurang Katkar	B.A II	S.P. Katkar	SIPI Katakar	P katakar	S.P.Katatan	SiPi katakar	SiPikatkan	S. 14 kattan	S.P. katkar	5. P. Katkan	s.P. Hat
32	Arati Ganesh Junare	B.A.II	A. jundar	Aindo	Ajunde	Ajynar	Ajunde	Akuare	Ajunder	Ajunde	Aijunde	A-jur
33	Mukta Panjabrav Vyawhare	B.A II	Ruspick	Respirant	antukur	Portemere	monue	Mulnup	Ethnulet	marine	populare	6- CHANU
34	Shital Bhagwat Ghate	B.A II	Shake 1	Sheete	Bruke	State	Stork	Shelfe	Shute	Shuke	Brute	Shelte
35	Pavan Shravan Bhide	B.A II	B. Bhide	.B.Bhide	P.S. Bhide	PS, Bhide	Prs. Bhite	PS, Bhile	PSBMac	PSiBNIC	13BADE	PSIBh
36	Pranav Jagdish Dabhade	B.A II	Boobhat	Bashad	Babbad	PS Dabhad	RIJAbhad	PJ.Dabhad	RJ Rabha	e P.S. Jabha	P. P.J. Dabhde	PJDab
37	Naval Prakash Dabhade	B.A II	N. Dahle-	N.P. Pap	N-Darall	N Das B	NAMES	Nande	No baba	en paneo	IN pan	1 bar
38	Santosh Shriram Dabhade	B.A.II		s. Danul		s. baha	e s. pak	S. Dah	S. Daha	5.2960	/ sophay	8.Duc
39	Ashwini Santosh Mapari	B.Com 1	Atund	Augari	Anapari	Malari	Anapuni	AMERAN	AMafari	Proporti	Ayafuri	Alopa
40	Arti Gajanan Borpi	B.Com I	PROTEI	ABOS P.	(BOTP)	AROTE.	Aporli	ABOTPI	APOTIPI	ABORPI	ABORPi	ABORP
41	Shubhangi Onkar Ghogale	B.Com 1	5 -h uubanu	s.choole		sapholes	ohogene	5 hogla	shold	ohole	g.Ghogal	Set
42	Priyanka Subhash Sarode	B.Com I	Pesarode	Pesara	P.505+	Saborde		S.Spa	Stary	Saper	Sunec	L Sead
43	Jayshri Subhash Junare	B.Com I	Junere	Tunute	munure	Trunak	Tremare	Absent	BUNUNC	Junior	Junux	Jun
44	Laxmi Sunil Gavande	B.Com 1	1 Gewande	Grenna	Creweind	Leuvende	Genuna	1 Genune	Lowne	Gerunde	lounc	Lleur
45	Swapna Sapurda Sapkal	B.Com 1	S. Sapka	S.GUPKON	S.SUPKa	S.Sapks	SPakes	SBDOK	5-Pago	S. Parts	PSar	s.pan
46	Pooja Gajanan Gorad	B.Com 1	poorud	posory	Pooord	piood	Popale	P.Sand	sanden	Saparo	1	
47	Priti Prabhakar Junare	B.Com II	p. Junan	P.Junape	PiJunara	P.Junaa				P.Junan		-
48	Rahul Jalamsing Mali	B.Com II	R.J. Mali	R.J.Mali	RJ.Mali	R.J. Mali	R.J.Mali	R.J.Mali	R.J.Mali	R J.Mal)	R.J.Mali	R.J.M
49	Savita Santosh Ghorpade	B.Com II	Svik V ohup	Sal Lamber	a chitchall	of Guilth	a gillinger	MAN HILLS OW	Since Shart	9 situation	Silectorfall	Stikefte

Principal Shri Shivaji Arts, Commerce & Science College, Motala.Dist-Buldana



IQAC CO-ORDINATOR Shri Shivaji Arts, Commerce and Science College, Motala

SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE CERTIFICATE COURSE ON MS WORD ACADEMIC YEAR 2019-20

Marks statement

SR. No	Name of the student	Class	Marks out of 20
1	Ankita Prakash Borade	BSc I	18
2	Ruchita Sudhakar Sawale	BSc I	16
3	Akash Sarangdhar Udaykar	BSc I	18
4	Tejas Santosh Mahore	BSc I	16
5	Vaibhav Laxman Varade	BSc I	16
6	Vaishnavi Vinayak Hinge	BSc I	18
7	Vishakha Kailas Dhandare	BSc I	18
8	Vaishnavi Suresh Awachar	BSc I	20
9	Ashwini Rohidas Rathod	BSc I	20
10	Priyanka Ramesh Rathod	BSc I	18
11	Vaishnavi Vasudeo Dhurandhar	BSc I	14
12	Ashwini Madhukar More	BSc I	19
13	Rushikesh Devidas Mahore	BSc I	18
14	Mohini Ramdas Kharche	BSc I	18
15	Anjali Vinayak Hande	BSc II	18
16	Jyoti Anilsingh Rajput	BSc II	16
17	Arpita Padmakar Bholankar	B.A I	16 18 18
18	Vaishnavi Vijay Warade	B.A I	18
19	Vikas Dnyandeo Suralkar	B.A I	14
20	Snehal Anil Ganage	B.A I	16
21	Mayur Jagan Padwal	. B.A I	16
22	Kundan Raju Ahire	B.A I	14
23	Bhagyashri Prakash Satav	B.A I	16
24	Priti Dilip Kakar	B.A I	18
25	Suraj Vilas Bhalerao	B.A I	18
26	Gita Sugdeo Ghogale	B.A I	18
27	Vaishnavi Ramkrushn Satav	B.A I	18
28	Tayade Radhabai Bhagwan	B.A II	18
29	Kayasth Sharda Prakash	B.A II	
30	Kiran Pundlik Sarode	B.A II	16
31	Shobha Pandurang Katkar	B.A II	16
32	Arati Ganesh Junare	B.A II	16
33	Mukta Panjabrav Vyawhare	B.A II	16
34	Shital Bhagwat Ghate	B.A II	14
35	Pavan Shravan Bhide	B.A II	
36	Pranav Jagdish Dabhade	B.A II	12
37	Naval Prakash Dabhade	B.A II	18
38	Santosh Shriram Dabhade	B.A II B.A II	0

39	Ashwini Santosh Mapari	B.Com I	K
40	Arti Gajanan Borpi	B.Com I	18
41	Shubhangi Onkar Ghogale	B.Com I	16
42	Priyanka Subhash Sarode	B.Com I	16
43	Jayshri Subhash Junare	B.Com I	16
44	Laxmi Sunil Gavande	B.Com I	14
45	Swapna Sapurda Sapkal	B.Com I	16
46	Pooja Gajanan Gorad	B.Com I	16
47	Priti Prabhakar Junare	B.Com II	ig
48	Rahul Jalamsing Mali	B.Com II	18
49	Savita Santosh Ghorpade	B.Com II	B

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Apatt Principal Shri Shivaji Arts,Commerce & Science College, Motala,Dist-Buldana

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DIST.B DEPARTMENT OF CO)19-20)			
THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC				
Ν	AS Word			
Unit	Test (MCQ)			
Marks: - 20		Date: - 11/02/2020		
Student Name Snehal Anil	Ganoge			
Notice: - 1) All quest	ions must be solved			
2) Each que	estion 02 marks			
1. What is the blank space outside the				
(A) Clipart (B) Margins	(C) Header	(D) Footer		
2. Formatting is performed on (A) Text (B) Table	(C) Menu	(D) Both (a) & (b)		
3. Select all the text in MS Word docu		$\mathcal{A}(D)$ Boun (a) \propto (b)		
(A) $Ctrl + S$ (B) $Ctrl + 1$	(C) Ctrl + A	(D) Ctrl + V		
4. Ctrl + N is used to (A) Save the Document	(B) Open the Document			
(C) Create a New Document	(D) Close the Documen			
5. $Ctrl + C$ is used to				
(A) Copy text (C) Move to text	(B) Save text (D) Paste text			
6. A word processor would most likely	y be used to do.			
(A) Keep an account of money spen	t (B) Computer se			
7. Ctrl + Z is used to	(D)Type a biogra	aphy		
(A) Undo (B) Select tex	t (C) Font Option	(D) Size		
8 feature of MS Word h	nelps to create a list in a de	ocument.		
(A) Word Art (C) Bullets & Numbering	(B) Scaling			
9. Which is not in MS Word?	(D) Word Wrap			
(A) Italic (B) Magic too	ol (C) Font	(D) Bold		
10. Which of the following software is a		?		
(A) MS Excel (B) MS Word	l (C) Dev C	(D) Java		

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2019-20) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

REGISTRATION FORM

Personal Information

Full Name of Student (In Block Letters)	VATSHNAVI VIJAY WARADE
Class	B.A.I
Name of the College	Shrishivaji: Apts, Commence and Science Collegie, Motala
Mobile No.	7775916803
E-mail Address	Waxade Valishnavia gmoil.com
Address for Correspondence	AT. Post. Taeoda

No Registration Fee.

Date :03/01/2022

Viwarade Signature of the participant



ICT/ Computing Skills 2018-19

Shri Shivaji Education Society Amravati's Shri Shivaji Arts, Commerce & Science College,	and a state
Motala, Dist. Buldana NAAC Accreditated with 'C' grade with CGPA 1.86	1. 1.1
Department of Computer Science	
In Collaboration with IQAC	
Organizes	小学の
Certificate Course in "MS-Excel" From 07 January to 13 February 2019	のないないない
Principal Dr. H. G. Patil	ALL DE LAN

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SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2018-19) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Excel

NOTICE

All the students of **B.A. B.Com. And B.Sc.** are hereby notified that the Department of Computer Science has organized thirty days certificate course on the topic MS Excel <u>from 07 January to 13 February 2019.</u>

Interested and desirous students can enroll their name for the course. They should contact Prof. Ku. Smita R. Kinge.

Participation certificate will be given at the end of course.

N. B. No Registration Fee.

Kinge

Course Co-Ordinator (Prof. Ku. S. R. Kinge)

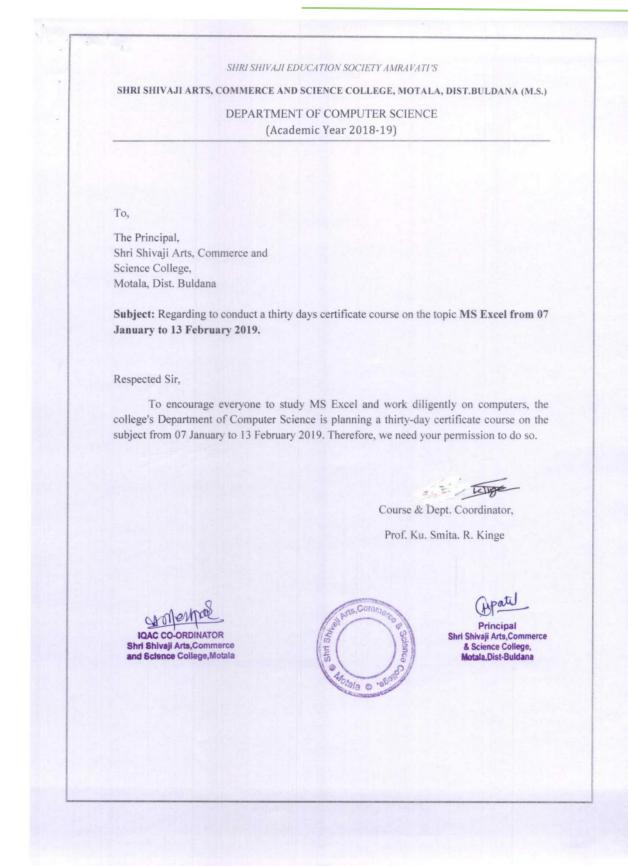


(Prof. Dr. H. G. Patil) Principal Shri Shivaji Arts, Commerce & Science College, Motala, Dist-Buldana

IQAC CO-ORDINATOR Shri Shivaji Arts, Commerce and Science College, Motala



QnM 5.1.2



SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2018-19) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Excel

REGISTRATION FORM

Personal Information

Full Name of Student (In Block Letters)	
Class	
Name of the College	
Mobile No.	
E-mail Address	
Address for Correspondence	

No Registration Fee.

Date :....

Signature of the participant

anterho IOAC CO-ORDINATOR Shri Shivaji Arts, Commerce and Science College, Motala



Principal Shri Shivaji Arts, Commerce & Science College, Notala, Dist-Buldana

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE (2018-19) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Excel

(Contents)

1. Introduction of MS Excel

- What is MS Excel?
- Where to find MS Excel on your personal computer?
- What are the uses of MS Excel?
- How to create an MS Excel document?
- What is a Cell?
- What is Cell Address?

2. Features of MS Excel

- Home
 - 1. Font size
 - 2. Font styles
 - 3. Font colour
 - 4. Background colour
 - 5. Alignment
 - 6. Formatting options and styles
 - 7. Insertion and deletion of cells and editing options
- Insert
 - 1. Table format and style
 - 2. Inserting images and figures
 - 3. Adding graphs
 - 4. Charts and sparklines
 - 5. Header and footer option
 - 6. Equation and symbols
- Page Layout
 - 1. Themes
 - 2. Margin
 - 3. Orientation
 - 4. Page Size
- Formulas
 - 1. Function Library
 - 2. Defined Names
 - 3. Formula Auditing
 - 4. Calculation

QnM 5.1.2

- Data
 - 1. Adding external data (from the web)
 - 2. Filtering options
 - 3. Data tools
 - Review
 - 1. Spell check
 - 2. Grammar check
 - 3. Language
 - 4. Comments, etc.
 - View
 - 1. Normal page
 - 2. Page Break Preview
 - 3. Page Layout

4. The Conclusion

Microsoft Excel is a program that gets mainly used for calculations and data entry. It is immensely essential that one acquires relevant knowledge on the basics of the program before settling down to use it. This helps to avoid mistakes and hence feeding or retrieving the wrong information. It also calls for a lot of seriousness and cares to avoid mistakes that could lead to distortion of the required information.

A spreadsheet as a collection of information distributed in columns and rows enhances the possibility of making calculations in a faster and more accurate way. Numbers, text, and formulas can be put together and presented in a fancy and attractive manner so it could be easy to understand the meaning behind the numbers.

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Aplesha IQAC CO-ORDINATOR Shri Shivaji Arts,Commerce and Science College,Motala

(pati)

Principal Shri Shivaji Arts, Commerce & Science College, Motala.Dist-Buldana

SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) **Department of Computer Science**

Academic Year (2018-19)

THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Excel

During 07 January to 13 February 2019 **Time Table**

The certificate course was conducted in offline mode for thirty days as per the scheduled timetable. All the following lectures are conducted by the Department of Computer Science. TIME-TARLE

DAY	DAY	DAY	DAY
Monday	Friday	Tuesday	Thursday
07.01.2019	18.01.2019	29.01.2019	07.02.2019
Tuesday	Saturday	Wednesday	Friday
08.01.2019	19.01.2019	30.01.2019	08.02.2019
Wednesday	Monday	Thursday	Saturday
09.01.2019	21.01.2019	31.01.2019	09.02.2019
Thursday	Tuesday	Friday	Monday
10.01.2019	22.01.2019	01.02.2019	11.02.2019
Friday	Wednesday	Saturday	Tuesday
11.01.2019	23.01.2019	02.02.2019	12.02.2019
Saturday	Thursday	Monday	Wednesday
12.01.2019	24.01.2019	04.02.2019	13.02.2019
Wednesday	Friday	Tuesday	
16.01.2019	25.01.2019	05.02.2019	
Thursday	Monday	Wednesday	
17.01.2019	28.01.2019	06.02.2019	

Kingt

Course Co-Ordinator

Prof. Ku. S. R. Kinge

Principal

Dr. H. G. Patil

Anonator IQAC CO-ORDINATOR Shri Shivaji Arts, Commerce and Science College, Motala

Apott! Principal Shri Shivaji Arts,Commerce & Science College, Motala,Dist-Buldana

SHRI SHIVAJI ARTS COMMERCE AND SCIENCE COLLEGE MOTALA

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE (2018-19) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Excel

From 07 January to 13 February 2019

CONTENTS

Days	Topic	Page No
1	Introduction of MS Excel	1
2	Features of MS Excel	1
3	Home	1
4	Insert	1
5	Page Layout	1
6	Formulas	1
7	Data	2
8	Review	2
9	The Conclusion	2

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	SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S
SHRI SHI	VAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTAL
	DIST.BULDANA (M.S.)
	DEPARTMENT OF COMPUTER SCIENCE (2018-19)
	THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Excel From 07 January to 13 February 2019

FEEDBACK FORM

Dear Students,

Thank you for your participation in thirty days certificate course on The MS Excel. The department would like you to complete following course evaluation feedback. Your feedback will enable us to improve our course and fulfill your needs in future.

