



SHRI SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE, MOTALA
DIST. BULDANA

Internal Quality Assurance Cell
(2019-20)



Action Taken Report

(Against the Decision Taken in the Meetings of the (IQAC))

Minutes of the Meeting held on 15 June 2019	Action taken
<p>Subject No 4:- Discussion on the recruitment on teachers of science stream.</p> <p>Resolution No 4: -As the result of the last year due to delay to the process of the recruitment of CHB teachers the students suffered. So it is decided by all members of IQAC that recruitment of CHB teachers should be recruited by advertising and following due process. It is unanimously resolved by all members-</p>	<p>16 clock hour basis science Teachers are appointed</p>
<p>Agenda No. 5: -To purchase the Science equipment, Computer units and Furniture</p> <p>Resolution No 5: - As the requirements of the departments received from the respective HOD, it is decided that as per budget available, to purchase the Science equipment, Computer units and Furniture. The resolution is unanimously resolved by all members.</p>	<p>Science equipments are purchased of Rs,482532 Furniture for classrooms are purchased of Rs. 224039/- computer and accessories are purchased of Rs.405626/- and chairs and folding stools are purchased of Rs. 156999/-</p>
<p>Agenda No. 6: -Discussion on the construction of auditorium</p> <p>Resolution No 6: - It is discussed that our college is multy faculty college and we are needed the auditorium. It is decided that the proposal for the construction of auditorium should be prepared and submitted to the management for the approval. The resolution is unanimously resolved by all members.</p>	<p>The proposal for the construction of auditorium is prepared and submitted to the management for the approval</p>
<p>Minutes of the Meeting held on 5 oct. 2019</p>	
<p>Subject No. 3: -To restructure the Internal Quality Assurance Cell.</p> <p>Resolution No: 3: -As the newly appointed teachers have joined in this college. We need to restructure the Internal Quality Assurance Cell. The resolution is unanimously resolved by all</p>	<p>Internal Quality Assurance Cell is restructured as per the norms</p>

<p>Subject no 4: To start MOU, linkages & collaboration</p> <p>Resolution No.4: As per the NAAC direction to start MOU, linkages & Collaborations with various institutions so all the members are agreed that this activity should be started & every department should start one programme. The resolution is unanimously resolved by all members.</p>	<p>MOU of Economics and Zoology Department has started</p>
<p><i>Minutes of the Meeting held on 9 Dec. 2019</i></p>	
<p>Subject No. 5:-To promote research culture in the college</p> <p>Resolution No 5: - It is observed that last year very few teachers have done research work. The chairman directed that every teacher should publish at least two research papers in the UGC listed journals. It is unanimously resolved by all members.</p>	<p>7 papers published</p>
<p>Subject No. 6: -To prepare the ICT classroom in the college.</p> <p>Resolution No. 6: - As the suggestion is given by NAAC in the report of Accreditation that ICT classroom should be installed. So it is decided by all the members of IQAC that One ICT room is to be installed.It is unanimously resolved by all members.</p>	<p>one ICT classroom is installed</p>
<p>Subject No. 7: -To conduct seminars and workshop by all faculties.</p> <p>Resolution No. 7: -As per the expectation of NAAC the chair has directed all faculty members to organize workshops and seminars and other activities. It is unanimously resolved by all members.</p>	<p>Natural colour preparation workshop and Seed ball preparation workshop organized on 4/3/2020 and 16/6/2020 respectively</p>
<p><i>Minutes of the Meeting held on 11 Feb. 2020</i></p>	
<p>Subject No. 3: -To collect the feedback from the student's other stake holder.</p> <p>Resolution:-As per policy decided on feedback collection. It is decided to collect the feedback of current year students and other stake holder. It is directed to the respective committee to collect the feedback and as per the policy to analyses it. This resolution is unanimously resolved by all members</p>	<p>Feedback is collected from all stake holders in the month of February</p>

Subject No 4:- To restructure the Administrative committees.
Resolution No 4: -As newly appointed teachers are joined. It is decided that the administrative committees of college should be restructured. The resolution was passed unanimously by all members.

As the new teachers are recruited, the Administrative committees are formed as per the NAAC guidelines.

Subject No. 09: To Digitalize nomenclature of plants
Resolution No. 09: As all the members of IQAC found out various trees in our college campus. It is necessary to digitalize nomenclature for the identification & study of various plants. In this way the students can get maximum study material through scanning the nomenclature. The chairman has directed the Head of department of botany to do the same. This resolution is unanimously resolved by all members.

Due to some technical problem this nomenclature of plants cannot be executed but postponed for the next year

IQAC Co-ordinator
Prof. Avinash Meherkar

Principal
Dr. H. G. Patil