



Shri Shivaji Education Society Amravati's
Shri Shivaji Arts, Commerce and Science College, Motala
Dist. Buldana - 443103



2017-18

IQAC MEETING

MEETING NO.3

DATE:- 6 Jan. 2018

All the members of IQAC are hereby requested that IQAC Meeting no.3 for the session 2017-18 is organized under the kind chairmanship of our Principal Dr. H. G. Patil.

You are all kindly requested to attend the meeting.

AGENDA FOR THE MEETING

IQAC Meeting No. 3

Date: - 6 Jan. 2018

Time: -1.00 PM

Venue: - Principal's cabin

The following points will be discussed: -

- 1) Approval to the Minutes of last IQAC Meeting held on 03 Oct. 2017.
- 2) Review of the completion of syllabus.
- 3) To find out list of merit student for the award.
- 4) To collect the feedback from the students of the current year.
- 5) To restructure the prospectus for the year 2018-2019.
- 6) To prepare the data to publish yearly college magazine.

Name

Signature

- 1) Dr.H.G.Patil
- 2) Prof. S. B. Gaikwad
- 3) Prof. V. N. Dhumal
- 4) Prof. G. S. Virkar
- 5) Prof. A. S. Meherkar
- 6) Prof. R. V. Patil
- 7) Prof. P. R. Chate
- 8) Shri.C. N. Shiral
- 9) Shri. S. V. Kinge
- 10) Prof.Dr. B.S.Jadhao
- 11) Dr. A. B. Deshmukh

IQAC Meeting No 3
Date: -6 Jan 2018
Time: -1.00 PM
Venue: - Principal's cabin

The meeting of IQAC is held on 6 **Jan. 2018** under the kind chairmanship of Principal Dr. H. G. Patil.
The following members of IQAC are present in the meeting.

Name	Signature
1) Dr.H.G.Patil	
2) Prof. S. B. Gaikwad	
3) Prof. V. N. Dhumal	
4) Prof. G. S. Virkar	
5) Prof. A. S. Meherkar	
6) Prof. R. V. Patil	
7) Prof. P. R. Chate	
8) Shri.C. N. Shiral	
9) Shri. S. V. Kinge	
10) Prof. B.S.Jadhao	
11) Dr. A. B. Deshmukh	

MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

HELD ON 6 Jan. 2018

IQAC Co-Ordinator welcomes the chairman of the meeting Dr. H.G. Patil by offering the flower and also welcome all members of IQAC by folding hands towards them. And with permission of the chairman the meeting was started.

Subject 1: Approval to the Minutes of last IQAC Meeting held on 3 Oct. 2017 and action taken report.

Resolution 1: The minutes of the previous meeting held on 3 Oct, 2017 were presented by IQAC Co-Ordinator Mr. Dr. Bharat Jadhao before the IQAC members. All members unanimously resolved to approve the minutes of last meeting.

Subject 2: - Review of the completion of syllabus.

Resolution 2: The completion of the syllabus was reviewed by the members of IQAC and found out that very few subject syllabus is lagging behind. The Principle directed the teachers to complete the remaining part within time. The resolution was passed unanimously by all members.

Subject No. 3: -. To find out list of merit student for the award.

Resolution No3: -The teachers have declared their award for the best student of their respective subject and class. The principle has directed the respective committee to prepare the list of merit students and ask to declare on the notice board. The resolution was passed unanimously by all members.

Subject No 4: -To collect the feedback from the students of the current year.

Resolution No 4: -As per policy decided on feedback collection. It is decided to collect the feedback of current year students. It is directed to the respective committee to collect the feedback and as per the policy to analyse it. This resolution is unanimously resolved by all members.

Subject No 5: To restructure the prospectus for the year 2018-2019.

Resolution No. 5: As the current academic session is coming to an end that the chairman has directed the convenor of prospectus committee to restructure the prospectus for the year 2018-2019. This resolution is unanimously resolved by all members.

Subject No 6: To prepare the data to publish yearly college magazine.

Resolution No. 6: All the members IQAC team are agreed that every year we publish college magazine so the chairman has directed the magazine committee to collect the articles, poems, posters & departmental reports as early as possible.

IQAC Co-Ordinator
Prof. Dr. Bharat Jadhao

Principal
Dr. H. G. Patil