A. Excellent	B. Very good		D. Satisfactory
	ortant to the learn MS		
		B. Easily create	Worksheet
C. To be success		D. To be good c	alculator
3. How was the	teaching art of resource	ce person?	
A. Excellent	B. Very Good	C. Good	D. Satisfactory
4. What should	be done to learn MS E	Excel?	
A. Use the MS E	excel program	B. Find out what	t you need to know
C. Read a lot of	books on this.	D. All of the ab	pove
5. What should	be the duration of suc	h courses?	
A.7 days	B.10 days	C.15 days	D. One month
Any suggestion			
Name of Studen	t		
Date	Class		Sign
IQAC CO-C Shri Shivaji A	leerer 55	Nell Arts. Company	Principal Shri Shivaji Arts, Commerce & Science College, Motala Dist-Buldana

Apatil Principal

(Prof. Dr. H. G. Patil)

Principal

Shri Shivaji Arts,Commerce & Science College, Motala,Dist-Buldana

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA **DIST.BULDANA (M.S.)**

DEPARTMENT OF COMPUTER SCIENCE (2018-19) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS EXCEL

CERTIFICATE

This is to certify that Mr./Ms._

has participated in and successfully completed the Thirty Days a student of _ Certificate Course on the topic MS Excel organized by the Department of Computer Science, held from 07 January to 13 February 2019.

Hence, this certificate of participation & appreciation is being bestowed upon him/her.



(Prof.A.S.Meherkar)

IQAC CO-ORDINATOR Shri Shivaji Arts,Commerce and Science College,Motala

icitye

Course Co-Ordinator

(Prof. Ku. S. R. Kinge)



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SHRI SHIVAJI AR' MOT	SHIVAJI EDUCATION SOCIETY AMRAVATTS IS, COMMERCE AND SCIENCE C ALA, DIST. BULDANA (M.S.) IMENT OF COMPUTER SCIENCE	OLLEGE,
CI	ERTIFICATE COURSE	
	ON	
	MS EXCEL	
	CERTIFICATE	
This is to certify that Mr./Ms		tudent of
This is to certify that Mr./Ms has participated and successfully completed Thirty Computer Science, held from <u>07 January to 13 4</u>	Days Certificate Course on the topic of <u>MS Ex</u>	
has participated and successfully completed Thirty	Days Certificate Course on the topic of <u>MS Ex</u> Sebruary 2019.	
has participated and successfully completed Thirty Computer Science, held from <u>07 January to 13 4</u>	Days Certificate Course on the topic of <u>MS Ex</u> Sebruary 2019.	

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2018-19) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Excel

Report

From January 7 to February 13, 2019, the college's department of computer science offered a 30-day certificate course in MS-Excel under the direction of Honorable Principal Dr. H. G. Patil. Daily offline lectures consisted of one hour. The student was assisted by knowledgeable professors from the computer science department. Together with syllabus subjects, emphasis was placed on practical. The college students' participation in this course was a notable response. In addition to these, pupils were required to learn how to use a computer and MS-Excel and explained and demonstrated to students how to solve basic math problems, format documents, create analysis tables, store all data in one location, etc. The interim professors from the Department of Computer Science were in charge of leading the session, making the proposal of thanks, and making all technological arrangements.

SR. No	Name of the student	Class
1	Shweta Shivaji Chahakar	BSc I
2	Komal Gajanan Sushir	BSc I
3	Anjali Vinayak Hande	BSc I
4	Mohini Shankar Shelke	BSc I
5	Shubham Mahendra Jaware	BSc I
6	Suruchi Kanhaiyasinh Rajput	BSc I
7	Jayashri Parmeshwar Sushir	BSc I
8	Shraddha Shrikrishna Nikam	BSc I

List of Enroll Students

9	Dhanashri Avinash Kinge	BSc I
10	Gayatri Anil Kinge	BSc I
11	Vishakha Dilip Kinge	BSc I
12	Kavita Dilip Ingle	BSc I
13	Radha Santosh Raut	BSc I
14	Sonal Prakash Gawai	BSc I
15	Parmeshwar Gajanan Mankar	BSc I
16	Diksha Ashok Ingle	BSc I
17	Shital Shantram Atole	BSc II
18	Pooja Shivaji Solanke	BSc II
19	Priyanka Ashok Dongare	BSc II
20	Shital Gajanan Katyare	BSc II
21	Aloksingh Dineshsingh Thakur	BSc II
22	Poonam Gopal Kukade	BSc II
23	Punam Ashok Solanke	BSc II
24	Dipali Ratan Sarkate	BSc II
25	Datta Sadashiv Thakare	BSc III
26	Pavan Vasudeo Jumade	BSc III
27	Farooque Khan Bhikan Khan	BSc III
28	Gopal Ramesh Tayde	BSc III
29	Mohd. Shoeb Abdul Hameed	BSc III
30	Shital Rajendra Mahakal	BSc III
31	Komal Vasanta Wagh	BSc III
32	Snehal Sanjay Narkhede	BSc III
33	Bharti Mangal Badhe	B.A III
34	Bharti Yashwant Jadhao	B.A III

35	Bhushan Gopalrao Deshmukh	B.A III
36	Diksha Devidas Wale	B.A III
37	Diksha Onkarlal Jaiswal	B.A III
38	Dipak Eknath Bonde	B.A III
39	Dipali Ajitsingh Rajput	B.A III
40	Dipali Kisan Suralkar	B.A III
41	Dipali Santaji Mankar	B.A III
42	Avinash Rajendra Gaikwad	B.Com III
43	Pradip Bhavsing Bhelke	B.Com III
44	Jitendra Sheshrao Nimbalkar	B.Com III
45	Gopal Maroti Ubale	B.Com III
46	Akshay Janrao Jadhao	B.Com III
47	Vishal Panjabrao Jadhao	B.Com III
48	Akshay Vasant Borkar	B.Com III
49	Komal Madan Khade	B.Com III
50	Mohan Dnyaneshwar Edakhe	B.Com III
51	Yogesh Gajanan Diwane	B.Com II
52	Ganesh Kailas Ghate	B.Com II
53	Manisha Ananta Shimbre	B.Com II
54	Gaurav Ashok Ingle	B.Com II
55	Bharti Shaligram Amle	B.A I
56	Vaishnavi Gopal Datey	B.A I
57	Sachin Gajanan Sawale	B.A II



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Principal Principal Shri Shivaji Arts,Commerce & Science College, Motala,Dist-Buldana

SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE CERTIFICATE COURSE ON MS EXCEL ACADEMIC YEAR 2018-19 LIST OF STUDENT ENROLLED

SR. No	Name of the student	Class
1	Shweta Shivaji Chahakar	BSc I
2	Komal Gajanan Sushir	BSc I
3	Anjali Vinayak Hande	BSc I
4	Mohini Shankar Shelke	BSc I
5	Shubham Mahendra Jaware	BSc I
6	Suruchi Kanhaiyasinh Rajput	BSc I
7	Jayashri Parmeshwar Sushir	BSc I
8	Shraddha Shrikrishna Nikam	BSc I
9	Dhanashri Avinash Kinge	BSc I
10	Gayatri Anil Kinge	BSc I
11	Vishakha Dilip Kinge	BSc I
12	Kavita Dilip Ingle	BSc I
13	Radha Santosh Raut	BSc I
14	Sonal Prakash Gawai	BSc I
15	Parmeshwar Gajanan Mankar	BSc I
16	Diksha Ashok Ingle	BSc 1
17	Shital Shantram Atole	BSc II
18	Pooja Shivaji Solanke	BSc II
19	Priyanka Ashok Dongare	BSc II
20	Shital Gajanan Katyare	BSc II
21	Aloksingh Dineshsingh Thakur	BSc II
22	Poonam Gopal Kukade	BSc II
23	Punam Ashok Solanke	BSc II
24	Dipali Ratan Sarkate	BSc II
25	Datta Sadashiv Thakare	BSc III
26	Pavan Vasudeo Jumade	BSc III
27	Farooque Khan Bhikan Khan	BSc III
28	Gopal Ramesh Tayde	BSc III
29	Mohd. Shoeb Abdul Hameed	BSc III

30	Shital Rajendra Mahakal	BSc III
31	Komal Vasanta Wagh	BSc III
32	Snehal Sanjay Narkhede	BSc III
33	Bharti Mangal Badhe	B.A III
34	Bharti Yashwant Jadhao	B.A III
35	Bhushan Gopalrao Deshmukh	B.A III
36	Diksha Devidas Wale	B.A III
37	Diksha Onkarlal Jaiswal	B.A III
38	Dipak Eknath Bonde	B.A III
39	Dipali Ajitsingh Rajput	B.A III
40	Dipali Kisan Suralkar	B.A III
41	Dipali Santaji Mankar	B.A III
42	Avinash Rajendra Gaikwad	B.Com III
43	Pradip Bhavsing Bhelke	B.Com III
44	Jitendra Sheshrao Nimbalkar	B.Com III
45	Gopal Maroti Ubale	B.Com III
46	Akshay Janrao Jadhao	B.Com III
47	Vishal Panjabrao Jadhao	B.Com III
48	Akshay Vasant Borkar	B.Com III
49	Komal Madan Khade	B.Com III
50	Mohan Dnyaneshwar Edakhe	B.Com III
51	Yogesh Gajanan Diwane	B.Com II
52	Ganesh Kailas Ghate	B.Com II
53	Manisha Ananta Shimbre	B.Com II
54	Gaurav Ashok Ingle	B.Com II
55	Bharti Shaligram Amle	B.A I
56	Vaishnavi Gopal Datey	B.A I
57	Sachin Gajanan Sawale	B.A II

IQAC CO-ORDINATOR Shri Shivaji Arts, Commerce and Science College, Motala



Principal Shrl Shivaji Arts, Commerce & Science College, Motala, Dist-Buldana

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

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DEPARTMENT OF COMPUTER SCIENCE (2018-19) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Excel

Teaching Faculty Profile

Sr. No	Name of Teaching staff
1	Ku. Smita R. Kinge
2	Ku. Smita G. Rane
3	Ku. Manisha D. Tekade
4	Mr. Ashwin P. Patil

IQAC CO-ORDINATOR Shri Shivaji Arts, Commerce and Science College, Motale

Apatt Principal Shri Shivaji Arts,Commerce & Science College, Motala,Dist-Buldana



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18/2 CAR	IIVAJI EDUCATION SOCIETY AMRAVATI'S	61
SHRI SHIVAJI ART	S, COMMERCE AND SCIENCI	E COLLEGE,
мота	LA, DIST. BULDANA (M.S.)	
DEPART	MENT OF COMPUTER SCIENCE	
CE	RTIFICATE COURSE	
	ON	
	MS EXCEL	
	CERTIFICATE	
This is to certify that Mr./Ms.		a student of
33 1		
has participated and successfully completed Thirty D		<u>Excel</u> organized by the Departmen
Computer Science, held from 07 January to 13 Feb	5ruary 2019.	
Hence, this certificate of participation & appr	eciation being bestowed upon him/her.	
-		(Npatel.
Course Co-Ordinator		Principal
Prof. Ku. S. R. Kinge	atsiloutra	Dr. H. G. Patil
	IQAC CO-ORDINATOR Shri Shiva	Principal Shri Shivaji Arts,Commerce
	and Science College, Motala	& Science College.

		AC			OURSE O))				
SR. No	Name of the student	Class	07.01.2019	08.01.2019	09.01.2019	10.01.2019	11.01.2019	12.01.2019	16.01.2019	17.01.2019	18.01.2019	19.01.20
1	Shweta Shivaji Chahakar	BSc I	Sschur	Sscher	Sscher	Sschar	sschar	sschur	sechar	SSChur	sschar	SScher
2	Komal Gajanan Sushir	BSc I	Hetie	KGAN'E	Paris	Hettis	Let E	Deffee	pertit	HEARIE	Keshir .	12HA
3	Anjali Vinayak Hande	BSc I	A.V. Hanne		A.V.Hande							
4	Mohini Shankar Shelke	BSc I	and the second se	The second se	mushike	and the second division of the second division of the		and the second design of the s		a de las de	and the second se	
5	Shubham Mahendra Jaware	BSc I			son. Dawes							
6	Suruchi Kanhaiyasinh Rajput	BSc I			5. k. Rajput							
7	Jayashri Parmeshwar Sushir	BSc I	Futters.		9917023'			Juyasei			Envaler 1	JUNE S
8	Shraddha Shrikrishna Nikam	BSc I	5.5 Nivan		S.S.Ni kam					SS-Nikam	55 Nikam	S.S. Nit
9	Dhanashri Avinash Kinge	BSc I	Aking		DAKINE			DAKings.		DAMAG.	DAKINGR-	DAKIN
10	Gayatri Anil Kinge	BSc I	CALinge		G1. A.kime						(n.A.Line	InArio
11	Vishakha Dilip Kinge	BSc I	VOKINGO	Dringe	VOKING-E	Whange.	Dener	Alsid	Vaxage	Daves	Des	IDRU
12	Kavita Dilip Ingle	BSc I	KIDERGIE-		KOMAIE		TOPOR	Panque	ROZAN	LOZAL	Unerdie	kno
13	Radha Santosh Raut	BSc I		Refaut	R.S. Paut							
14	Sonal Prakash Gawai	BSc I		pacarel	Spant		sogaety	Spaces	390000	spect	spacy	par
15	Parmeshwar Gajanan Mankar	BSc I		10-0	Branka	1-41-01		hard and	-			Born
16	Diksha Ashok Ingle	BSc I	SAFRE		opingel		JAIN92		DATOTA	DAINCE	Barny	Pape
17	Shital Shantram Atole	BSc II	CAMP		SCALOR							SCAL
18	Pooja Shivaji Solanke	BSc II	Boldwike	osolow	BSOlane	Opalas	PSCALDO	Denhanz	DEGINON	Presting	Accolone	DRAID
19	Priyanka Ashok Dongare	BSc II		an more	(PSSC)CIA	Doord	TADAL	- Decome	Deneral	OPport	DADDO	-
20	Shital Gajanan Katyare	BSc II	Sarah	Groups	papagre	Altartino.	gray	SHELL	about	2 glant	quart	Stepto
21	Aloksingh Dineshsingh Thakur	BSc II	Anthalux	Abrilin	A. Drhakar	Acotheter	Anthur	A.Othur	Anthia	(A-D.Thok	Portaki	A.onh
22	Poonam Gopal Kukade	BSc II	Office 1	Oglady	parter	Mart	Panles	Pokalat.	Deht	paka	FEAN	Para
23	Punam Ashok Solanke	BSc II	Dosle	Posono	Pasaloer	Respon	10-	Anecos	Daole	PARcue	PAssece	10
24	Dipali Ratan Sarkate	BSc II	DR. Sarkale	DRScrikale	DR. Sankale	D.R. Sartato	DR. Sarkate	D.R. Sankake		DR Sorkel		
25	Datta Sadashiy Thakare	BSc III			astabe							

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SR. No	Name of the student	Class	07.01.2019	08.01.2019	09.01.2019	10.01.2019	11.01.2019	12.01.2019	16.01.2019	17.01.2019	18.01.2019	19.01.201
26	Pavan Vasudeo Jumade	BSc III	pyund	OVTUN	PUTLINK	OVINDAD	NTUN	PUTUMO	Phunde	arund	Prungo	AND
27	Farooque Khan Bhikan Khan	BSc III	Puhan	Shon	Philan	Olenen	Plenan	option		Plebus	Aleban	Paran
28	Gopal Ramesh Tayde	BSc III	ARTANJE		CIR. Jayle		OTRITANDE	GIRANIE		CARAONE	(Prove	
29	Mohd. Shoeb Abdul Hameed	BSc III	mong	MAFbme1	MAHONE	manton	MAHON	Mato	mmed	MUM	ma	mint
30	Shital Rajendra Mahakal	BSc III	a Rumant	Sam	shm_	shm		Sha	SPM	SRM	SAM	Som
31	Komal Vasanta Wagh	BSc III	Here V. 1. Josh	K. ULIDAN			KV. 6/495		K.V. Wash	KNWAR		1.V.uar
32	Snehal Sanjay Narkhede	BSc III	300	SSV	SSM	SSE	ST	SSA	s v v v v	(ALVAN)	Siller	SH
33	Bharti Mangal Badhe	B.A III	Ponthado	Booghade	Ambhad	Bmahud	a solo		Popphale	Doubhad	Ambertolo	Ombo
34	Bharti Yashwant Jadhao			RUTUday	Byradhad	Burntha	Ryadda	oundho	Q. V Talkan	DJ entr	Q. Veralha	a um
35	Bhushan Gopalrao Deshmukh	B.A III	BD	CP0	BAD	ROD	BAD	BID	6962	den	BAD	PHP.
36	Diksha Devidas Wale	B.A III	Durallo	Dasolla	Awelle		Danie		A Start	Marilo	Rhould	Querella
37	Diksha Onkarlal Jaiswal	B.A III			Detaisud					D.OTaisual		0.07015
38	Dipak Eknath Bonde	B.A III	DEA	DAD	DER			DED-	DED	Delas	DED	DEP
39	Dipali Ajitsingh Rajput ./	B.A III		PAROI (14)7	OAROPW7		DARIEY	CARODY		OAROPL	DAay	JARV
40	Dipali Kisan Suralkar	B.A III			DKSUSOllar					A L	kanalkas	
41	Dipali Santaji Mankar	B.A III		Osmoner	Demonie	Domance				Osmoules	Perman	Domin
42	Avinash Rajendra Gaikwad		ARGAN	(DAgalaul	Aviacan	ADday	ABRAVAL.	Demane	DDaola	ARAQU		APAR
43	Pradip Bhavsing Bhelke	B.Com III	AD CT-	6303	ADCI		ATUD	DUI	(A)CA (-	AU	DUT
44	Jitendra Sheshrao Nimbalkar	B.Com III	AN.	m	GLI	Phot	TH	AN	AN	and	ad	Th
45	Gopal Maroti Ubale	B.Com III	gmubarb	genuter	ginibal	Rouby	smut	amup	mubal	grubo	dont	amut
46	Akshay Janrao Jadhao	B.Com III	GAU	(Imb)	Camu.	Om	Gamu	anu	(D.MU	amy.	Edmil	Gm
47	Vishal Panjabrao Jadhao	B.Com III	Que	Daree	Duer	1000	File	alle	Deer	Deer	Jee.	alge
48	Akshay Vasant Borkar	B.Com III	AVADON	AVBORIER	AVEDONES	ATROL	AVRONT	AUROBIZ	AXEDRO	AUBORY	AVBORT	AVATOR
49	Komal Madan Khade	B.Com III	AJB	AVB	AVB_	AVG-			AVA	AVB	AVB	AVA
50	Mohan Dnyaneshwar Edakhe	B.Com III	Ne	NR -	DE	RE	NP	ne	ne	ne	ane	Ne

Principal Shivaji Arts, Comm Science College la Dist-Bul



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51	Name of the student Yogesh Gajanan Diwane		.2019 08.01.2019	19 (07 January to 13 F 09.01.2019 10.01.201	ebruary 2019) 19 11.01.2019 12.01.2	2019 16.01.2019 17.01.	2019 18.01.2019
52	Ganesh Kailas Ghate	B.Com II	- 00	Pgg 9 gg	Mae Ma	L Pag Pag	2 Mart
53	Manisha Ananta Shimbre		more mstring	Phimes mohim	e nos more asin	mar mostime post	into motione
54	Gaurav Ashok Ingle	B.Com II 944	nez gelle	gan gates	& APTICAL APTI		20 SHIDD
55	Bharti Shaligram Amle	BAI PSA	B\$Đ	RSA OSA	esa esa	BSA BSA	250
56	Vaishnavi Gopal Datey	B.A.I	1g	V90 V99	- V20 V20	- 100 100	- Use-
57	Sachin Gajanan Sawale	B.A II S.G.	5 565	S.G.S. S.G.S	SGS. SG		S SGS
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SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA. DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE CERTIFICATE COURSE ON MS EXCEL

			ACADEMI			anuary to 1		(2019)				
SR. No	Name of the student	Class	21.01.2019	22.01.2019	23.01.2019	24.01.2019	25.01.2019	28.01.2019	29.01.2019	30.01.2019	31.01.2019	01.02.2019
1	Shweta Shivaji Chahakar	BSc 1	Secher	sechar	sechar	sectur	ssehar	sschar	sechar	sschur	SSCherr	Sschar
2	Komal Gajanan Sushir	BSc I	pohote	\$28the		Kostate				PESTRE		
3	Anjali Vinayak Hande	BSc I	A.v. Hande		A.V. Hande	A.v. Hande	Avitlande	A.V. Hande	A.V.Hande	A.V.Hande	A.V.Hande	A.V.Hande
4	Mohini Shankar Shelke	BSc I	M.V Shek	m.v.shdl	en.ushclkc	M-Vshelke	M.N. shelk	-M.V. Shelk	m.U. shelke	m.v. shelk	M.V. Shelka	M.v. shel
5	Shubham Mahendra Jaware	BSc I	Simouwase									
6	Suruchi Kanhaiyasinh Rajput	BSc 1	S.K. Raiput									
7	Jayashri Parmeshwar Sushir	BSc I	Jarsta			TELEBES'	870070522			Taylaster	Barthet,	
8	Shraddha Shrikrishna Nikam	BSc I	5.SNikam	S.S.N.Vam	SS.N'yam	SS. Nika	C.G. Nikam	5.S.Nikam	6.5. Nivam	S.S.Nikam	- Advantage in the second second	
9	Dhanashri Avinash Kinge	BSc I		DAKINGE		DAKINGE						DAMING
10	Gayatri Anil Kinge	BSc I	CI.A. Kimpe									CITA KING
11	Vishakha Dilip Kinge	BSc I	Vakinge					Viting		VOKINGP		trange
12	Kavita Dilip Ingle	BSc I	KDIng le		-	LAZARA	wat man	kozade	VOLADIO	konnalia	knong	4nond
13	Radha Santosh Raut	BSc 1	R. S.Rabut	READIN	DCENI	Rickatur	REPORT	B. CRahut	REPRONT	R.S.Kahut	REROWL	RSAN
14	Sonal Prakash Gawai	BSc I		SPADE		SP200)					scient	ERGae
15	Parmeshwar Gaianan Mankar	BSc I	manker	(P overlate							Amain	Amak
16	Diksha Ashok Ingle	BSc I	BATARDAP .	Hannal	Soloda	DATAL	Salade	OAInga	minge	Danda		
17	Shital Shantram Atole	BSc II				SHOK						
18	Pooja Shivaji Solanke	BSc II	PSS Kinks									
19	Privanka Ashok Dongare	BSc II	Bronen	Poona	10 2 march	P.A Donge	Dande	0.Anmae	Anner	DADDA	DADONS	PADOU
20	Shital Gajanan Katyare	BSc II	Pakoula.	salant	COLOUTR	Selicype.	SELICYAR	Saltan	Satter	310m	ally	alle
21	Aloksingh Dineshsingh Thakur	BSc II	ADTHAL		and the second				ANTI VAL	Antheim	CO.Doda	Antal
22	Poonam Gopal Kukade	BSc II	Og but	Chakad		PGhaban.	PETRIAL	patribal	Office	Pelater	Ochole.	Perhation
23	Punam Ashok Solanke	BSc II	Marine .	CT.	1.51-	1 Children and the second seco		1000	Oncolouro	000	0.0	Dutan
24	Dipali Ratan Sarkate	BSc II	DR. Sorkate	DRSarkate	DP. Sortate	D.R. Sorbate	OR Sontate	D.R. Santato	D.R. Sarkale	D.R. Sorkate	DK Sortalo	DR. Sont
25	Datta Sadashiv Thakare	BSc III	DELatee									

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Principal Shri Shivaji Arta, Comme & Science College, Motala, Dist-Buldana



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		SHRI SHIV	AJI ARTS, CO					ST. BULDAN	A (M.S.)			
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					TE COUR							
		-	ACADEMI	C YEAR 20	18-19 (07	January to	13 February	(2019)				
SR. No	Name of the student	Class	21.01.2019	22.01.2019	23.01.2019	24.01.2019	25.01.2019	28.01.2019	29.01.2019	30.01.2019	31.01.2019	01.02.20
26	Pavan Vasudeo Jumade	BSc III	RIJUNAL	asunt	PUTUM	PUTurnadu	PUTUMAK	PVJUMS	PUTONA	artunte	Provide	ormant
27	Farooque Khan Bhikan Khan	BSc III	Flenam	Planan	10	Fizen		1			-	11.00
28	Gopal Ramesh Tavde	BSc III	Ca.Q-+	OIRT	CIRT	GIRE	Eknon	GRE	FRAN	Circin (Ekhan	f hunor 2
29	Mohd. Shoeb Abdul Hameed	BSc III	MAHOMA		MAL	MALINE		MAtone	MALLONA	MANUE	MAND	GIRT
30	Shital Rajendra Mahakal	BSc III	SDm_		FQm_	500	shop.				and a characteristic sector of the sector of	ran
31	Komal Vasanta Wagh	BSc III	KVW	Ruc	Ash	RU	But	50m	Spm-	Sam (Sam-	Sam
32	Snehal Sanjay Narkhede	BSc III	SOM	SSN	SEN	- A	1000	Sont	But	actus (BUL	BW
33	Bharti Mangal Badhe	B.A III	Bertonhe -	4000	Amande		and a second sec		a 14	220		
	Bharti Yashwant Jadhao	B.A III	BI	B.YT.	BYI	ByIT)	Burghad	BYT	approve	Ompenle	Brochall	BARPhe
35	Bhushan Gopalrao Deshmukh	B.A III	1280	BRD	200	AP-	ARD -	DY1	-actor	ate	BYT	342
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	Diksha Onkarlal Jaiswal	B.A III	DOT	Dardie	Dude	Durile			Dwelle			Durdie
	Dipak Eknath Bonde	B.A III		DEG	DRP		D.OT	DOI	0.05	DOT	Dos	DOT
	Dipali Ajitsingh Rajput	B.A III	DAROLEY	PARONA	DABOILON	DED	DER		DED		DEB	DEB-
	Dipali Kisan Suralkar	B.A III	the second second	De	02	De	and the second s	CAROPU =	CHECKE		DAROPH	PAPER
	Dipali Santaji Mankar	B.A III	Dromken	memile	2 a		es.	1S	DS.	B	00-	DC.
	Avinash Rajendra Gaikwad	B.Com III	ARGORY	ARgabith	ARGEN	ARGUE	ABON	April 1	Down!	Doman e	Dinance	Donouse
	Pradip Bhaysing Bhelke	B.Com III	P.B.PD.	PBPD	PB.M	PBB	PB.D		P.B.B.	P.B.B	P.RR	April S
	Jitendra Sheshrao Nimbalkar	B.Com III	FN -	FD	Edv	(TN)	412:10		- insig	1.1313	Tologing_	PBB
	Gopal Maroti Ubale	B.Com III	amaba)	amina	Anubal	alada	ghubel	anutal	aptubol	alter	Sonubay	aunubal
	Akshay Janrao Jadhao	B.Com III	CIU	GOV	GN		Cou	Gill	No			the p
	Vishal Panjabrao Jadhao	B.Com III	Theer	er.	and a	Ra		X	GU	QU (JU !	GU
48	Akshay Vasant Borkar			AVIORAL	WHENEY	Aventer	AVEDER	AVBOOKEL	ANDODAL	AVRONUL	your 1	ALBORIL
	Komal Madan Khade		A. Costor				ACOrla	(O H Delin	TMPUDEL	HUSSING	AVBORN	and the second second
	Mohan Dnyaneshwar Edakhe	B.Com III	DAR	DRO	11-12-0HOI	HANLOSHAN	niv Casto	13.0 J300 KA	192 Berton	ANBOLLANS	ALCOSta	Hiv. Of





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SR. No No Name of the student Class 21.01.2019 22.01.2019 23.01.2019 28.01.2019 29.01.2019 29.01.2019 30.01.2019 31.01.2019 SI. Mo Sagesh Gajanan Diwane B.Com II D	SR. No	Name of the student	Class	21.01.2019		23.01.2019	1	1		29 01 2019	30.01.2019	31.01.20
52 Ganesh Kailas Ghate B.Com II B.Com III B.Com II B.Com II <td< td=""><td>51</td><td>Yogesh Gaianan Diwane</td><td>B.Com II</td><td>00</td><td>00</td><td>top</td><td>00</td><td>(An</td><td>00</td><td>000</td><td>0.01.2017</td><td>51.01.20</td></td<>	51	Yogesh Gaianan Diwane	B.Com II	00	00	top	00	(An	00	000	0.01.2017	51.01.20
53 Manisha Ananta Shimbre B.Com II In Shimbre Shimbre In Shimbre <td></td> <td></td> <td></td> <td></td> <td>Bag</td> <td>Par</td> <td>Sp-</td> <td>(Par-</td> <td>MPm.</td> <td>Pop2</td> <td>(P) (</td> <td>PD DIA</td>					Bag	Par	Sp-	(Par-	MPm.	Pop2	(P) (PD DIA
54 Gaurav Ashok Ingle B.Com II Providence Providence Providence 55 Bharti Shaligram Amle B.A.I B.A.I Providence Providence Providence 56 Vaishnavi Gopal Datey B.A.I Providence Providence Providence Providence 57 Sachin Gajanan Sawale B.A.II Sc.S. S.S.S. S.S.S. S.G.S. S.G.S. 57 Sachin Gajanan Sawale B.A.III Sc.S.S. S.S.S. S.G.S. S.G.S. S.G.S.				- gr	ad'		11	1	all	12	12	1 299
55 Bharti Shaligram Amle B.A.I Con Bin Bin Bin Bin Bin Bin Bin Bin Bin Bi							dificas			d and	DIS MINOS	Mehing
56 Vaishnavi Gopal Datey BAI VI						1 Million	0.0.00	Set i par		And And	- (
57 Sachin Gajanan Sawale B.A II S.C.S. S.C.S. S.C.S. S.C.S. S.G.S. S.G.S				VID						HASE!	Concernance of the second seco	BSH
Apold Principal				G		-		Uge		1 State		
		Seenin Organiar Saware	<u> </u>	5.6.5	5.65	20.3	808	5.4.5	5:05	5.65	10-	SGS
		Meater	<u> </u>		5.65			5.5.3	5:45	5.65	10-	SGS

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SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA. DIST. BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE CERTIFICATE COURSE ON MS EXCEL

SR. No	Name of the student	Class	02.02.2019	04.02.2019	05.02.2019	06.02.2019	07.02.2019	08.02.2019	09.02.2019	11.02.2019	12.02.2019	13.02.2019
1	Shweta Shivaji Chahakar	BSc I	ssom	sechy	SECHEN	second	ser hor	sschor	Scher	Schur	sscher	SSChar
2	Komal Gajanan Sushir	BSc 1	it ad	pertie				whis			KOKE	her
3	Anjali Vinayak Hande	BSc I	Avhele	Autole	Autoral			Achide				ALido
4	Mohini Shankar Shelke	BSc I						M.v.shelke				
5	Shubham Mahendra Jaware	BSc I						SmJaubre				
6	Suruchi Kanhaiyasinh Rajput	BSc I	S.K. Raiput	S.K. Raip	S.K. Palut	S.k. Raipu	S.L. Ariut	S-k. Rej Fut	S.t. Driait	S. PAIRH	C.F. Driph	Sik Paip
7	Jayashri Parmeshwar Sushir	BSc I	BURGEL .		STOPPEN		Jord Calle			Jourse .		Jayase
8	Shraddha Shrikrishna Nikam	BSc I	S.S. Nikam	G.S. Nikan	SSNikan							
9	Dhanashri Avinash Kinge	BSc I	DEALINGR					DAtunge				DAHING
10	Gayatri Anil Kinge	BSc I		and the second s	- Link			unA.kime				
11	Vishakha Dilip Kinge	BSc I	Wange	Wiknel	DENGE	VILLINGO	Dengo	DEnge	JUL KING	UP HAND	DKrif	VDAN
12	Kavita Dilip Ingle	BSc 1										
13	Radha Santosh Raut	BSc I	R.S. Rahat	D. C. P.L.	Dr Balit	Po Pahitt	D. o Chlut	kongre	Partice	Pennin	De De hit	P.c. Buh
14	Sonal Prakash Gawai	BSc I	(pgaae)	Spany	Conon	Sound	Spartl	Spania	SPOND	Sapri		Salanu
15	Parmeshwar Gajanan Mankar	BSc I			Roma	Dennent	Ama	Browner	Recent	Bank	O	Part
16	Diksha Ashok Ingle	BSc I	SAINGO	DATADA	Derinad	Dormal	Derede	Dalage	Delate	Dencinka	AMOINK	DITON
17	Shital Shantram Atole	BSc II	SSADIO	Calola	CODALO	CALLE	CALOR	CANA	Scalala	Colala	CANDE	SAL
18	Pooja Shivaji Solanke	BSc II										
	Priyanka Ashok Dongare	BSc II	Pashin.	poppind .	polana	Rectance	Slenke	patente	policike	palanke	polance	-SSolan/
	Shital Gajanan Katyare	BSc II	dent	SAL	Egas	eraliant	Sgray	PAPEngre	STRAND	H-Llonghe	marge	CALANCE
	Aloksingh Dineshsingh Thakur	BSc II	0.0 dus									
	Poonam Gopal Kukade	BSc II	Delakey	Pekeiko	Pating	H-UIDAP	PEDOC	SA.Ondard	PERMI	HU THAKED	PASIDAKINO	Pater
	Punam Ashok Solanke	BSc II	10 a l	10							Gene	IV C
	Dipali Ratan Sarkate	BSc II	D.R. Sankale	Die Serte te	DP soulde	Dasarbi	RA. Solnia	D.D. Sanlando	P.A.colonike	PR-Scimic	1716000	h h Solan
	Datta Sadashiy Thakare	BSc III	DELAER									Chitor

Principal Shri Shivaji Arta, Commer & Science College, Motela Dist-Buldana

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IDAC CO-ORDINATOR Shri Shivaji Arts, Commerce and Science College, Motalar

	SHRI SI	HIVAJI ART	S, COMMER					ULDANA (M	.S.)			
						ER SCIENCE						
						N MS EX						
		ACAD	EMIC YEA	R 2018-19	(07 Janua	ry to 13 Fe	bruary 201	9)				
SR. No	Name of the student	Class	02.02.2019	04.02.2019	05.02.2019	06.02.2019	07.02.2019	08.02.2019	09.02.2019	11.02.2019	12.02.2019	13.02.20
26	Pavan Vasudeo Jumade	BSc III	Went	PVTurade	PUTUma	PYTumb	Pound	Prounde	PIOUNA	NJUNDA	al runs	PUTUN
27	Farooque Khan Bhikan Khan	BSc III	Fixhan	Flornan			Ekhan	1000	-		1	
28	Gopal Ramesh Tavde	BSc III	Thomas	Dalle	prom		or Rioy de			Planan		CAPETO
29	Mohd. Shoeb Abdul Hameed	BSc III	mallome	mtobe	man	ADDION	MAHamel			MAHomel	MAHAN	Minten/
30	Shital Rajendra Mahakal	BSc III	9Dm	Sem	SAM	SPP		Sem		the second second	- August	
31	Komal Vasanta Wagh	BSc III	KV-With		KN. WUT		Ke wash		San with	Sam.	KNJURAN	SAM
32	Snehal Sanjay Narkhede	BSc III	STORA	Shale	STOCH	Stent .	SAD	and and	SSA	Spl	SAL	SSA
33	Bharti Mangal Badhe	B.A III	mohale			Arable 1		Care .				
34	Bharti Yashwant Jadhao	B.A III	RNB	Palm	RYD	RYM	BYRD.	BNOD		Byp		pombros
35	Bhushan Gopalrao Deshmukh	B.A III	Baber		042mi		OSEDY	RED	AGD -	BYD	BYD	OYO
36	Diksha Devidas Wale	B.A III	Dwale	Danio		ac	Durile	00-	Danis	Out	agu	100
37	Diksha Onkarlal Jaiswal	B.A III	destinue			Onto' d	puere	public	Danie	Dwale		
38	Dipak Eknath Bonde	B.A III	NER	Den	NPR	DED		PER	DEFD.		POTOEN	
39	Dipali Ajitsingh Rajput	B.A III	DARAND	THE	OPRN			ARRIV-	DADA	- Section -	PARY	BED_
40	Dipali Kisan Suralkar	B.A III	nkg_	phe	0100	Dien	NHO	AND	Dko	Due.	OLD -	DAC
. 41	Dipali Santaji Mankar	B.A III	Demanta		Or	Demundar	200 M		13		UN-	pre
42	Avinash Rajendra Gaikwad	B.Com III	PBRAR		ARA	RAD	Conter	RATOS	CAP 900		Aller	ABRO
43	Pradip Bhaysing Bhelke	B.Com III			000	DAB	Ra	OFB	000	Plans-	and the same of th	933
. 44	Jitendra Sheshrao Nimbalkar	B.Com III	AN T	TN	And	AT	al	A	Ant	Ant	BB	al
45	Gopal Maroti Ubale	the second s			amile	amilie	doubor-	anuto	amuto	Inua	SIN	Ind
46	Akshay Janrao Jadhao	B.Com III		AT	AT	DT	DT		Contraction of the second	AT	A	Par
•47	Vishal Panjabrao Jadhao	B.Com III	2	The	and a	Dun	an	Que	Que	aler 6	DI I	Que
48	Akshay Vasant Borkar	B.Com III	AVENTA	AVBOOP	FIVBOR	AVECEL	AVBORT	Allecard	AVRONT		ARBOD -	
49	Komal Madan Khade		AVB	ANB	AVB		AVB.	AJ.A	ANB	AUBORD	AVR	ANBO
50	Mohan Dnyaneshwar Edakhe	B.Com III	NE	N	ne	NE	NE	NU -	TING	NE	ny s	HNO

Principal Shri Shivaji Arta, Commerce & Science College, Motala.Dist-Buldana



IQAC CO-ORDINATOR Shri Shivaji Arts, Commerce and Science College, Motala

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SR. No	Name of the student	Class	02.02.2019	04.02.2019	05.02.2019 0	6.02.2019	07.02.2019	08.02.2019	09.02.2019	11.02.2019	12.02.2019	13
51	Yogesh Gajanan Diwane	B.Com II	wo	an (No r	ND	(ud (an	(40)	an	wh	T
52	Ganesh Kailas Ghate	B.Com II	99	39		9	20	de-	12	10-	de	N
53	Manisha Ananta Shimbre	B.Com II	ophime	ochim	mahringo	chimo	achim	mehimme	matim	mshime	D CIL ma	10
54	Gaurav Ashok Ingle	B.Com II	gainte	gainge	grange (TATINE	GATTING	galing	SALOG!	Almal	attince	9
	Bharti Shaligram Amle	B.A I	BA	BSA	BSD	mag	~	11		ASB	an	P
56	Vaishnavi Gopal Datey	B.A I	NGE	VED	V9D -	AD	ASH YED	900 1950	1800	4D	VII-	10
57	Sachin Gajanan Sawale	B.A II	565	563.	SGS	5-0-5	5.0.5	58.3	5-8-5	50.5	SGS	S.

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SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE CERTIFICATE COURSE ON MS EXCEL ACADEMIC YEAR 2018-19 Marks statement

SR. No	Name of the student	Class	Marks out of 20
1	Shweta Shivaji Chahakar	BSc I	18
2	Komal Gajanan Sushir	BSc I	18
3	Anjali Vinayak Hande	BSc I	16
4	Mohini Shankar Shelke	BSc I	16
5	Shubham Mahendra Jaware	BSc I	18
6	Suruchi Kanhaiyasinh Rajput	BSc I	18
7	Jayashri Parmeshwar Sushir	BSc I	18
8	Shraddha Shrikrishna Nikam	BSc I	16
9	Dhanashri Avinash Kinge	BSc I	14
10	Gayatri Anil Kinge	BSc I	20
11	Vishakha Dilip Kinge	BSc I	18
12	Kavita Dilip Ingle	BSc I	20
13	Radha Santosh Raut	BSc I	14
14	Sonal Prakash Gawai	BSc I	18
15	Parmeshwar Gajanan Mankar	BSc I	14
16	Diksha Ashok Ingle	BSc I	18
17	Shital Shantram Atole	BSc II	18
18	Pooja Shivaji Solanke	BSc II	18
19	Priyanka Ashok Dongare	BSc II	14
20	Shital Gajanan Katyare	BSc II	14
21	Aloksingh Dineshsingh Thakur	BSc II	16
22	Poonam Gopal Kukade	BSc II	16
23	Punam Ashok Solanke	BSc II	18
24	Dipali Ratan Sarkate	BSc II	18
25	Datta Sadashiv Thakare	BSc III	16
26	Pavan Vasudeo Jumade	BSc III	18
27	Farooque Khan Bhikan Khan	BSc III	16
28	Gopal Ramesh Tayde	BSc III	16
29	Mohd. Shoeb Abdul Hameed	BSc III	14
30	Shital Rajendra Mahakal	BSc III	14
31	Komal Vasanta Wagh	BSc III	18
32	Snehal Sanjay Narkhede	BSc III	16
33	Bharti Mangal Badhe	B.A III	16

34	Bharti Yashwant Jadhao	B.A III	16
35	Bhushan Gopalrao Deshmukh	B.A III	8
36	Diksha Devidas Wale	B.A III	20
37	Diksha Onkarlal Jaiswal	B.A III	20
38	Dipak Eknath Bonde	B.A III	18
39	Dipali Ajitsingh Rajput	B.A III	18
40	Dipali Kisan Suralkar	B.A III	18
41	Dipali Santaji Mankar	B.A III	16
42	Avinash Rajendra Gaikwad	B.Com III	18
43	Pradip Bhavsing Bhelke	B.Com III	16
44	Jitendra Sheshrao Nimbalkar	B.Com III	14
45	Gopal Maroti Ubale	B.Com III	16
46	Akshay Janrao Jadhao	B.Com III	18
47	Vishal Panjabrao Jadhao	B.Com III	18
48	Akshay Vasant Borkar	B.Com III	20
49	Komal Madan Khade	B.Com III	14
50	Mohan Dnyaneshwar Edakhe	B.Com III	18
51	Yogesh Gajanan Diwane	B.Com II	18
52	Ganesh Kailas Ghate	B.Com II	18
53	Manisha Ananta Shimbre	B.Com II	16
54	Gaurav Ashok Ingle	B.Com II	14
55	Bharti Shaligram Amle	B.A I	14
56	Vaishnavi Gopal Datey	B.A I	12
57	Sachin Gajanan Sawale	B.A II	14

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Principal Shri Shivaji Arts, Commerce & Science College, Motala, Dist-Buldana

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2018-19) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Excel

Unit Test (MCQ)

Marks: - 20

Student Name

Date: - 13/02/2019

QnM 5.1.2

Notice: -1) All questions must be solved 2) Each question 02 marks 1. This is not a function category in Excel. (A) Logical (B) Text (C) Financial (D) Data series 2. Which bar show the used formula of selected active cell? (A) Formula bar (B) Ribbon (C) Menu bar (D) Scroll bar 3. Excel documents are stored as files called (A) Workgroups (B) Worktables (C) Worksheets (D) Workforce 4. Formulas in Excel are made up of (A) Arithmetical operators and functions (B) Only arithmetic operators (D) Only functions (C) Only symbols 5. Which of the following is the comparison operator? (B) ^ (A) * (C) =(D) +6. On an Excel sheet, the active cell is indicated by (B) A dotted border (A) A dark wide border (D) None of the above (C) A blinking border

7.	Which sign indicate	to multiplication?		
	(A) Asterisk		(C) Percent sign	(D) Forward slash
8.	Workbook is a colle	ection of		
	(A) Worksheets	(B) Page set-up	(C) Buttons	(D) Diagrams
9.	The worksheet nam	es appear on tabs at the	of the workboo	ok window.
	(A) Bottom right	(B) Bottom left	(C) Top left	(D) Top right
10	. The default file exte	ension of MS-Excel is		
	(A) xlr	(B) xls	(C) exe	(D) exl

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Principal Principal Shri Shivaji Arts, Commerce & Science College, Nettala, Dist-Buldana

QnM 5.1.2

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2018-19) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Excel

Unit Test (MCQ)

Answer key

1.	D
2.	А
3.	С
4.	A
5.	С
6.	A
7.	A
8.	A
9.	В
10.	B

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IQAC CO-ORDINATOR Shri Shivaji Arts,Commerce and Science College,Motala

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Principal Shri Shivaji Arts, Commerce & Science College, Motala, Dist-Buldana

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2018-19) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Excel

REGISTRATION FORM

Personal Information

Full Name of Student (In Block Letters)	PREYANKA ASHOK DONGARE
Class	BisciII
Name of the College	shrishivaji Apts, commence and Science College, motala
Mobile No.	7758037238
E-mail Address	dongareprivanka@gmail.com
Address for Correspondence	ATT. Post. Jaipue

No Registration Fee. Date 04/01/2013

P.A. Dongare Signature of the participant

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2018-19) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Excel

Unit Test (MCQ)

Marks: - 20

Date: - 13/02/2019

QnM 5.1.2

Datta Sudashiv Thakape Student Name

Notice: - 1) All questions must be solved

2) Each question 02 marks

This is not a functio	n category in Excel.		
(A) Logical	(B) Text	(C) Financial	(D) Data series
	used formula of selec		
(A) Formula bar	(B) Ribbon	(C) Menu bar	(D) Scroll bar
	e stored as files called		
		(C) Worksheets	(D) Workforce
4. Formulas in Excel a			
(A) Arithmetical ope		(B) Only arithmetic	c operators
(C) Only symbols			
5. Which of the follow	ing is the comparison		
(A) *	(B) ^	• (C) =	(D) +
6. On an Excel sheet, the			
	der (B)		
	er (D)	None of the above	
74 Which sign indicate		_	
(A) Asterisk		-(C) Percent sign	(D) Forward slash
8. Workbook is a colle			
		(C) Buttons	
9. The worksheet name			
		(C) Top left	(D) Top right
10. The default file exter	nsion of MS-Excel is		
(A) xlr	(B) xls	(C) exe	(D) exl

an IQAC CO-ORDINATOR Shri Shivaji Arts,Commerce and Science College,Motala



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Principal Shri Shivaji Arts,Commerce & Science College, Motala.Dist-Buldana

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CERTIFICATE COURSE ON **MS EXCEL**

CERTIFICATE

This is to certify that Mr./Ms. Diksha Onkarlal Jaiswal a student of B.A. III has participated and successfully completed Thirty Days Certificate Course on the topic of MS Excel organized by the Department of Computer Science, held from 07 January to 13 February 2019.

approprise

IQAC CO-ORDINATOR

Hence, this certificate of participation & appreciation being bestowed upon him/her.

Kinge **Course Co-Ordinator** Prof. Ku. S. R. Kinge

(H Patil

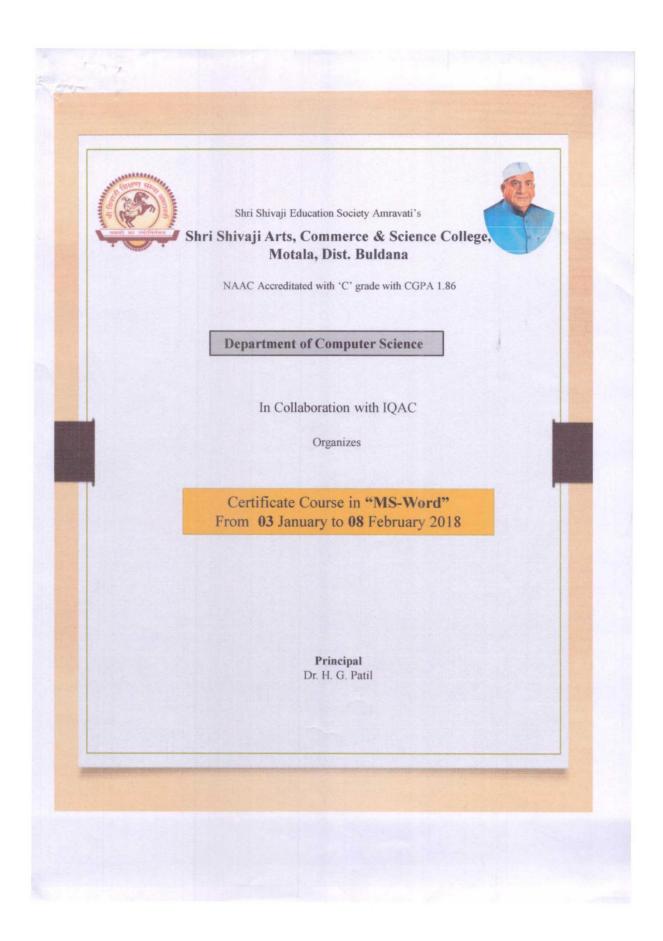
Principal

Dr. H. G. Patil

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ICT/ Computing Skills 2017-18



SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2017-18) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

NOTICE

All the students of **B.A. B.Com. And B.Sc.** are hereby notified that the Department of Computer Science has organized Thirty days certificate course on the topic MS Word <u>from 03 January to 08 February 2018.</u>

Interested and desirous students can enroll their name for the course. They should contact Prof. Ashwin P. Patil.

Participation certificate will be given at the end of course.

N. B. No Registration Fee.

Z

Course Co-Ordinator (Prof. A. P. Patil)

CHPalk Principal

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(Prof. Dr. H. G. Patil)

Principal Shri Shivaji Arts, Commerce & Science College, Motala.Dist-Buldana



IQAC CO-ORDINATOR Shri Shivaji Arts, Commerce and Science College, Motala

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S

SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA, DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (Academic Year 2017-18)

To,

The Principal, Shri Shivaji Arts, Commerce and Science College, Motala, Dist. Buldana

Subject: Regarding to conduct a Thirty days certificate course on the topic MS Word from 03 January to 08 February 2018.

Respected Sir,

To encourage everyone to study MS Word and work diligently on computers, the college's Department of Computer Science is planning a thirty-day certificate course on the subject from 03 January to 08 February 2018. Therefore, we need your permission to do so.

Course & Dept. Coordinator,

Prof. Ashwin P. Patil

Holew IQAC CO-ORDINATOR

Shri Shivaji Arts,Commerce and Science College,Motala



Principal Shri Shivaji Arts, Commerce & Science College, Motala, Dist-Buldana

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2017-18) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

REGISTRATION FORM

Personal Information

Full Name of Student (In Block Letters)	
Class	
Name of the College	
Mobile No.	
E-mail Address	
Address for Correspondence	

No Registration Fee.

Date :....

Signature of the participant

Apalit Principal Shri Shivaji Arte,Commerce & Science College, Motala.Dist-Buldana 00 olonta IQAC CO-ORDINATOR Shri Shivaji Arts,Commerce and Science College,Motala BI Arts, Com 0 101

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE (2017-18) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

(Contents)

1. Introduction of MS Word

- What is MS Word?
- Where to find MS Word on your personal computer?
- What are the uses of MS Word?
- How to create an MS Word document?

2. Features of MS Word

- Home
 - 1. colour
 - 2. font size
 - 3. font style
 - 4. alignment
 - 5. bullets
 - 6. line spacing, etc.
- Insert
 - 1. Tables, shapes
 - 2. Images
 - 3. Charts
 - 4. Graphs
 - 5. Header
 - 6. Footer
 - 7. Page number, etc.
- Design
 - 1. Template
 - 2. Themes
 - 3. Paragraph Spacing
 - 4. Page color
 - 5. Page Border
 - 6. Effects
 - Page Layout
 - 1. Margin
 - 2. Orientation
 - 3. Page Size
 - 4. Column
 - 5. Lines
 - 6. Hyphenation

QnM 5.1.2

- 7. Indentation
- 8. Spacing, etc.
- References
 - 1. Citation
 - Footnote
 Endnote
 - Endnote
 Table of contents
 - 4. Table of come
 - Caption
 Bibliography, etc.
- Review
 - 1. Spell check
 - 2. Grammar check
 - 3. Thesaurus
 - 4. Word count
 - 5. Language
 - 6. Translation
 - 7. Comments, etc.

3. MS Word shortcut keys

- Ctrl+ A
- Ctrl+ B
- Ctrl+ C
- Ctrl+ D
- Ctrl+ P
- Ctrl+ X
- Ctrl+ V
- Ctrl+ U
- Ctrl+ Y
- Ctrl+ Z, etc.

4. The Conclusion

- Microsoft Word, a robust software that has stood the test of time and is considered the
 most widely-used word processing program, which meets the standards of the
 industry. This industry standard word processing, is commonly utilized for writing
 documents for usage on both business and personal levels.
- It features toolbar layouts that have customized application toolbars, facilitates using templates and customizing formatting of page. Word facilitates co-authoring in real time and it allows for image manipulation and integrated graphics drawing, database integration and mail merging of documents and sophisticated macro scripting support.
- You can easily produce straightforward word processing documents like letters and reports with Microsoft Word, which also lets you incorporate colour and clip art. Utilizing different fonts and font sizes, tables, borders, and bullet formatting decreases

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SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.)

Department of Computer Science Academic Year (2017-18)

THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word During 03 January to 08 February 2018 Time Table

The certificate course was conducted in offline mode for Thirty days as per the scheduled timetable. All the following lectures are conducted by the Department of Computer Science

TIME-TABLE				
DAY	DAY	DAY	DAY	
Wednesday	Friday	Tuesday	Friday	
03.01.2018	12.01.2018	23.01.2018	02.02.2018	
Thursday	Saturday	Wednesday	Saturday	
04.01.2018	13.01.2018	24.01.2018	03.02.2018	
Friday	Tuesday	Thursday	Monday	
05.01.2018	16.01.2018	25.01.2018	05.02.2018	
Saturday	Wednesday	Saturday	Tuesday	
06.01.2018	17.01.2018	27.01.2018	06.02.2018	
Monday	Thursday	Monday	Wednesday	
08.01.2018	18.01.2018	29.01.2018	07.02.2018	
Tuesday	Friday	Tuesday	Thursday	
09.01.2018	19.01.2018	30.01.2018	08.02.2018	
Wednesday	Saturday	Wednesday		
10.01.2018	20.01.2018	31.01.2018		
Thursday	Monday	Thursday		
11.01.2018	22.01.2018	01.02.2018		

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Course Co-Ordinator

Prof. A. P. Patil

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Principal

Dr. H. G. Patil Principal Shrl Shivaji Arts,Commerce & Science College, Motala,Dist-Buldana

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE (2017-18) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word					d	
From	03	January	to	08	February 20	18

CONTENTS

Days	Topic	Page No
1	Introduction of MS Word	1
2	Features of MS Word	1
3	Home	1
4	Insert	1
5	Design	1
6	Page Layout	2
7	References	2
8	Review	2
9	MS Word shortcut keys	2
10	The Conclusion	2



QnM 5.1.2

	SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S
SHRI SHIV	VAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA
	DIST.BULDANA (M.S.)
	DEPARTMENT OF COMPUTER SCIENCE (2017-18)
	THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word From 03 January to 08 February 2018

FEEDBACK FORM

Dear Students,

Thank you for your participation in Thirty days certificate course on The MS Word. The department would like you to complete following course evaluation feedback. Your feedback will enable us to improve our course and fulfill your needs in future.

Tick mark $(\sqrt{})$ the appropriate option.

1. How was the	certificate course acco	rding to your opin	iion?
A. Excellent	B. Very good	C. Good	D. Satisfactory
2. Why it is imp	ortant to the learn MS	Word?	
A. Easy reading a	and easy writing	B. Easily creat	e document
C. To be success	ful in life	D. To be good	writer
3. How was the	teaching art of resourc	e person?	
A. Excellent	B. Very Good	C. Good	D. Satisfactory
4. What should	be done to learn MS W	Vord?	
A. Use the MS W	/ord program	B. Find out wh	at you need to know
C. Read a lot of b	books on this.	D. All of the a	bove
5. What should	be the duration of such	n courses?	
A.7 days	B.10 days	C.15 days	D. One month
Any suggestion			
Name of Student			
Date	Class		Sign
Shri Shiva & Scie	rincipal ji Arts, Commerce ence College, Dist-Buldana	A.Commerce & galance Control of the second	IQAC CO-ORDINATOR Shri Shivaji Arts, Commerce and Science College, Motala

QnM 5.1.2

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2017-18) THIRTY DAYSCERTIFICATE COURSE ON THE TOPIC

MS WORD

CERTIFICATE

This is to certify that Mr./Ms._

a student of ______ has participated in and successfully completed the Thirty days Certificate Course on the topic <u>MS Word</u> organized by the Department of Computer Science, held from <u>03 January to 08 February 2018.</u>

Hence, this certificate of participation & appreciation is being bestowed upon him/her.

anen IOAC

Co-Ordinator (Prof.A.S.Meherkar) IQAC CO-ORDINATOR Shri Shivaji Arts,Commerce and Science College,Motala

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Course Co-Ordinator

(Prof. A. P. Patil)



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Principal (Prof. Dr. H. G. Patil) Principal Shrl Shivaji Arts,Commerce & Science College, Motala,Dist-Buldana

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2017-18) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

Report

Under the direction of Honorable Principal Dr. H. G. Patil, the college's department of computer science held a 30-day certificate course in MS-Word from 3 January to 8 February 2018. Daily offline lectures consisted of one hour. The student was assisted by knowledgeable professors from the computer science department. Together with syllabus subjects, emphasis was placed on practical. The college students' participation in this course was a notable response. Students were also required to learn how to use a computer and MS-Word aside from these. Also, students prepare their resume, documents, records and a letter to another person. The interim professors from the Department of Computer Science were in charge of leading the session, making the proposal of thanks, and making all technological arrangements.

List of Enroll Students

SR. No	Name of the student	Class
1	Vidya Santosh Dange	BSc I
2	Roshani Wasudeo Mapari	BSc I
3	Aarti Madhukar Mapari	BSc I
4	Komal Vijay Shinde	BSc I
5	Shailesh Bhagwan Dandge	BSc I
6	Bharti Vinod Pachpande	BSc I
7	Atul Avinash Wale	BSc I
8	Prerana Gajanan Ingle	BSc I
9	Punam Prakash Paraskar	BSc I

10	Sneha Ashok Sarkate	BSc I
11	Sarita Ramesh Patil	BSc I
12	Sonali Pralhad Sarode	BSc I
13	Rohini Hari Sarode	BSc I
14	Aarti Ganesh Pakhare	BSc I
15	Pratik Arun Wakode	BSc II
16	Dipak Ganesh Itnare	BSc II
17	Pradnya Anil Kinge	BSc II
18	Priti Vijay Kinge	BSc II
19	Vaishnavi Sanjay Naphade	BSc II
20	Sujata Arun Rane	BSc II
21	Roshani Vijay Kinge	BSc II
22	Nikita Aniruddha Naphade	BSc II
23	Jaya Bhaurao Shiral	BSc III
24	Shahrukh Farukh Shaikh	BSc III
25	Durga Rambhau Mirge	BSc III
26	Suvarna Panjabrao Mapari	BSc III
27	Suvarna Pundlik Bajode	BSc III
28	Preeti Prabhakar Ujjainkar	BSc III
29	Renuka Santosh Dhon	BSc III
30	Shraddha Rajesh Satao	BSc III
31	Ashvini Kaduba Pokale	B.A I
32	Shital Subhash Dalavi	B.A I
33	Suresh Dinkar Ingle	B.A I
34	Akash Chandrabhan Ingle	B.A I
35	Arti Sanjay Lokhande	B.A I

36	Ashwini Gajanan Shingote	B.A I
37	Shital Sheshrao Ingle	B.A I
38	Nikhil Santosh Ingle	B.A I
39	Roshani Vinayak More	B.A I
40	Prashant Bhimrao Gurchavale	B.A II
41	Sandesh Ishwar Waghode	B.A II
42	Rushikesh Sanjay Wankhede	B.A II
43	Amrapali Nandkishor Kharate	B.A II
44	Vaishali Prakash Kharate	B.A II
45	Radha Eknath Katkar	B.A III
46	Karuna Arun Wale	B.A III
47	Ganesh Shivhari Mapari	B.A III
48	Vikas Bharat Landge	B.A III
49	Gajanan Purushottam Datey	B.A III
50	Gayatri Purushottam Shinde	B.Com I
51	Jayashri Bhagwan Allhat	B.Com I
52	Kanchan Sunil Kharche	B.Com I
53	Ashwini Dnyandev Kharche	B.Com II
Ohd C	NOLANA AC COLORDINATOR shiveji Arts, Commerce ctence College, Motala	Principal Shri Shivaji Arts, Commerce & Science College, Motala, Dist-Buldana

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, **MOTALA DIST.BULDANA (M.S.)**

DEPARTMENT OF COMPUTER SCIENCE (2017-18) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

Teaching Faculty Profile

Sr. Name of Teaching staff No			
1	Ku. Smita R. Kinge		
2	Ku. Smita G. Rane		
3	Ku. Bhagyashri. B. Chaudhari		
4	Mr. Ashwin P. Patil		

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Apatul Principal Shri Shivaji Arts,Commerce & Science College, Motala,Dist-Buldana



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SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE CERTIFICATE COURSE ON MS WORD ACADEMIC YEAR 2017-18

SR. No	Name of the student	Class
1	Vidya Santosh Dange	BSc I
2	Roshani Wasudeo Mapari	BSc I
3	Aarti Madhukar Mapari	BSc I
4	Komal Vijay Shinde	BSc I
5	Shailesh Bhagwan Dandge	BSc I
6	Bharti Vinod Pachpande	BSc I
7	Atul Avinash Wale	BSc I
8	Prerana Gajanan Ingle	BSc I
9	Punam Prakash Paraskar	BSc I
10	Sneha Ashok Sarkate	BSc I
11	Sarita Ramesh Patil	BSc I
12	Sonali Pralhad Sarode	BSc I
13	Rohini Hari Sarode	BSc I
14	Aarti Ganesh Pakhare	BSc I
15	Pratik Arun Wakode	BSc II
16	Dipak Ganesh Itnare	BSc II
17	Pradnya Anil Kinge	BSc II
18	Priti Vijay Kinge	BSc II
19	Vaishnavi Sanjay Naphade	BSc II
20	Sujata Arun Rane	BSc II
21	Roshani Vijay Kinge	BSc II
22	Nikita Aniruddha Naphade	BSc II
23	Jaya Bhaurao Shiral	BSc III
24	Shahrukh Farukh Shaikh	BSc III
25	Durga Rambhau Mirge	BSc III
26	Suvarna Panjabrao Mapari	BSc III
27	Suvarna Pundlik Bajode	BSc III
28	Preeti Prabhakar Ujjainkar	BSc III
29	Renuka Santosh Dhon	BSc III

QnM 5.1.2

30	Shraddha Rajesh Satao	BSc III
31	Ashvini Kaduba Pokale	B.A I
32	Shital Subhash Dalavi	B.A I
33	Suresh Dinkar Ingle	B.A I
34	Akash Chandrabhan Ingle	B.A I
35	Arti Sanjay Lokhande	B,A I
36	Ashwini Gajanan Shingote	B.A I
37	Shital Sheshrao Ingle	B.A I
38	Nikhil Santosh Ingle	B.A I
39	Roshani Vinayak More	B.A I
40	Prashant Bhimrao Gurchavale	B.A II
41	Sandesh Ishwar Waghode	B.A II
42	Rushikesh Sanjay Wankhede	B.A II
43	Amrapali Nandkishor Kharate	B.A II
44	Vaishali Prakash Kharate	B.A II
45	Radha Eknath Katkar	B.A III
46	Karuna Arun Wale	B.A III
47	Ganesh Shivhari Mapari	B.A III
48	Vikas Bharat Landge	B.A III
49	Gajanan Purushottam Datey	B.A III
50	Gayatri Purushottam Shinde	B.Com I
51	Jayashri Bhagwan Allhat	B.Com I
52	Kanchan Sunil Kharche	B.Com I
53	Ashwini Dnyandev Kharche	B.Com II

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SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE CERTIFICATE COURSE ON MS WORD ACADEMIC YEAR 2017-18

QnM 5.1.2

Marks statement

SR. No	Name of the student	Class	Marks out of 20
1	Vidya Santosh Dange	BSc I	18
2	Roshani Wasudeo Mapari	BSc I	16
3	Aarti Madhukar Mapari	BSc I	18
4	Komal Vijay Shinde	BSc I	18
5	Shailesh Bhagwan Dandge	BSc I	14
6	Bharti Vinod Pachpande	BSc I	12
7	Atul Avinash Wale	BSc I	14
8	Prerana Gajanan Ingle	BSc I	18
9	Punam Prakash Paraskar	BSc I	20
10	Sneha Ashok Sarkate	BSc I	18
11	Sarita Ramesh Patil	BSc I	14
12	Sonali Pralhad Sarode	BSc I	16
13	Rohini Hari Sarode	BSc I	16
14	Aarti Ganesh Pakhare	BSc I	14
15	Pratik Arun Wakode	BSc II	16
16	Dipak Ganesh Itnare	BSc II	16
17	Pradnya Anil Kinge	BSc II	18
18	Priti Vijay Kinge	BSc II	14
19	Vaishnavi Sanjay Naphade	BSc II	14
20	Sujata Arun Rane	BSc II	14
21	Roshani Vijay Kinge	BSc II	18
22	Nikita Aniruddha Naphade	BSc II	16
23	Jaya Bhaurao Shiral	BSc III	16
24	Shahrukh Farukh Shaikh	BSc III	14
25	Durga Rambhau Mirge	BSc III	14
26	Suvarna Panjabrao Mapari	BSc III	16
27	Suvarna Pundlik Bajode	BSc III	14
28	Preeti Prabhakar Ujjainkar	BSc III	16
29	Renuka Santosh Dhon	BSc III	12
30	Shraddha Rajesh Satao	BSc III	12
31	Ashvini Kaduba Pokale	B.A I	14
32	Shital Subhash Dalavi	B.A I	18
33	Suresh Dinkar Ingle	B.A I	16
34	Akash Chandrabhan Ingle	B.A I	12
35	Arti Sanjay Lokhande	B.A I	14
36	Ashwini Gajanan Shingote	B.A I	16
37	Shital Sheshrao Ingle	B.A I	18

38	Nikhil Santosh Ingle	B.A I	16
39	Roshani Vinayak More	B.A I	18
40	Prashant Bhimrao Gurchavale	B.A II	12
41	Sandesh Ishwar Waghode	B.A II	14
42	Rushikesh Sanjay Wankhede	B.A II	16
43	Amrapali Nandkishor Kharate	B.A II	18
44	Vaishali Prakash Kharate	B.A II	18
45	Radha Eknath Katkar	B.A III	16
46	Karuna Arun Wale	B.A III	16
47	Ganesh Shivhari Mapari	B.A III	16
48	Vikas Bharat Landge	B.A III	18
49	Gajanan Purushottam Datey	B.A III	12
50	Gayatri Purushottam Shinde	B.Com I	14
51	Jayashri Bhagwan Allhat	B.Com I	14
52	Kanchan Sunil Kharche	B.Com I	16
53	Ashwini Dnyandev Kharche	B.Com II	14

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Principal Shri Shivaji Arts, Commerce & Science College, Motala, Dist-Buldana



Ĥ		mized by the Department of Medul Principal Dr. H. G. Patil Shi Shvij Ats. Commerce & Science College, Moda Dist.Buldana
SHRI SHIVAJI EDUCATION SOCIETY AMRAVATTS SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA, DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE CERTIFICATE COURSE ON MS WORD	This is to certify that Mr. /Ms. a student of	pleted Thirty Days Certificate Course on the topic of <u>MS Word</u> orgo uary to 08 February 2018. ipation & appreciation being bestowed upon him/her. nator itil store coordinator shail Arts.Commerce and Science College, Motala

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA **DIST.BULDANA (M.S.)**

DEPARTMENT OF COMPUTER SCIENCE (2017-18) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

Unit Test (MCQ)

Marks: - 20

Date: - 08/02/2018

QnM 5.1.2

Student Name

Notice:	1) All que	estions n	nust be solved	
	2) Each q	uestion	02 marks	
1. Which is not in	MS Word?			
(A) Italic	(B) Magic	tool	(C) Font	(D) Bold
2. What is the blan				
(A) Clipart	(B) Margin	ns	(C) Header	(D) Footer
3. Formatting is pe	rformed on			
(A) Text			(C) Menu	(D) Both (a) & (b
		is used f	for making a resume?	
(A) MS Excel	-		(C) Dev C	(D) Java
5. Select all the ter				
	(B) Ctrl +		(C) Ctrl + A	(D) Ctrl + V
6. Ctrl + N is used				
			Open the Document	
(C) Create a Ne		(D)	Close the Document	
7. $Ctrl + C$ is used	to	(7)		
(A) Copy text			Save text Paste text	
(C) Move to tex8. A word process				
(A) Keep an acc	ount of money s	nent	(B) Computer sear	ch in media centre
(C) Maintain an		pent		
9. Ctrl + Z is used			())] 0]	
(A) Undo			(C) Font Option	
	ature of MS Wo		to create a list in a doc	ument.
(A) Word Art		A	Scaling	
(C) Bullets & N	umbering	(D)	Word Wrap	
				Н
			(paly
			P	rincipal
			Chel China	

appropping IQAC CO-ORDINATOR Shri Shivaji Arts,Commerce and Science College,Motala



Shri Shivaji Arts,Commerce & Science College, Motala,Dist-Buldana eneblu8-Jaig.elefom Principal Shri Shivaji Arta, Comme Shri Shivaji Arta, Comme Shri Shivaji Arta, Comme Shira Shira

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SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2017-18) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

Unit Test (MCQ)

Answer key

1.	В
2.	В
3.	D
4.	В
5.	С
6.	С
7.	Α
8.	D
9.	A
10.	С

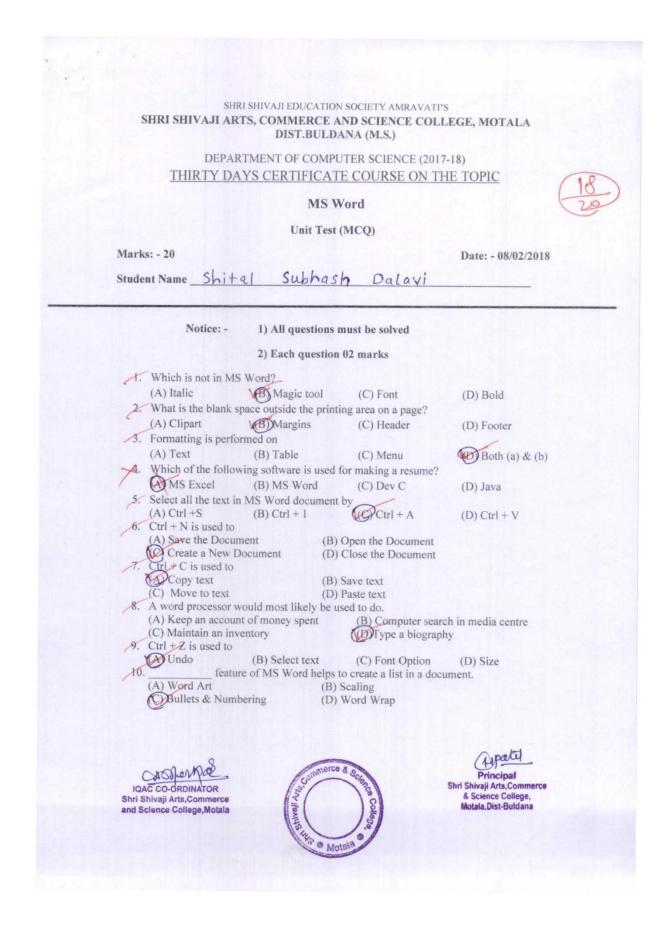
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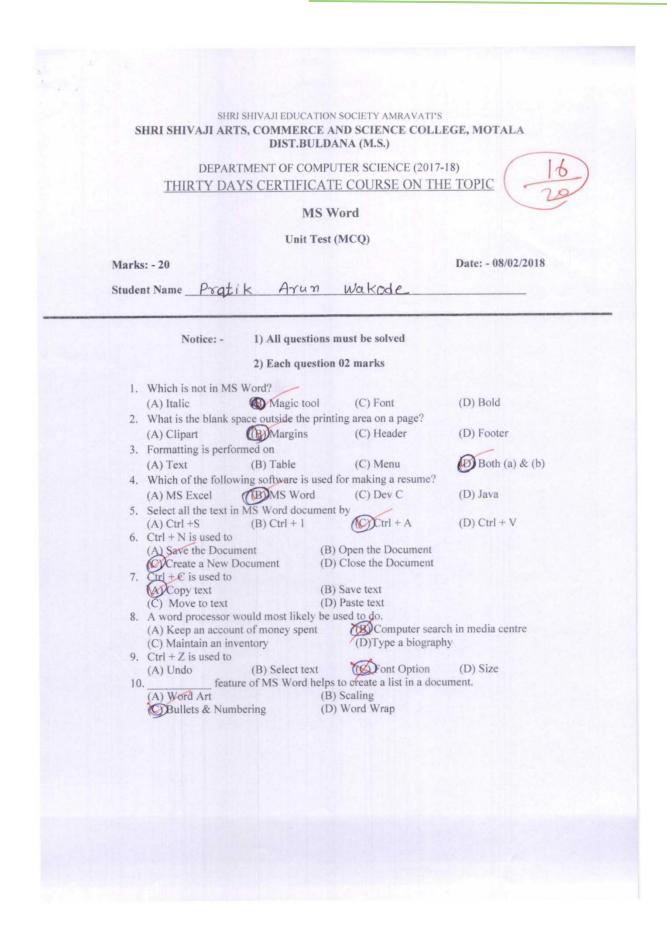
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Principal Shri Shivaji Arts, Commerce & Science College, Motala, Dist-Buldana







DEPARTMENT OF COMPUTER SCIENCE (2017-18) <u>THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC</u> MS Word Unit Test (MCQ) Marks: - 20 Date: - 08/02/2018 Student Name <u>Aw Za Adli</u> <u>Nand Kisko-2</u> <u>Khazade</u> Notice: 1) All questions must be solved 2) Each question 02 marks 1. Which is not in MS Word? (A) Italic <u>B</u> Magic tool (C) Font (D) Bold 2. What is the blank space outside the printing area on a page? (A) Clipart <u>B</u> Margins (C) Header (D) Footer 3. Formatting is performed on (A) Text (B) Table (C) Menu (D) Both (a) & (b) 4. Which of the following software is used for making a resume? (A) MS Excel (B) MS Word (C) Dev C (D) Java 5. Select all the text in MS Word document by (A) Ctrl + S (B) Ctrl + 1 (D) Ctrl + V 6. Ctrl + N is used to (A) Save the Document (D) Close the Document	
Unit Test (MCQ) Marks: -20 Date: - 08/02/2018 Student Name Aw Eq Adi Nand Kishoe Khaeade Notice: 1) All questions must be solved Dist: - 08/02/2018 Notice: 1) All questions must be solved Dist: - 08/02/2018 Notice: 1) All questions must be solved Dist: - 08/02/2018 Notice: 1) All questions must be solved Dist: - 08/02/2018 Operation 02 marks 1. Which is not in MS Word? (D) Bold 2. What is the blank space outside the printing area on a page? (D) Footer 3. Formatting is performed on (D) Footer 4. Which of the following software is used for making a resume? (D) Both (a) & (b) 4. Which of the following software is used for making a resume? (D) Java 5. Select all the text in MS Word document by (D) Ctrl + V 6. (D) Ctrl + S (D) Ctrl + V 6. (D) Save the Document (D) Open the Document	
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Student Name American Main S 20 Student Name American Milling Magic tool (D) Footed Description 02 marks 1. Which is not in MS Word? (A) Italic (B) Magic tool (C) Font (D) Bold 2. What is the blank space outside the printing area on a page? (A) Clipart (B) Magins (C) Header (D) Footer 3. Formatting is performed on (A) Text (B) Table (C) Menu (D) Both (a) & (b) 4. Which of the following software is used for making a resume? (A) MS Excel (B) MS Word (C) Dev C (D) Java 5. Select all the text in MS Word document by (A) Ctrl + S (B) Ctrl + 1 (D) Ctrl + V (D) Ctrl + V 6. Ctrl + N is used to (A) Save the Document (B) Open the Document (B) Open the Document	
Notice: - 1) All questions must be solved 2) Each question 02 marks 1. Which is not in MS Word? (A) Italic (B) Magic tool (C) Font (D) Bold 2. What is the blank space outside the printing area on a page? (A) Clipart (B) Margins (C) Header (D) Footer 3. Formatting is performed on (A) Text (B) Table (C) Menu (D) Both (a) & (b) 4. Which of the following software is used for making a resume? (A) MS Excel (B) MS Word (C) Dev C (D) Java 5. Select all the text in MS Word document by (A) Ctrl + S (B) Ctrl + 1 (D) Ctrl + V 6. Ctrl + N is used to (B) Open the Document (B) Open the Document	ε (b)
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2) Each question 02 marks 1. Which is not in MS Word? (A) Italic (B) Magic tool (C) Font (D) Bold 2. What is the blank space outside the printing area on a page? (A) Clipart (B) Margins (C) Header (D) Footer 3. Formatting is performed on (A) Text (B) Table (C) Menu (D) Both (a) & (b) 4. Which of the following software is used for making a resume? (A) MS Excel (B) MS Word (C) Dev C (D) Java 5. Select all the text in MS Word document by (A) Ctrl +S (B) Ctrl + 1 (D) Ctrl + V 6. Ctrl + N is used to (A) Save the Document (B) Open the Document	£ (b)
 Which is not in MS Word? (A) Italic (B) Magic tool (C) Font (D) Bold What is the blank space outside the printing area on a page? (A) Clipart (B) Margins (C) Header (D) Footer Formatting is performed on (A) Text (B) Table (C) Menu (D) Both (a) & (b) Which of the following software is used for making a resume? (A) MS Excel (B) MS Word (C) Dev C (D) Java Select all the text in MS Word document by (A) Ctrl +S (B) Ctrl + 1 (Ctrl + N is used to (A) Save the Document (B) Open the Document 	٤ (b)
 (A) Italic (B) Magic tool (C) Font (D) Bold (A) Clipart (B) Margins (C) Header (D) Footer (E) Formatting is performed on (A) Text (B) Table (C) Menu (D) Both (a) & (b) (E) Margins of tware is used for making a resume? (A) MS Excel (B) MS Word (C) Dev C (D) Java (E) Select all the text in MS Word document by (A) Ctrl +S (B) Ctrl +1 (C) Trl +V (C) Ctrl +N is used to (B) Open the Document 	t (b)
 What is the blank space outside the printing area on a page? (A) Clipart (B) Margins (C) Header (D) Footer Formatting is performed on (A) Text (B) Table (C) Menu (D) Both (a) & (b) Which of the following software is used for making a resume? (A) MS Excel (B) MS Word (C) Dev C (D) Java Select all the text in MS Word document by (A) Ctrl +S (B) Ctrl + 1 (B) Ctrl + V Ctrl + N is used to (A) Save the Document (B) Open the Document 	2 (b)
 3. Formatting is performed on (A) Text (B) Table (C) Menu 4. Which of the following software is used for making a resume? (A) MS Excel (B) MS Word (C) Dev C (D) Java 5. Select all the text in MS Word document by (A) Ctrl +S (B) Ctrl +1 (Ctrl + N is used to (A) Save the Document (B) Open the Document 	t (b)
 (A) Text (B) Table (C) Menu (D) Both (a) & (b) 4. Which of the following software is used for making a resume? (A) MS Excel (A) MS Word (C) Dev C (D) Java 5. Select all the text in MS Word document by (A) Ctrl +S (B) Ctrl +1 (Ctrl + N is used to (A) Save the Document (B) Open the Document 	² (b)
 (A) MS Excel (B) MS Word (C) Dev C (D) Java 5. Select all the text in MS Word document by (A) Ctrl +S (B) Ctrl + 1 (D) Ctrl + A (D) Ctrl + V 6. Ctrl + N is used to (A) Save the Document (B) Open the Document 	
 5. Select all the text in MS Word document by (A) Ctrl +S (B) Ctrl + 1 (Ctrl + N is used to (A) Save the Document (B) Open the Document 	
 (A) Ctrl +S (B) Ctrl + 1 (Ctrl + N is used to (A) Save the Document (B) Open the Document 	
6. Ctrl + N is used to (A) Save the Document (B) Open the Document	
7. $Ctrl + C$ is used to	
(C) Move to text (D) Paste text	
8. A word processor would most likely be used to do.	
(A) Keep an account of money spent (C) Maintain an inventory (B) Computer search in media centre	2
9. CtrL+Z is used to	
10. (B) Select text (C) Font Option (D) Size feature of MS Word helps to create a list in a document.	
(A) Word Art	
(C) Bullets & Numbering (D) Word Wrap	

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SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2017-18) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

REGISTRATION FORM

Personal Information

Full Name of Student (In Block Letters)	VIDYA SANTOSH DANGE
Class	BSC-I
Name of the College	Shri Shivasi college, motala Dist - buldhana
Mobile No.	9922952548
E-mail Address	Vidyad-07 Or gmail. com
Address for Correspondence	At- Post motoda Tal-motoda Dist-buldhana 443101

No Registration Fee.

Date : 02 01 12018

V.S. Dange. Signature of the participant

SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA DIST.BULDANA (M.S.)

DEPARTMENT OF COMPUTER SCIENCE (2017-18) THIRTY DAYS CERTIFICATE COURSE ON THE TOPIC

MS Word

REGISTRATION FORM

Personal Information

Full Name of Student (In Block Letters)	SHITAL SUBHASH PALVI
Class	B.A.I.
Name of the College	Shri shivaji Arts, Commerce and Science College Motalq
Mobile No.	-
E-mail Address	-
Address for Correspondence	AT-Post - Rohimkhed Tq. Motalq.

No Registration Fee.

Date : 01/1/2018.

5.5. Dalavi Signature of the participant

QnM 5.1.2

			-			MPUTER SC						
				RTIFICAT								
			ACADEMIC									-
SR. No	Name of the student	Class	03.01.2018	04.01.2018	05.01.2018	06.01.2018	08.01.2018	09.01.2018	10.01.2018	11.01.2018	12.01.2018	13.01.
1	Vidya Santosh Dange	BSc I	V-S Dang	VI.S.Darge	V.S. Dange	V.S. Dange	V.S.Dange	V.S.Dange	V.S. Jange	V.S. Dange	V.B. Dange	V.SD
2	Roshani Wasudeo Mapari	BSc 1	Q Magrei	R. Magie	P. Maprei	RMERI	KMARABI	Rimataki	Romaliaei	R. Maraei	Koma kari	Rink
3	Aarti Madhukar Mapari	BSc 1	AMATORIE	A.M. Melfet	A.M.M.Pet	A.M.MOR	A.M.Mar	AM Mara	A.M. MdB	A.Marcher	ANCORE	AiMe
4	Komal Vijay Shinde	BSc I	k.J.shinde	K.J. shink	K.J.shinde	k.J. shind	k.V.Shind	K.V.Shind	k.V.Shind	k.J. shind	k.J.shind	K.J.S
5	Shailesh Bhagwan Dandge	BSc 1	S.B. Danda	S.B. Danda	S. B. Dandye	S.B.Danda	5 8 Danda	S & Danda	S.B. Dandge	S-B-Danda	S.B. Danda	SBC
6	Bharti Vinod Pachpande	BSc 1	B. V. Pach Rea	B.J. PachPath	B.J. Puch Par	B.J. PachPan	Bal Perch Par	B.J. PachPa	B. V. Pactipa	B.J. Peretipy	B. J. Auch Pan	AB.JP
7	Atul Avinash Wale	BSc I	Aquale	PALLOR	Baudk	AAUDIE	Aluble	BAUDIE	DAWAR	Aude	ABudk	GAL
8	Prerana Gajanan Ingle	BSc I	P.G. Ingle	P.G. Ingle	P.G. Ingl	P.G. Ingle	P.G. Ingle	P.G. Ingle	P.G.Ingk		P.G. Tryke	
9	Punam Prakash Paraskar	BSc 1	P. Paraska	P. Paraslicia	P. Paras Kaz	p. anda Kep	P. Paraster	p. Pazaska	g Garaska	Playaske	8. Pasurster	PAR
10	Sneha Ashok Sarkate	BSc I	S. A. Sackat	S-A-SAPKA	S-A-SODKOK	S-A-SUPKA	5.A.P.100	E S. A.Sapta	S-A-SODKO	S-A.Saptu	5.A-50 PK	1 .S. 0
11	Sarita Ramesh Patil	BSc I	Broful.	FRAM	SBEULI	golda Lil	GROUTH	Stalil,	SPRudit	Stall	Solaly	3h
12	Sonali Pralhad Sarode	BSc I	Brend	Freehal	Ascide	Jor Failed	Belal	FELDOCE	Col Scool	Sychack	Space	SPS
13	Rohini Hari Sarode	BSc 1	R.H. sarede	R.H.Sarede							R.H.Sared	
14	Aarti Ganesh Pakhare	BSc I	A.G. Paktur	A.G. Pakhase	A.G. Pathar	A G. Pakhar	AGI, Rakha	A. Gr. Aukhan	A culakhan	ALIPAKI	A.G. Pakhar	A.G.k
15	Pratik Arun Wakode	BSc II	populated e	Providence	Bruckale	Proskolp	Pitambolo	Malumode	Burled	Rhydbol	Bunchele	Budu
16	Dipak Ganesh Itnare	BSc II		Phatre		Thom					Dineb	
17	Pradnya Anil Kinge	BSc II	P.A. Kinge	P.A. Kinge	P.A.kinge	P.A.Kinje	P.A.kinge	P.A.King	P.A.king	P.A-king	P.A. king	P.A.H
18	Priti Vijay Kingo	BSc II	P-V-King	P.V.Kinge	Pertinge	P.V. Kinol	R-V-Kirpe	P-Y-KIDEC	P.V.KIDA	P.V-Kipe	P.V.Kinx	P.Y.
19	Vaishnavi Sanjay Naphade	BSc II	N.S. Naphad	V.S.Naphad	Y.S.Naphad	VS. Naphad	V.S.Noph	KVIS Nupra	levis. Naph	evis.Naphet	KY19. Naphia	ev.5,1
20	Sujata Arun Rane	BSc II	S.A .Ran	S.A.Rano	s.A.Rune	S.A. Rune	S.A.Rune	s.A.Rune	S.A.Rane	S.A.Ranz	S.A. Rune	S.A.6
21	Roshani Vijay Kinge	BSc II	Alinae	Runge	Banke	Rainge	RAME	Akinge	WRinge	HEAMLE	Alervine	RV Bir
22	Nikita Aniruddha Naphade	BSc II	04 ciplan	TSTY OLICE	Mahad	tah phat	Abaphat	antep de	Shappybe		Thedday	de la contra de la
23	Jaya Bhaurao Shiral	BSc III	J.B. Shiph	J.B.Shipe				J-B.Ship	J-B-shipa		P J-B-Ship	T.B.
24	Shahrukh Farukh Shaikh	BSc III	Shaikh	58 bailts		Schinth		Contraction of			assary	100
25	Durga Rambhau Mirge	BSc III		824MTAME	AMAGE	B Bringe		RMAGE		pomisge	P	EM70
26	Suvarna Panjabrao Mapari	BSc III	S.P. Baylod	S.P. Mapap	S.R. maRad	S.P.mater	S.P.mapa	S-P-MARI	S.P. Maka	P S.P. Mak	S.P. Mara	5-9-1

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SR. No	Name of the student	Class	03.01.2018	04.01.2018	05.01.2018	06.01.2018	08.01.2018	09.01.2018	10.01.2018	11.01.2018	12.01.2018	13.01.2018
28	Preeti Prabhakar Ujjainkar	BSc III	Raf Vortas	PH paneno	Molante	ALC: NOT THE REAL OF THE REAL	Partically	Pananthy	(Print all)	Alistenin	paninto	ephon
29	Renuka Santosh Dhon	BSc III	Report	Plan		Behow		(Bethan)			BPhor	
30	Shraddha Rajesh Satao	BSc III	6. R. satao	5-R-Sata	S.R. Squar	S.RSalan	S-R-Salton	S-R-Salan	S-R-Saltan	SIRASAHA	S.R. Sala	S-R.Sd-1
31	Ashvini Kaduba Pokale	B.A I	A. K. Pokale	A.K.Pokale	Aik Pokale	A.k.Onla	A.K. Pokale	AIK Pokale	A.K. Pokak	H.K.POKOR	Ark rokale	A K. YOKa
32	Shital Subhash Dalavi	B.A I	CONT	CC. DUN	O.C. Dalavi	ic april	S. S. Dakty	S'S-Dalay	SIS PONONI	SIS Dellary	SS Odlaw	C.C.DCI
33	Suresh Dinkar Ingle	B.A I	S. D. Ingle	S.D.Ing	S.D. Ingl	5. D. Inale	S.D. Ing	e Absut	S.D. Ing	e Absert	S.D.Ing	C Hory
34	Akash Chandrabhan Ingle	B.A I	A. TROV	A. Their	D.C.TROP	B.C.TDOLC	A.c. They	A-C . Insk	D-C-INDIC	A.C. Inok	Ac. Ther	D.C.In
35	Arti Sanjay Lokhande	B.A I	n c When	A 6 Labburg	LAS. Alhum	A.S.I alchang	As. Idhan	A.S.Lowhand	A 6 Lakhange	ASLakhand	H-S-EOKhan	A.S. lokha
36	Ashwini Gajanan Shingote	B.A I	Astingol	Ahingot	Ashinter	1 Ashince	e o hng	Rebindet	aphinet	Ashing	shnore	mosny
37	Shital Sheshrao Ingle	B.A I	strate	State	Freile	SIMP	STrole	GDDde	SIMIC	SARK	SEMP	SELVAR
38	Nikhil Santosh Ingle	B.A.I	Nonake	Nentle	NEngle	Andte	OFAL	Norle	NEME	ATONE	(Angle	DED
39	Roshani Vinayak More	B.A.I	Cormo	Rinbre	B-Y-mon	D. V. mory	Revemone	p.y.more	R-V-mope	RN.more	R-Y MORE	R.Y. Mar
40	Prashant Bhimrao Gurchavale	B.A II	Perarkells	Planta	Beaut	10 yalla	100mp	the wat	Magle	1 sunne	Vante	VOMM/K
41	Sandesh Ishwar Waghode	B.A II	Europhik	Bulghak	Bergho	Dewaghe	1 augh	Rudgh	Bayha	3 Stof had	Seagho	p Blengt
42	Rushikesh Sanjay Wankhede	B.A II	R-S LANK	Pala Pacilit	nueses star	RUS LUNK	R -C Chon He	R.S. Wankn	RES. KVAN H	Reselanka	RESchlan	Magas- Wa
43	Amrapali Nandkishor Kharate	B.A II	Alkharal	Wharat	Alkharas	Alchouse	AVKhazak	Allance	ANKAdach	ANKNOK	& Alchan	ANUCACIÓN
44	Vaishali Prakash Kharate	B.A II	OKburgh	Akhurat	PKhurut	PKhurak	PKharate	Phineric	Whyzete	Pharat	monner	MAKINUTA
45	Radha Eknath Katkar	B.A III	By lin Re	Umamy	Brand	Algner	Photogra	Blacks	Bernten	1.11.11	Bla Hamitch	1
46	Karuna Arun Wale	B.A III	K.A. Jesul	KA Jula	k.A. Wal	K.A. Wal	K.A.Lal	K.A. Wal	KAWak	K.A. Wall	ABSNA	K.A. hke
47	Ganesh Shivhari Mapari	B.A III	1	10 60000	1 as mind	E a a malani	and music	A micima	the small and	CO'S PAR	1005-make	0.5.M
48	Vikas Bharat Landge	B.A III	Blandde	Randa	Nanda	12 Blark	Bandje	Blandge	Handg	12 Blomy	the and g	Visiano
49	Gajanan Purushottam Datey	B.A III	G.P. Oater	Co-P. Dak	G-P- pate	T ON P. Date	G.P. DAK	G.P. Pule	1 (n. P. pate	1 O.P. Date	a.P. Date	1 Care pa
50	Gavatri Purushottam Shinde	B.Com 1	ashme	Schlick	- Behn	Carsol	Geilment	Chertinte	Cospie	Epelink	Colorm 1 2	Chestin
51	Jayashri Bhagwan Allhat	B.Com I	184mms	Bung	Athat	- Jonha	Ment	MAN	dolins	Maset	67114	Silla
52	Kanchan Sunil Kharche	B.Com 1	Kskhanh	kichhart	k kskhard	hekskhard	Hek-skhan	che Katliched	ex.skhard	relasidad	4.Skhard	ek:skhe
53	Ashwini Dnyandev Kharche	B.Com II	P.D. Main	- OC HMG	A.C.kmp	A.P.Kha	the A-Okha	Che D. PKRU	D-khak	PAP. King	A A.D.Kn	the Do Kr

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QnM 5.1.2

	S	SHRI SHIVA	JI ARTS, CO		IENT OF CO			BI. BULDA	(H.O.)			
			CE	RTIFICA								
			ACADEMIC									
SR. No	Name of the student	Class	-	17.01.2018	T				23.01.2018	24.01.2018	25.01.2018	27.01
1	Vidya Santosh Dange	BSc 1	V.S. Dange	V.S. Dange	V'S. Dange	V-S. Dange	V-SDanye	VS. Dame	V.S. Donge	VS Danje	V.S. Daryl	
2	Roshani Wasudeo Mapari	BSc I	R-MORTON	R . Maron	R. MaRoni	Rimano	R.mar	RIMARPI	R. MaRoj	R·mara	R-march	R·M
3	Aarti Madhukar Mapari	BSc 1	AM MARON	A.M.Mako	AMMARM	A M -MORT	A.M. Makis	A.M. MUR	A.M. MURI	A M.Mar	MA-M-MAR	m.H.r
4	Komal Vijay Shinde	BSc I	1. Moting	K.V.Shind	6 K. Vahinde	K.V.Shink	Kulshing	e K.V.Shin	ek.V.Shin	e K.V. Shin	le Kil Shi	PK-1
5	Shailesh Bhagwan Dandge	BSc I	6 00 1	C D Dunk	CD Duch	CADING	SRAIN	DC. ADIA	oS.R. Ma	0 S.R. DI	Re SR. D	inda S
6	Bharti Vinod Pachpande	BSc I	B. J. Pachpara	B.J. Perchilin	B.J. Pachpa	B.J. Perch	B. V. Pachpain	B.J. PachPa	B.J.Pachpo	B.B.J. Perh	B.J. Pachpa	B.J
7	Atul Avinash Wale	BSc I	Aule	DAUDUR	Alente	Alecele	Aude	Malade	Duck	Audie	Auck	DAL
8	Prerana Gajanan Ingle	BSc I	Palnuk	P.G.Ingle	D.G.Inak	P.G. Inde	P.G.Indle	P.G. Inal	P.G.Ingk	P.G.Ingk	P.G. Ingle	PLA
9	Punam Prakash Paraskar	BSc I	o paracka	x P. Parasky	20. Duryor M	a D. Parlocka	P.Porack	P. Parosk	P. Phyaska	Parto ka	P. Parash	P.S
10	Sneha Ashok Sarkate	BSc I	S. A. Conk	C. A.SODH	K S-A-Saptu	S.A. Saphi	S.A.Sapk	S-A-SORK	S.D.Sapt	S-A-SONA	S-ACODE	15-A
11	Sarita Ramesh Patil	BSc 1	HAPpill	SRhuhl.	GRP. W.	CBOalil.	Poplil	Stylel,	Hulil,	98/0AM	, Availie	J.S.A
12	Sonali Pralhad Sarode	BSc 1	Panal	Parock	Sabat	Parod	Brow	Bard	SISIN	Ballo	Sigrad	4 PS
13	Rohini Hari Sarode	BSc 1	P.H. card	P.H. Salech	P.H. SaYach	P.H. Sarod	R.H. Scatel	R.HSara	R.H.Sala	PH SQUA	AR.H.Sura	1 RoH
14	Aarti Ganesh Pakhare	BSc I	A. G. Achini	AG, Pakhare	AGARALhar	A Gr. Pakhone	A.G. Pakter	A.G. Pakhon	A G. Pakha	AG. Alkho	n R.G. Rekhar	CAG
15	Pratik Arun Wakode	BSc II	Bhakedo	Dhu kule	B + hiller 1	ange 6	ANA/w//al	Butilia	AM Halled	1 Wallston	- HAMPY	(MTC)-
16	Dipak Ganesh Itnare	BSc II	PHINDRE	OH note	DEndo	DANDE	DAnda	DITON	DEmpio	DELIDE	- Offactor	7124
17	Pradnya Anil Kinge	BSc II	0.4 kinse	P.A. kinge	O.A. Kinge	P.A.kinge	P.A.Kinge	P.A.king	P.A.King	P.A.kinge	P.A.King	ep.A.
18	Priti Vijay Kinge	BSc II	Pavakin	Puking	P-Neking	P-V-kipz	P.V.KINSE	P.V.KINSC	P.Y-KIDS	2 Povekins	K P. Y. KID	CP.V
19	Vaishnavi Sanjay Naphade	BSc II	Ves.Napha	V SNAPHAN	Wis Nophie	1 V.S. Mapha	+ VSalapha	V.S.Napher	U.S. Napha	AVIS-Naphak	levis Naphas	evis.
20	Sujata Arun Rane	BSc II	S.A.Rune	S.A. Rune	S.A.Rune	S.A.Ranc	S.A.Rane	S.A.Ran	E.A. Rane	S.A.Ran	.s.A.Ran	CS.A.
21	Roshani Vijay Kinge	BSc II	NKINAC	* Ange	ALLINAC	Bullange	RAINE	- RAPinfe	AdRinge	- ARINGE	Relatinge	RA
22	Nikita Aniruddha Naphade	BSc II	Phappac	michel	Thappen	+ Onalla	Phalad	mahl	Dandfill	Dociphon	Whapped	4 QY
23	Jaya Bhaurao Shiral	BSc III	J.B. shida	J.B. shira	J.B. shin	J.B. shira	J.B. shire	J.B. shin	J.B. shire	J.B. shire	J.B. shir	JJ.B.
24	Shahrukh Farukh Shaikh	BSc III	Shikh	Drikh	Section	Shike	BANK	F8hikh	120-10KD	S ANKK	2 STAIKI	quy
25	Durga Rambhau Mirge	BSc III	BAVIOGE	DRANGE	DAMD42	Amige	BAMATHE	BUMBELE			RMire	12/1
26	Suvarna Panjabrao Mapari	BSc III	CO matter	is P. MARH	S-P.MARIE	S.P. Mapi	S.P. MAR	ens-p.mater	S- PATCHRU	Di S.P. Mat	n S.P. mile	80 S.1
27	Suvarna Pundlik Bajode	BSc III	9. P. Pala	65. P. Balack	S.P.Bob	les. P.Bola	13.P.130.10	S.P.Bih	6 S. P. Bala	HS. P.Quja	ASIP Bau	desip

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IQAC CO-ORDINATOR Shri Shivaji Arts, Commen

SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA. DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE CERTIFICATE COURSE ON MS WORD

			CADEMIC						22 01 2010	24.01.2018	25 01 2019	27.01.2018
R. No	Name of the student	Class	16.01.2018	17.01.2018	18.01.2018	19.01.2018	20.01.2018	22.01.2018	23.01.2018			
28	Preeti Prabhakar Ujjainkar	BSc III	Mumhy	Plant	Panters	Phurlan	Manles	Albalin	Khanfiller	From an of	Mann	Parter
29	Renuka Santosh Dhon	BSc III	Behal	Rephon -	Report		(Bohar)	Pher	Report	Report		alton
30	Shraddha Rajesh Satao	BSc III	5.R. 50140	S.R. Sata	S.R.Suduo	S.R. Sata	S.R. sata	S.R.Sala	SRSake	S.R.Salu	S.R. Sala	S.R. Eas
31	Ashvini Kaduba Pokale	B.A I	A.L. Oakake	A.K. Ohib	A.K. Dokale	A.K. Pokak	AikiAkak	A.K. POKala	A.K &bkd	PH: K. Okac	RIKITOKOR	MIR PON
32	Shital Subhash Dalavi	B.A I	Datai	C C Dalais	a s-Dami	c.c. Datavi	acontan	S.S. Dalan	SAS Denam	S-C-DIKIM	5-5-Dd 1a	5-5- Della
33	Suresh Dinkar Ingle	B.A I	C D radie	C D Trale	C.D.Tnel	S.D.Tnel	S.D.Ingle	S.D.Ingle	S.D. Ingle	S.D. Ingle	S. D. Ing	S. B. In
34	Akash Chandrabhan Ingle	B.A I	h a mold	0 . T-10	B.C. Thale	D.C. Fanic	Av Trook	A.C.There	D.C. Inok	D-C.IO.DIC	1 G.C.10.91	112 The
35	Arti Sanjay Lokhande	B.A 1			1 5 1 11	1 m + 1 11.	LOCIAL here	n D. Claubert	LY CIAL NUMBER	1.D.C. alber	6 D OL OK DI	JO NOILO
36	Ashwini Gajanan Shingote	B.A I	10011 10	PMI Constant	1 Baban He	10Shurte	Achinale	1-15-Dimak	aphnae	1 APDIALS	THULLE	PT-19-1
37	Shital Sheshrao Ingle	B.A.I	single	Omalo	EInde	Ante	Sime	SENGLE	KSTAR	SATC	Car Inc	SELIGE
38	Nikhil Santosh Ingle	B.A I	Papale	DEngle	atrile	REALE	singe	WEDge	ADORE	10 mg	with 18	MAM
39	Roshani Vinayak More	B.A I	Delare	anone	GMor-	NGADE	- MARDE	NUMBER	ama	Orto	- Course	TOTION
40	Prashant Bhimrao Gurchavale	B.A II	Realingle	Mandala	1 Jun 12	DAUMAN L	Devoluter	MARADI	1 1 Manak	180 mil	Manne	A ANTIC
41	Sandesh Ishwar Waghode	B.A 11	Stephat	souppet	2 seam	terghat	Stight	Beybar	Sexpel	e to the	P 500gh	Trang
42	Rushikesh Sanjay Wankhede	B.A II	R.S. WARK	+ Absent	R-S-Wankine	R-S. WOOKA	R-S-LANK	OR BE WANKE		RSILIANK		R.S. KhA
43	Amrapali Nandkishor Kharate	B.A II	A. kharate	A. Khart	Akhurus	4 Bhoud	A. khara	Jeakhar	AKharut	A. Khury	e Absin	Althur
44	Vaishali Prakash Kharate	B.A II	Charate	Philade	Pranzal	Akharat	Wharate	Akhadal	A third	Khadat	UKnarel	- V Anda
45	Radha Eknath Katkar	B.A III	P.b. men	We harden?	Marar 30	THESONT	Ballemalle	Bhilles	1200000	12 Amilion		Hosn
46	Karuna Arun Wale	B.A III	K.A. Wale	K.A.Wale	K.A. Wal	K.A. Wa	K.A. Wal	K.A. Inale	K.A.hla	A.Mal	K.A.hla	lek.A. hele
47	Ganesh Shivhari Mapari	B.A III		a a-s-mapa		G.S.mapor	Gemanni	G.S. marg	i asmapa	a smallan	G.S. maka	n. Carsin
48	Vikas Bharat Landge	B.A III	popologe-	Bray ma	e Absort	BINAND	mya		ponne	mma	maye	ALSer
49	Gajanan Purushottam Datey	B.A III	G.C. Dater	Ca-P-Date	a.P. pate	1 G-P-Dates	G.P.Dates	G.P. Pate	1 G.P. Date	Co-P-Date	G.P. Dat	gra-P. Dal
50	Gayatri Purushottam Shinde	B.Com I	and hardle	(Alton	CATHOR	E GPShuse	Frank	Gelinge	Hosen	Galford	Gestini	toping
51	Jayashri Bhagwan Allhat	B.Com I	Banna	ABBANN	SAMALA	Vonny	Absort	malle	Miller	KIBSW	0144	11.11
52	Kanchan Sunil Kharche	B.Com I	K.Skhurche	ks kharch	kskhard	k skharch	eks khak	kkis.kharl	k skhard	k:S-khad	rek S-khurc	bek.S.kh
53	Ashwini Dnyandev Kharche	B.Com II	A.D. Khan	E A-D-KIN	P.D.Khal	Pho D. DKh	were thous	D.D.Kab	Che A-D-King	DAC D. O.KIP	RED. Khap	CE B.D KD

Principal Shri Shivaji Arts, Commerce & Science College, Motala, Dist-Buldana

IQAC CO-ORDINATOR Shri Shivaji Arts, Commerco and Science College, Motal

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e.Motala

			ACADEMIC				IS WORD 08 Februa					
SR. No	Name of the student	Class	29.01.2018	30.01.2018	31.01.2018	01.02.2018	02.02.2018	03.02.2018	05.02.2018	06.02.2018	07.02.2018	08.02.2018
1	Vidya Santosh Dange	BSc I	V.S. Dange	11.5. Dana	Vir. Dana	V.C.Dange	V.S. Deng	V.S.Dana	V.S. Dana	V.C. Dana	V.J. Dana	V. 5. 200
2	Roshani Wasudeo Mapari	BSc I	R.Maprei	R. Market			Ringhe					
3	Aarti Madhukar Mapari	BSc I	A.MaPaki	AMAPAE			ANDRE					
4	Komal Vijay Shinde	BSc 1	K.V.Shine	K.J.shin			k-J-Shind					
5	Shailesh Bhagwan Dandge	BSc I	S. R. Dinde	S.R. Dinda	S.R. Dink	S.R. Dante	S-B-Danda	S.R. Dand	S-R-Minda	S-R-Danda	S.B.Dinda	S-A-Dand
6	Bharti Vinod Pachpande	BSc I					B.V.Pache					
7	Atul Avinash Wale	BSc I	AAude				PAUNE					
8	Prerana Gajanan Ingle	BSc 1	P.G. Inela	P.G.Inak	Automatica Statistica		P.G. Ingk	And a state of the				P.GT. Ingle
9	Punam Prakash Paraskar	BSc I					SKIX P. Pape					
10	Sneha Ashok Sarkate	BSc 1	111100	011	10110		ap S-B-Sapa					NOR S- A-R
11	Sarita Ramesh Patil	BSc I	april 11	and 1	PRAL	OBA HI	CROWAL	SRP. 151	BAchi	CAPPark)	Republ	gal 1/1
12	Sonali Pralhad Sarode	BSc I	Berget	Asserna	eseande	chogeds	ABerak	Burch		and	ES-500	BBBBB
13	Rohini Hari Sarode	BSc I	Quearala			-12	R.H.Satol	Contraction of the local division of the loc			P. L. School	R H CON
14	Aarti Ganesh Pakhare	BSc I					A.G. Rikhne					
15	Pratik Arun Wakode	BSc II	anora lo	Relation	PR by the	Dand. 4	Querk la	Phyleule	Auge 1	Dank 1	Recolado	Bojaludo
16	Dipak Ganesh Itnare	BSc II	DATIMAE	OFTOME	attan	Othrac	DETINGE	tot trude	other	Strope	TERp	Dapo
17	Pradnya Anil Kinge	BSc II	CIL 4				P.A.kinse					
18	Priti Vijay Kinge	BSc II	P.V. Kinge				P-Y-Ving					eP-v-king
19	Vaishnavi Sanjay Naphade	BSc II	R.C. Numbel	VC NOD	Wealsh	huchushy	+ V.S. NU public	nic Alphyle	1.colabet	NGALONI	Verliphol	VG Napre
20	Sujata Arun Rane	BSc II	S.A.Rane	C A Dana	CA O-D-	E A Orna	S.A.Rane	E A D-D-	C A Dane	C A Dana	C A Dan	C A.Oun
21	Roshani Vijay Kinge	BSc II	akinne	Malks me			18/123 MIC					RIKIME
22	Nikita Aniruddha Naphade	BSc II					Onicht					
23	Jaya Bhaurao Shiral	BSc III					J.B. shire					
24	Shahrukh Farukh Shaikh	BSc III	she huk		Phath	Phone	h Bhil	ashik	Bohill			Sehat
25	Durga Rambhau Mirge	BSc III	DMirye		100 Aringe	RMITCH	BANNE	RIMINIE	Benistle	ORDirth	0	Penitte
26	Suvarna Panjabrao Mapari	BSc III	Dunne	DE EL R Y		1 del toto	S.P. Daki	P. F. Sugar		Sc P. mapa	1.1.1.1.1.1.1.1.	1
27	Suvarna Pundlik Baiode	BSc III					S.D. Balod					
	in a start a start a sujede	is Commerce	U.P. Dquode	DIP DQUODE	DiPiBalla	S.P.Daud	a piercoo	244200 00	Color Dallog	C-1-1-24,00	-Si - Salca	a prince

Principal Shri Shivaji Arts, Commer & Science College, Motala.Dist-Buldana

SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA. DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE CERTIFICATE COURSE ON MS WORD ACADEMIC YEAR 2017-18 (03 January to 08 February 2018)												
SR. No	Name of the student	Class	29.01.2018	30.01.2018	31.01.2018	01.02.2018	02.02.2018	03.02.2018	05.02.2018	06.02.2018	07.02.2018	08.02.201
28	Preeti Prabhakar Ujjainkar	BSc III	Warnowb	amma	Thintony	1 Ohnmin	v Tohnille.	Momule	Marth	panin	Vimma	Phan
29	Renuka Santosh Dhon	BSc III	appen	Bohon	Popon	Rephon	Oppon	abbor .	appor	Rober	Oppor	Repor
30	Shraddha Rajesh Satao	BSc III	S.R. cato	s.R. Satao	S.R. Seller	S.R. Cator	S.R. Sala	C.Q.C.MA	s.R. sata	C.R. Sala	S.R. Setter	S.R. 50
31	Ashvini Kaduba Pokale	B.A I	11. Dolale	AL Onkale	A.L. O.LHIO	- and - and -	Arkipokale		A.L. Q.L.	A.L. Dobul	A.K. Okak	A.K.Poko
32	Shital Subhash Dalavi	B.A I	S.C. Dalas	S-S-Daid	S.S.Othri	s.s. Palan	s.c.Dalay		sis. Onto	S-S-Dalay	SS-Dahi	ss Dak
33	Suresh Dinkar Ingle	B.A I	S. D. Trale		S.D.Ing						S.D.Ing	
34	Akash Chandrabhan Ingle	B.A I	A.C. Thate	A.C. Thele	ACT Dale	A-C-Thok		ACTIDAL	A.C.Th91	A.C. TDOM	D.C. Tabal	A.C.In
35	Arti Sanjay Lokhande	B.A I	Asilalhand	of Slabhand	A.S.Lokham			e Alsert	About	B.S. phand	A. Gildeha	1. A. 9.1. 0K
36	Ashwini Gajanan Shingote	B.A I	Sina	e Althou	Sching	P. M.sert	Balin	Athned	Divid	E ACASH	phind	ASHDE
37	Shital Sheshrao Ingle	B.A I	S.S. TAN	S.S.Tnel	to the	C.C. Totle	S.S. TON	C.C. The	S.S.TAN	S S. Thale	C.C. The	S.S. IN
38	Nikhil Santosh Ingle	B.A.I	1 atoute	Donale		Ande		and the second	Lont	NBAH	April	Inter
39	Roshani Vinayak More	B.A.I	Revenue	R.V. mose	Rev-DODC	P.Vmrx	R-Y. MADO	Q-V-PhDP	Revenance	R-V-MAR	D.V. Mobe	Revenan
40	Prashant Bhimrao Gurchavale	B.A II	Blowers	BIBCI	Armile	Absend	Read	About	Dicion	amen	Balalar	Culmine
41	Sandesh Ishwar Waghode	B.A II	Sender	Lidat	Readow	2 Scaled	Sucht	sight	Such	Pringhal	2 Alabert	Sugho
42	Rushikesh Sanjay Wankhede	B.A II	Rethnum	R.S. Welthing	R.C.J. down	R-S.thou	FAR R.S.LANN	6. a line las	Q.Chapler	DS WHID VID	NO RESIM	Res- 12 an
43	Amrapali Nandkishor Kharate	B.A II	A.kbarde	Akhar	A. khizh	A. Kharal	Akhizh	A. Khara	1 Aldren	A. khura	ed- Where	A. Khur
44	Vaishali Prakash Kharate	B.A II	Y-E-VMDA	N.P. Khai	ev.PKriba		NoP-Knapa	- N-Pokndim	V-P-Khant	e y.P. Und	nov-P. Knot	Y-P-K805
45	Radha Eknath Katkar	B.A III	Parifor	Beanter	Baun	Absent	Billing	Bans	stolms	Balon	Kanda	BRAN
46	Karuna Arun Wale	B.A III	K.A. Male	k.A.blale	K.A. Male	K.A.Wale	k.A. Male	K.A. Mak	K.A.1. 101	K.A.J.Jak	K.A. Wal	K.A.LJa
47	Ganesh Shivhari Mapari	B.A III	G.S. Mapan	Gr S Mapri	Co-Satingan	Co 15 DIAPH	Cars maran	Casmapary	CO.S-MAR	65mga	Cross abrilde	le.c. pont
48	Vikas Bharat Landge	B.A III	Whonder	Banne	MANTE	Black	Blowbe	Bauge	Busht	yana	Annu	Belie
49	Gajanan Purushottam Datey	B.A III	G-P-Dava	E.P. Dates	(P-P-DOVEY	Ca-P. Dited	Co-P. Date	appuer.	conf. Date	Co-R. Date	C.P. DIVEY	OnP . Dat
50	Gayatri Purushottam Shinde	B.Com I	GO. shind	G.P.shin	Jecal shin		Ir G.D.sh	-	G.P. shine		a.p.shin	
51	Jayashri Bhagwan Allhat	B.Com I	A R. DAL	Brin	A.B. Aliba		JB-Allo					
52	Kanchan Sunil Kharche	B.Com I	K.S. khareh	kis khara	heko-khart	66.5. khop	h k.suna		. slower		kis-khand	
53	Ashwini Dnyandev Kharche	B.Com II	P.D.Khap	Maint	100 ktop	B.D. Kha		arcaish s				A.D.Kh



SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S VAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA, DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE	RD	ATE	<u>Ganesh Shivhari Mapari</u> a student of <u>B.A. III</u> has participated and successfully completed topic of <u>MS Word</u> organized by the Department of Computer Science, held from <u>03 January to</u>	wed upon him/her.	Apad ioac colonniaroR Shri Shivali Ara, Commerce and Science Collecte, Modala and Science Collecte, Modala Shirt Shivali Ara, Commerce Shirt Shivali Ara, Commerce Shirt Shivali Ara, Commerce Shirt Shivali Ara, Commerce
SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE MOTALA, DIST. BULDANA (M.S.) DEPARTMENT OF COMPUTER SCIENCE	CERTIFICATE COURSE ON MS WORD	CERTIFICATE	This is to certify that Mr./Ms. <u>Ganesh Shivhari Mapari</u> a student of <u>B.A. III</u> has participated and successfully completed Thirty Days Certificate Course on the topic of <u>MS Word</u> organized by the Department of Computer Science, held from <u>03 January to</u> <u>08 February 2018.</u>	Hence, this certificate of participation $\mathcal K$ appreciation being bestowed upon him/her.	Course Co-Ordinator Prof. A. P. Patil